TOWN OF WAYLAND
Annual Reports



Two Hundred and Thirty-Sixth Year
July 1, 2015 Through June 30, 2016

COVER PHOTO

Dudley Pond in Wayland

See Surface Water Quality Report on Page 65

BOARD OF SELECTMEN

FY 2016 was a year of relative staff stability as Town Administrator Nan Balmer entered her second year as Wayland's chief executive. The Town welcomed a new Building Commissioner, new Assistant Fire Chief, and new Information Technology Director. DPW Director Stephen ("Stubby") Kadlik announced his retirement after 42 years of dedicated service to the residents of Wayland.

Throughout the year, the Selectmen worked with and appointed citizens to numerous permanent and temporary committees. In keeping with Wayland's rich history of citizen involvement in Town government, appointees to boards and committees bring a wide-variety of professional experience to issues that affect the Town. It is difficult to single out any committee, but the Conservation Commission and Community Preservation Committee are examples of especially busy committees in FY16. They worked to acquire a Conservation Restriction on Mainstone Farm with funds from the Community Preservation Act and the Sudbury Valley Trustees.

As the Town of Wayland Traffic Commission, the Board of Selectmen opined on traffic flow and enforcement. Selectmen discussed with the Board of Public Works and the Police Chief how to monitor and/or mitigate traffic on Stonebridge Road and Glezen Lane. Major projects approved this year for improvement included the intersections of East Plain St./School St./Commonwealth Road, Routes 30/27, and Five Paths (Old Conn. Path/Cochituate Rd.). The State approved a request to lower the speed limit on Stonebridge Rd. for a short segment near Oak Hill Rd.

Public Safety was in the limelight this year as Wayland celebrated 100 years of policing. Wayland was recognized as the safest community in Massachusetts by Safewise. The Wayland Police Department was awarded "Certification" status from the Massachusetts Police Accreditation Commission.

Information Technology (IT) was a significant focus of the Board following the cyber-attack of the previous year. The Town hired consultants to review its Information Technology policies, procedures, controls and staffing. Town Meeting approved a significant increase in funding for IT based on the recommendations of experts. In April Wayland hired an IT Director who will oversee both the Town and School information technology infrastructure.

The Minuteman Regional Vocational Technical School District took a significant amount of attention in FY16. Wayland voters weighed in at no less than 3 town meetings (Nov. STM, Feb. STM, and Apr. ATM) on Minuteman. Wayland joined 5 other towns in voting to leave the district effective July 2017 due to very low enrollments and opportunities for attending other vocational technical schools in the area.

In November, Anthony Boschetto resigned from the Board of Selectmen. At the April 2016 Town Election, citizens elected Louis Jurist to serve on the Board of Selectmen for a three-year term. The Board held their organizational meeting shortly after Annual Town Meeting, electing Cherry Karlson as Chair and Lea Anderson as Vice Chair, as well as continuing the Board's practice of selecting liaisons to various departments and committees.

The Board continues its efforts to make its meetings and actions transparent to the public. All meetings are taped by WayCam for rebroadcast, the entire packet is available online in advance of the meetings, and regular and executive session minutes are produced, reviewed, and posted online. In order to make sure that minutes are produced in a timely manner, the Board approved a stipend for the Human Resources Assistant to attend Selectmen's meetings and produce minutes in addition to her other work.

The Selectmen participated in many other and varied activities throughout the year:

- The Board approved moving the $12 million OPEB fund to the Massachusetts Pension Reserves Investment Trust (PRIT) which provides oversight and investment management through a statewide trust.

- The River's Edge Advisory Committee continued its work on the bid process for the residential rental development at the site of the previous septage facility. Its first Request for Proposal (RFP) received no bids. A revised RFP was issued and bids were due July 6, 2016. In conjunction with the River's Edge project, the Board reached agreement with the Sudbury

Selectmen on the potential disposition of the septage facility.

- The Council on Aging/Community Center (COACC) Committee continued working on a study of the Town Parcel at Town Center as a potential site for a new Council on Aging and Community Center. Town Meeting approved acquiring the Town Parcel in November. In April, Town Meeting rejected appropriating additional funds until acquisition of the parcel is complete.

- The Board of Selectmen is negotiating with the Town Center developer, Twenty Wayland, on the remaining issues including close-out of accounts, completion of the Conservation Restriction and Trail Easement.

- Wayland continued its commitment to conservation with two significant additions:

  - Town Meeting approved appropriating $12 million for a conservation restriction on over 208 acres of land at Mainstone Farm. Sudbury Valley Trustees committed to raising over $3 million to meet the purchase price of $15 million.

  - Town Meeting approved the confirmatory taking of 70,953 square feet of land behind 138 Pelham Island Road generously donated by Nathan (Ted) Newbury and the late Sally Newbury.

- Town Meeting supported the Library Board of Trustees in its work on submitting a grant application for a new or renovated library.

- The Board continues to support the efforts to construct the Rail Trail. A design plan is complete for the trail at the Depot parking lot. Eversource is expected to begin work this summer.

- UNIBANK was selected as the Town's Financial Advisor to counsel the Board of Selectmen, Treasurer, and Finance Director on best approaches to borrowing.

- The Town Administrator coordinated a Recreation Funding Model to manage within the spending cap (Revolving Fund, Stabilization fund, Beach Fund, Indirect costs).

- The Energy Initiatives Advisory Committee oversaw the start of the ESCO energy saving projects throughout town and school buildings. Construction of solar panels began in the spring at Wayland High School, Middle School, and DPW and is nearly complete. Construction at the remaining location at Town Building is expected to being in the fall. The Board of Selectmen approved the Solar Tax Agreement and signed a purchase and sale agreement for installation of LED streetlights throughout town.

- The Board began work on a major project to restructure employees' and retirees' health insurance plans with the goal of reducing insurance costs. Negotiations with town and school unions continued throughout the year.

- The Selectmen signed successor agreements with clerical, fire and police unions to complete this cycle of collective bargaining.

In closing, the Board wishes to acknowledge and thank the many citizens of Wayland who volunteer countless hours of community service as members of appointed boards and commissions. The Board also thanks the excellent employees who keep our town running so well. And, of course, we thank the taxpayers of Wayland who provide the funds to pay for the services that make our town a wonderful place to live.

General Information



Form of Government	Open Town Meeting			
Town Website	www.wayland.ma.us			
Population (January 2016)	14,567			
Number of Households (including vacant)	6,061			
Polling Hours	7:00 A.M. – 8:00 P.M.			
Polling Locations	Wayland Town Building (Precincts 1 and 4)			
	Wayland Middle School (Precincts 2 and 3)			
Current Tax Rate	$17.34			
School Enrollment	Claypit Hill Elementary			521
	Happy Hollow Elementary			391
	Loker Kindergarten			263
	Wayland Middle School			644
	Wayland High School			840
	TOTAL ENROLLMENT (June 2016)			**2,659**
Land Area - Town of Wayland	15.28 Square Miles			
Transfer Station Hours: (Except Holidays)	Tuesday	8:00 am	-	4:00 pm
	Thursday	7:00 am	-	4:00 pm
	Saturday	7:00 am	-	4:00 pm
Library Hours: (School Year)	Monday – Thursday	9:00 am	-	9:00 pm
	Friday	9:00 am	-	6:00 pm
	Saturday	10:00 am	-	5:00 pm
	Sunday	2:00 pm	-	5:00 pm
Town Building Office Hours:	Monday	8:00 am	-	7:00 pm
	Tuesday – Thursday	8:00 am	-	4:00 pm
	Friday	8:00 am	-	12:30 pm

(Please check with individual departments as the hours may vary.)

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators in Congress:	Elizabeth Warren - D 317 Hart Senate Office Building Washington DC 20510 (202) 224-4543	Edward J. Markey - D 218 Russell Senate Office Building Washington DC 20510 (202) 224-2742
Representative in Congress, District 5	Katherine Clark - D 116 Concord Street Suite 1 Framingham MA 01702 (508) 319-9757	
State Senator, 5th Middlesex District:	Richard J. Ross - R State House Room 419 Boston, MA 02133 (617) 722-1555	
Representative in General Court, 13th Middlesex District:	Carmine L. Gentile - D State House Room 39 Boston, MA 02133 (617) 722-2014	
Representative in General Court, 14th Norfolk District:	Alice Hanlon Peisch – D State House Room 473G Boston MA 02133 617-722-2070	

ELECTED TOWN OFFICIALS	NAME	TERM EXPIRES
MODERATOR	Dennis J. Berry	2017
TOWN CLERK	Beth R. Klein	2019
SELECTMEN	Lea T. Anderson	2018
	Mary M. Antes	2018
	Louis M. Jurist	2019
	Cherry C. Karlson	2017
	Joseph F. Nolan	2017
SCHOOL COMMITTEE	Jeanne Downs	2017
	Barbara J. Fletcher	2017
	Ellen M. Grieco	2018
	Kimberly Sklar Reichelt	2019
	Kathleen Steinberg	2018
ASSESSORS	Jayson S. Brodie	2017
	David M. Hill	2017
	Cheryl A. Kane	2018
	Susan M. Rufo	2019
	Zachariah L. Ventress	2018

PLANNING BOARD	Daniel C. Hill	2019
	Albert I. Montague, Jr.	2018
	Kevin Francis Murphy	2017
	Andrew J. Reck	2021
	Colleen M. Sheehan	2020
PLANNING BOARD Associate Member	Nicole W. Riley	2019
BOARD OF HEALTH	Elisabeth N. Brewer	2018
	Thomas J. Klem	2017
	Brian J. McNamara	2019
	John G. Schuler	2018
	Michael B. Wegerbauer	2017
TRUST FUND COMMISSIONERS	David D'Orlando	2018
	Russell T. Kopp	2017
	James C. Murphy	2019
LIBRARY TRUSTEES	Mark P. Hughes	2019
	Sally Cartwright	2018
	Suzanne C. Woodruff	2018
	Anne B. Heller	2019
	Aida A. Gennis	2017
	Lynne J. Lipcon	2017
BOARD OF PUBLIC WORKS	Prescott W. Baston Jr.	2018
	Christopher I. Brown	2017
	Michael Lowery	2019
	Jonathan I. Mishara	2018
	Michael B. Wegerbauer	2019
RECREATION COMMISSION	Asa B. Foster	2019
	Frank Krasin	2019
	Anna Meliones	2017
	Heidi S. Seaborg	2018
	Thruston Wright III	2018
HOUSING AUTHORITY	Mary M. Antes	2020
	Jacqueline C. Ducharme	2018
	Kevin S. Goodwin	2019
	Susan Weinstein	2018

APPOINTED TOWN OFFICIALS	NAME	TERM EXPIRES
Trustees of the Allen Fund	Michael B. Patterson	2017
	Benjamin W. Johnson III	2017
	Lynn Dowd	2017
Animal Inspector (Livestock)	Bruce S. Sweeney	2017
Animal Control Officer	David R. Poirier	2017
Assessing, Director of	Ellen Brideau	Permanent
Assessor, Assistant	Denise Ellis	Permanent
Assessor, Administrative	Jessica Marchant	Permanent
Assistant Town Administrator	John Senchyshyn	Permanent
Assistant Town Clerk	Diane Gorham	Permanent
Audit Committee	Carolyn S. Bargoot	2017
	Paul L. Brennan	2016
	Christopher Cullen	2016
	Inna Kisseleva-Deeley	2017
	Randall C. Moore	2018
Building Commissioner	Geoffrey S. Larsen	Permanent
Local Inspector	David Fuller	Permanent
Gas Inspector	Allan Sherman	Permanent
Plumbing Inspector	Allan Sherman	Permanent
Plumbing/Gas Inspector, Deputy	Ernest Ferraro	Permanent
Wiring Inspector	Leo P. Landry	Permanent
Wiring Inspector, Deputy	John W. Alesse	Permanent
Central MA Advisory Rail Trail	Larry Kiernan	2016
Civil Defense Director	Robert Irving	Permanent
Community Preservation Committee	Prescott W. Baston Jr.	2018
	Maureen Cavanaugh	2017
	Jerome Heller	2016
	Anna Meliones	2018
	Albert I. Montague	2016
	Gretchen Schuler	2016
	Elisa J. Scola	2016
	John R. Sullivan	2017
	Susan Weinstein	2018
Conservation Administrator	Brian Monahan	Permanent
Conservation Commission	Roger A. Backman	2017
	Joanne B. Barnett	2017
	Sean P. Fair	2018
	Sherre Greenbaum	2016
	Barbara Howell	2018
	Betty J. Salzberg	2016
	John R. Sullivan	2017
Constables	William E. Pickett	2019
	Louis Gaglini	2016

Council on Aging	Mary M. Antes	2018
	Evelyn M. Ekmejian	2017
	Carol Glick	2017
	Nancy Leifer	2016
	Elizabeth A. Patterson	2018
	Ellen Scult	2017
	Betsy Soule (non-voting)	2018
	William Sterling	2016
	Denise N. Yurkofsky	2016
Council on Aging/Community Center Advisory Committee	Steven J. Correia	2016
	Mark H. Foreman	2016
	Marylynn Gentry	2016
	Carol Glick	2016
	Frank Krasin	2016
	P. Jean Milburn	2016
	William Sterling	2016
	Three Vacancies	2016
Council on Aging-Director	Julie C. Secord	Permanent
Cultural Council	Kara Brewton	2016
	Kathryn Grey	2018
	Barbara Hoffman	2018
	Barbara Holtz	2016
	Nasser K (Khadjenoori)	2016
	Matthew Ludwig	2016
	Robert B. Morrison	2017
	Brenda Stevens Ross	2017
	Jonathan F. Saxton	2017
	Anjalie Gupta Stevenson	2017
Design Review Advisory Committee	Marjorie Ford	2018
	Leisha Marcoccio	2018
	Andrew Reck	2018
	Katherine Schreiber	2018
	William Sterling	2018
Dog Control Appeals Board	Susan L. Wagner	2016
	Jeffrey S. Baron	2017
	Susan Koffman	2018
	Arthur Fine, Alternate Member	2019
Dog Control Officer /Animal Inspector (nominated by State)	Jennifer Condon	2017
Dog Control Officer /Animal Inspector (appointed by Selectmen)	Jennifer Condon	Permanent
(DPW) Director of Public Works	Stephen Kadlik	Permanent
Economic Development Committee	James Grumbach	2016
	Doug Levine	2019
	P. Jean Milburn	2017
	Frank A. Panaccio	2018
	John T. Pugh	2018
	Seth A. Roman	2017
	Rebecca M. Stanizzi	2016

Emergency Planning Committee	Christopher Brown	
	Kevin Goodwin	
	David Houghton	
	Robert Irving	
	Cherry C. Karlson	
Energy Initiatives Advisory Committee	Anne Harris	2016
	William Huss	2016
	Harvey Michaels	2018
	Tom Sciacca	2017
	Ellen R. Tohn	2017
	John Harper (non-voting)	
	Michael Staiti (non-voting)	
Fence Viewers	Board of Selectmen	2016
Field Drivers	Constables	2016
Finance Committee	D. Gordon Cliff	2018
	Nancy E. Funkhouser	2017
	Carol B. Martin	2018
	William Steinberg	2016
	David Watkins	2017
	Gil Wolin	2016
	Vacancy	2017
Finance Director/Town Accountant	Brian Keveny	Permanent
Fire Chief	David G. Houghton	Permanent
GIS Analyst	Brendan Decker, GSP	Permanent
Health Director	Julia M. Junghanns	Permanent
Sanitarian, Health Agent	Darren MacCaughey	2017
Inspector of Milk	Julia M. Junghanns	2017
Food Inspector	Beth Grossman	2017
Burial Agent	Cynthia F. Bryant	2017
Historical Commission	Sheila Carel	2016
	R. Richard Conard	2018
	John Dyer	2018
	Elisa Scola	2018
	Tonya Largy	2018
	Two Vacancies	2016
Historic District Commission	Margery F. Baston	2016
	Alice Boelter	2017
	Kevin J. Crowley	2016
	Marjorie Ford	2018
	Desmond J. McAuley	2018
	Gretchen G. Schuler	2017
	Kathleen Steinberg	2016
	Sheryl Simon (Alternate)	2016
	Kate M. Finlayson (Alternate	2018
Housing Authority Director	Brian E. Boggia	Permanent
Housing Partnership	Mary M. Antes	2017

	Kathleen Boundy	2017
	Rachel G. Bratt	2017
	Christine DiBona	2017
	Patricia M. Harlan	2018
	The Reverend Dr. Stephanie May	2018
	Martin S. Nichols	2018
	Armine Roat	2016
	Betty J. Salzberg	2016
Human Resources Director	John Senchyshyn	Permanent
Information Technology Manager	Gwen Sams-Lynch	Permanent
Library Director	Ann F. Knight	Permanent
Metropolitan Area Planning Commission	Mary M. Antes	2016
MBTA Advisory Board	Joseph F. Nolan	2016
Measurers of Wood & Bark	Paul Doerr	2017
	Lewis S. Russell, Jr.	2017
	Harry F. Sweitzer	2017
Metrowest Regional Collaborative Comm	Mary M. Antes	2016
Metrowest Regional Transit Authority Advisory Board	Sarkis Sarkisian	2016
Minuteman Voc Tech School	Mary Ellen Castagno	2017
Municipal Affordable Housing Trust Fund Board	Mary M. Antes	2017
	Jacqueline Ducharme	2016
	Stephen A. Greenbaum	2016
	Kevin Murphy	2017
	Brian O'Herlihy	2016
	Jennifer Steel	2017
	Susan Weinstein	2017
OPEB Advisory Study Committee	Kent E. George	2015
	David Gutschenritter	2015
	Clifford W. Lewis	2015
	Maryanne Peabody	2015
	Jay Sherry	2015
Permanent Municipal Building Committee	Brian J. Chase	2018
	James E. Riley	2017
	Patrick Rowe	2018
	Eric Sheffels	2018
	Vacancy	2017
	Jeanne Downs	Completion of Claypit Hill
	Michael Gittner	Completion of Claypit Hill
	Christopher Brown	Completion of DPW
	Jonathan Mishara	Completion of DPW
	Tonya Largy	Completion of Stone's Bridge
	Elisa Scola	Completion of Stone's Bridge

	Suzanne Woodruff	Completion of Library Project
	Thomas White	Completion of Library Project
	Ann Knight	Completion of Library Project
	William Sterling	Completion of Council on Aging/ Community Center
	Mark Heyward Foreman	Completion of Council on Aging/ Community Center
Personnel Board	Deborah Sue Cohen	2018
	Jessica W. Green	2016
	Miranda S. Jones	2019
	Maryanne Peabody	2017
	Philip C. Schneider	2020
Planner, Town	Sarkis Sarkisian	Permanent
Police Chief	Robert Irving	Permanent
Public Ceremonies Committee	George Bernard	2016
	Carl Bernardo	2016
	John C. Dyer	2018
	Stephen Streeter	2018
	Richard P. Turner	2017
Recreation Director	Jessica Brodie	Permanent
Regional Transportation Advisory Comm	Joseph F. Nolan	2016
Board of Registrars	Catherine A. Radmer	2018
	Judith H. Ide	2016
	Elizabeth A. Salerno	2017
	Beth R. Klein	2016
Assistant Registrar	Diane Gorham	2016
River Stewardship Council	Thomas Sciacca	2018
	Mary M. Antes (Alternate)	2018
School Superintendent	Paul Stein	Permanent
Sealer of Weights & Measures	Timothy J. Walsh	2018
Senior Tax Relief Committee	Joan Bradford	2017
	Linwood Bradford	2018
	Stephen J. Colella	2019
	Pauline DiCesare	2018
	Ann Gilbert	2019
	Rebecca MacGregor	2017
	Patricia Nelson	2019
Surface Water Quality Committee	Jack Carr	2018
	Thomas J. Largy	2018
	Michael P. Lowery	2017
	Charles W. Moores	2017
	Vacancy	2019

Surveyors of Lumber	Susan W. Pope	2017
	Jean B. Pratt	2017
	Harry F. Sweitzer	2017
Town Administrator	Nan Balmer	Permanent
Town Counsel	Mark J. Lanza	Permanent
Town Surveyor	Alfred (Alf) Berry	Permanent
Treasurer/Collector	Zoe Pierce	Permanent
Deputy Tax Collector	Kelley & Ryan Associates, Inc.	2016
Trinity Mental Health Representative	Karen Braunwald	Permanent
Veterans' Agent	Sarada Kalpee, West Suburban Veterans Services	Permanent
Veterans' Grave Officer	Richard P. Turner	Permanent
Wastewater Management Commission	Rick Greene	2018
	Frederick K. Knight	2016
	Sam Potter	2017
Wayland Real Asset Planning (WRAP) Committee	Anette Lewis	2017
	Nicole Riley	2017
	Thomas Abdella	2017
	Gretchen Schuler	2017
	Vacancy	2017
	Sarkis Sarkisian, Ex Officio	2017
	Nan Balmer, Ex Officio	2017
	Ben Keefe, Ex Officio	2017
	Brian Keveny	2017
Wellhead Protection Advisory Committee	Five Vacancies	2017
Youth and Family Services Director	Lynn Dowd	Permanent
	Dossie Kahn	Permanent
Youth Advisory Committee	Malcolm Astley	2017
	Detective Ruth Backman, Youth Officer	2016
	Reverend Theodore F. Crass	2016
	Corrie Dretler	2017
	Sara Greenaway	2017
	Deborah Seidman	2016
	Brenda S. Ross	2016
Zoning Board of Appeals	Michael Connors Jr.	2017
	Aida A. Gennis	2017
	Eric B. Goldberg	2018
	Jonathan M. Sachs	2018
	Thomas W. White	2016
ZBA Associate Members	Shaunt Sarian	2017
	Linda L. Segal	2018
	Argiro Shapiro	2016

GENERAL GOVERNMENT

TOWN CLERK

Beth R. Klein	Town Clerk
Diane M. Gorham	Assistant Town Clerk

This has been another busy year for the Town Clerk's office. There were two elections and three Town Meetings. The voter turnout at the Presidential Primary on March 1, 2016 was very strong. The Annual Town Election had a much lower turnout as there were no contested races. At the April 2016 Annual Town Meeting, residents voted to withdraw from the Minuteman Regional Vocational Technical School District; the Town with overwhelming support voted to approve the purchase of a conservation easement for Mainstone Farms. Electronic registration, which was introduced at the April 2015 Annual Town Meeting continues to be popular. The Wayland Town Clerk's website has been updated with information on the Open Meeting Law and the Conflict of Interest training requirements for all town employees, board and committee members.

As of August 2016, all Massachusetts residents can now register to vote electronically. Please see the Town Clerk's website for the link to the Secretary of State's on-line registration portal. The annual census forms were mailed to all households in January 2016. We urge all residents to complete and return the forms as failure to fill out the census could result in removal from the active voting list.

Wayland Dog Control Bylaws require all dogs six months old or older to be licensed by January 15th of each calendar year. As of January 1st, pet owners may now pay for their dog license and update their pet's information on-line. By creating an on-line account you may receive also receive your dog license renewal notice by email. This is one small way to help save paper and be "green" in Wayland. We are hoping the number of renewal letters to be sent by US Mail in the first week of December will begin to decrease starting this year.

During FY 2016, the following elections and town meetings were held:

Special Town Meeting	November 9, 2015
Special Town Meeting	February 11, 2016
Presidential Primary	March 1, 2016
Annual Town Election	April 5, 2016
Annual Town Meeting	April 7, 2016

Please consult the Table of Contents for Election results and Town Meeting minutes

Board of Registrars	**Term**
Judith H. Ide	April 2019
Elizabeth A. Salerno	April 2017
Catherine A. Radmer	April 2018
Beth R. Klein, Town Clerk	April 2019

Registered Voters (As of August 30, 2016)

Precinct 1	2399
Precinct 2	.2176
Precinct 3	2,195
Precinct 4	2,440
Total	9,210

Population (Census March 10, 2016)	14,567
Households (Includes vacant)	5,614

Vital Records 2015

Births Recorded	126
Deaths Recorded	236
Marriages Recorded	25

Financial Report FY15

Miscellaneous (including dog fees)	$60,331

Dog Licenses Issued

Dog Licenses	1,680
Dog Kennels	.2
Dog Kennels	2

INFORMATION TECHNOLOGY

The Information Technology Department (IT) provides centralized technology services to Town and School Department users and maintains all enterprise-wide municipal computer applications. IT also manages the fiber optic network that links all Town locations, hundreds of users and major infrastructure services such as Fire, Police and Schools.

The Information Technology Department serves to promote, maintain and support both current and future software and hardware technologies that create substantial efficiencies and integrity for all Departments in their efforts to serve the residents of the Town of Wayland.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes to town meeting.

Jessica Green served as Chair of the Board. Maryanne Peabody served as Vice Chair. Also serving on the Board were Philip Schneider, Deborah Cohen and Miranda Jones.

This year the Board continued working with the Board of Selectmen on topics ranging from health insurance to Civil Service for Wayland Police Officers. The Board initiated a review of Personnel Policies and established several new policies which are consistent with recent changes to state and federal law.

The Personnel Board is charged with negotiating union contracts. Town employees' terms and conditions of employment are defined by six different collective bargaining agreements. During this year, 3-year successor contracts were signed with the Fire, Police and AFSCME Clerical Unions. Unionized employees represent the vast majority of the Town's regular workforce.

Throughout the year, a variety of employment issues affecting employees were addressed. Topics, included but were not limited to, a review and update of an employment contract for a senior manager, the creation of new positions and accompanying job descriptions, reviews of current job descriptions, reviews of job classifications, wage rates and employee leave of absence requests. The Board continues to maintain a posture of strict interpretation of the collective bargaining language.

The Town continued to support its Employee Assistance Program (EAP) for all employees who may be in need of assistance with personal problems, work-related issues, legal or financial matters.

The Massachusetts Interlocal Insurance Association (MIIA) provided a variety of training opportunities for various employees through its insurance Rewards Program. Participation in the MIIA programs continues to earn the Town credits towards its annual liability insurance premiums. Wayland also participates in training opportunities through a collective of nearby communities which pool training funds.

The Personnel Board would like to thank all boards, committees, officials and employees for their cooperation and input during the past year. The Board welcomes attendance at its meetings and would like to remind all employees and officials that the Personnel Board is available to assist on a wide variety of workplace matters.

HISTORICAL COMMISSION

Members: Elisa Scola, Chair; Rick Conard, Tonya Largy, John Dyer, Sheila Carel, and Associate Member Mike Lowery

The Wayland Historical Commission (WHC), a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY2016, its scope of work included the management of ongoing programs, as well as continuing involvement in several large projects. These included an appropriation from the town's CPA funds to begin preservation of the North Cemetery's Stoney Section pursuant to the conditions assessment. In addition, continuing efforts toward restoration of Stone's Bridge, a rare dry-laid stone bridge dating from the 1850's.

The WHC worked with Friends of the Wayland Rail Trail, the Historic District Commission and the Wayland Town Planner to preserve railroad tracks and artifacts as part of Wayland's Historic Railroad site. The WHC provided information and guidance to the Recreation Commission during development of

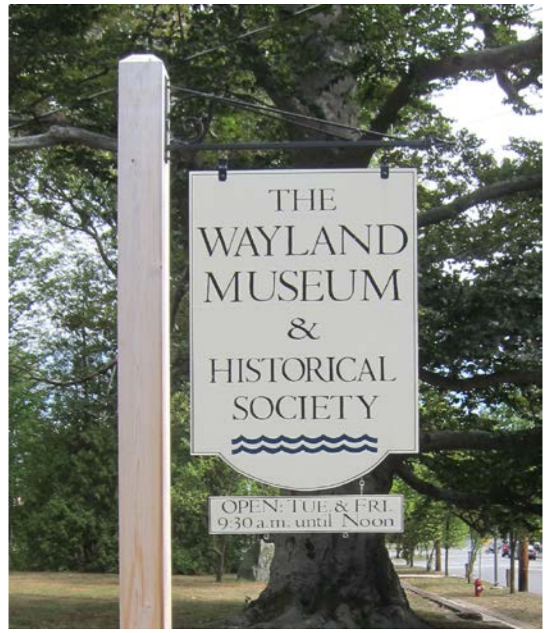
the Dudley Woods project. The WHC also reviewed and supported plans to restore the Town Clock located in the Methodist Church. The WHC's Historic Seminars program included a lecture by Alf Berry, Town Surveyor entitled *Archaeology Squared: Adventures in Mapping*. The WHC continued to develop the Historic Homes registry and to encourage historic homeowners to identify their homes with plaques provided by the WHC. The WHC continued working with the National Tribal Historic Preservation Officer to identify and preserve Native American Ceremonial Landscapes. The WHC worked with Town Boards to ensure preservation of cultural resources in areas where Town projects are underway and continued its efforts to preserve and restore historic signs and monuments.

More information on the Wayland Historical Commission's projects and activities can be found on their website: http://www.wayland.ma.us/Pages/WaylandMA_BComm/Historicalcom/index

HISTORIC DISTRICT COMMISSION

The Wayland Historic District Commission (WHDC) is a seven-member commission with two alternate member positions, all appointed by the Board of Selectmen. There are two districts – Wayland Center and Bow Road – that are under the jurisdiction of the WHDC for exterior alterations made to buildings and structures visible from a public way or park. During FY'16 the WHDC met seven times to respond to applications for changes to properties in the districts and other issues such as the Rail-Trail through the historic district. Part way through the fiscal year Kate Finlayson was appointed as an alternate member of the Commission filling the second spot that had been vacated due to the permanent member appointments last year.

The HDC also continued to work on design guidelines, a draft of which is available on the HDC webpage of the town's website. At the May meeting the members reviewed the remaining categories and plan to finalize the draft in September 2016 after which there will be a public hearing prior to adopting the guidelines.



New sign at the ca. 1740 / ca. 1820 Grout-Heard House

Besides the draft guidelines noted above, the HDC page on the town's website has general information about the WHDC, including maps of the two districts and application forms. The Historic District Commission welcomes support from members of the community who share an interest in the preservation and enhancement of the rich cultural heritage of Wayland Center and Bow Road Historic Districts.

Committee Membership: Gretchen Schuler, Chairman; Margery Baston, Alice Boelter, Kevin Crowley, Marji Ford, Desmond McAuley, Kathie Steinberg; Alternate Members, Kate Finlayson and Sheryl Simon.

PUBLIC CEREMONIES COMMITTEE

The Public Ceremonies Committee (PCC) coordinates Wayland's observance of Memorial Day, and recognizes events, persons, and projects of importance to the town. Members of the 2014 committee were Carl Bernardo; John Dyer; Steven Streeter, George Bernard; Richard Turner; Sarada Kalpee; Veterans Agent is the Ex officio Member

Veterans Day November 11 2015. There was a brief ceremony at the Veterans Memorial with opening remarks and the reading of the names of the Wayland Veterans who died while serving in all the

wars. Members of the American Legion were present. Veterans Agent Mathew Ching, Edward Lee, Carl Bernardo Placed a ceremonial wreath honoring all who served.

Lydia Maria Child Award The committee received several nominations for this award. After reviewing each and deliberating on the comparative merits, Ms. Mary Ellen Castagno was selected as the 2016 winner. The selection was announced at Annual Town Meeting. The award was presented at the April 13 2016 Public Ceremonies Meeting.

Memorial Day, Monday, May 25 2016 Due to inclement weather the ceremony took place in the Middle School Gymnasium earlier the Public Ceremonies Committee installed United States, Massachusetts, Armed Services, and POW flags. Girl Scouts, coordinated by Maureen White and Veterans Agent Sarada Kalpee; Richard Turner Veterans Graves Officer, placed U.S. flags on veterans' graves prior to the ceremonies at the cemeteries.

At 11:00 a.m. the Memorial Day Parade stepped off into the Wayland Middle School gymnasium led by Grand Marsha; Daniel Patterson The service in the Middle School Gymnasium began at 11:30 a.m. PCC Chair Richard P Turner and Selectman Joseph Nolan -welcomed all those present. Rev Allan Baldwin of the Trinitarian Church gave the invocation. Colonel Charles H. May Us Army Deputy Military Director Us Army Natick Labs presented the Keynote Address, Mr. Richard P Turner USN Ret; Chair of the Public Ceremonies Committee presented the 11th annual Wayland Veterans Memorial Freedom Prize which is a $500.00 Scholarship Award to Julia Broomer a sophomore at Wayland High School.

The Wayland High School band, conducted by Joseph Oneschuk, and the Middle School Band, conducted by Rebecca Wellons, provided music. The High School Band featured a medley of military and patriotic songs. The Band's Drum and Bugle Corps played Echo Taps with distinction at the early services as well as the main ceremony. Throughout the ceremony were town dignitaries and guests from



Richard P. Turner, Chairman of the Wayland Public Ceremonies Committee, awarded the Freedom Prize to Julia Broomer for her essay "A Practical Approach to Defeating ISIS." at the Memorial Day ceremonies at the Wayland Middle School.

the Town of Wayland and American Legion Post 133 Commander Carl Bernardo participated. Rev Allan Baldwin gave the closing prayer. Police and Fire Departments escorts ensured a safe event. Girl Scouts distributed refreshments to marchers at the Middle School following the ceremony.

The Public Ceremonies Committee is deeply grateful to all who made the 2016 parade and ceremony a success.

Vietnam Commemoration Day
On March 29 2016 the public ceremonies committee and the daughters of the American Revolution Wayside Inn Chapter and the American legion post 133 held a brief ceremony observing the last day all us ground forces were withdrawn from the Vietnam war. The Vietnam Commemorative flag was raised on the Town Building Flag Pole and a wreath was placed by Carl Bernardo Commander American Legion Post #133 and Dianna Warren Chair of Daughters of the American Revolution Wayside Inn Chapter and Richard P Turner Vietnam Veteran Chair of the Public Ceremonies Committee.

FINANCE

BOARD OF ASSESSORS

At the April 2016 elections Susan Rufo was re-elected to serve a three year term. Susan Rufo was elected to chair and Jayson Brodie to vice chair by the Board.

The Board of Assessors are responsible for administering Massachusetts property tax laws effectively and equitably and to produce accurate and fair assessments for all taxable property.
As required by the code of Wayland, Section 19-8 the Board of Assessors makes the following Report:

A. Annual Report

(1.) The calendar year 2014 sales used in the determination of the FY'16 assessed values were posted to the Assessors web page and provided at Town Meeting.

(2. a, b, c) Report for the previous six years of abatement history:

FISCAL YEAR	# RECD (a)	# GRANTED (b	AVG ABMT (c
2011	66	30	$1,089.27
Supplemental	0	0	$0.00
2012*	71	44	$1,912.65
Supplemental	0	0	$0.00
2013	34	18	$1,854.20
Supplemental	1	1	$616.87
2014	35	13	$2,387.39
Supplemental	0	0	$0.00
2015*	89	66	$1,152.16
Supplemental	3	3	$486.59
2016	34	22	$2,368.68
Supplemental	0	0	$0.00

*DOR Triennial Revaluation year

(2. d) ATB filing last six years:

Fiscal Year	ATB Filings
2011	12
2012	5
2013	6

Fiscal Year	ATB Filings
2014	10
2015	11
2016	6

(2. e) Dollar change granted by ATB:

FISCAL YEAR	#	STREET	CHANGE IN ASSESSMENT
FY'11	12	ELLIE LN	$204,500
FY'12	59	OLD SUDBURY RD	$42,800

FISCAL YEAR	#	STREET	CHANGE IN ASSESSMENT
FY'13	12	ELLIE LN	$55,500
FY'14	12	ELLIE LN	$202,000

(3.) Inspections conducted during Fiscal Year 2016

Total Property Visits: **705***

Building Permits:		**Cyclical:**		**Sales:**	
Interior and Exterior	59	Interior and Exterior	38	Interior and Exterior	60
Exterior Only	127	Exterior Only	128	Exterior Only	83
Interior Only	43	Interior Only	50	Interior Only	35
Refusals	9	Refusals	2	Refusals	4
Total	238	Total	218	Total	182

Quality Control:		**Abatements:**		**Informal Hearings:**	
Interior and Exterior	19	Interior and Exterior	21	Interior and Exterior	12
Exterior Only	10	Total	21	Total	12
Interior Only	5				
Total	34				

* **Please note that some of the data verification visits addressed several requirements in one visit, such as a property requiring an abatement visit may also have required a sales visit. One visit would have met both obligations of data verification.**

Respectfully submitted,

Susan M. Rufo, Chair
Jayson Brodie, Vice Chair
Cheryl Kane
Zachariah Ventress

TREASURER / COLLECTOR

The Treasurer's Office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, and departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting the money received from the Community Preservation Act that now appears on each quarter's Real Estate bill. These receipts must be reported to the Town Accountant on a timely basis. Unspent money must be invested in high yield, insured accounts.

JUNE 30, 2016	TAX TITLE – 44 PARCELS	$ 1,498.017

	DATE	O/S 7/1/15 By Purpose	CUMULATIVE O/S 7/1/15	NEW DEBT	RETIRED '16 CUMULATIVE	O/S 6/30/16	Int Pd FY 16 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
BETTERMENT T5-97-1083			$52,105.00		$10,421.00	$41,684.00	$ 2,644.00		2019
-Septic System	9/28/2001	$52,105.00			$ 147,784.00				
BETTERMENT T5-97-1083-1			$46,976.00		$5,838.00	$41,138.00	$2,203.00		2022
-Septic System	7/1/2004	$46,976.00			$70,437.00				
BORROWING - 2003	11/1/2003		$330,000.00		$45,000.00	$285,000.00	$13,161.00	$43,409.00	11/1/2022
	3.70%				$2,039,100.00		$462,667.75		
-Building Remodeling-PS		$210,000.00							
-Building Remodeling-School		$80,000.00							
-Building Remodeling		$40,000.00							
REFUNDING									
-Building Remodeling-2003					$285,000.00	$ (285,000.00)	$ (6,288.00)		
					$285,000.00		$ (6,288.00)		
BORROWING - 2005	9/15/2005		$2,525,000.00		$235,000.00	$2,290,000.00	$93,245.00	$439,797.50	9/15/2025
	3.78%				$2,938,500.00		$1,555,662.50		
-Building Addition-School		$1,925,000.00							
-Building Remodeling-School		$560,000.00							
-Building Remodeling		$40,000.00							
REFUNDING									
-Building Remodeling-2005					$2,290,000.00	$(2,290,000.00)	$ (44,272.00)		
					$2,290,000.00		$ (44,272.00)		
BORROWING - 2006	7/1/2006		$455,000.00		$105,000.00	$ 350,000.00	$ 16,748.00	$ 74,278.25	7/15/2025
	4.08%				$1,693,000.00		$ 424,357.50		
-Building Construction-PW		$220,000.00							
-Building Remodeling		$165,000.00							
-Departmental Equipment-School		$40,000.00							
-Computer Hardware		$30,000.00							
REFUNDING									
-Various 2006					$ 315,000.00	$ (315,000.00)			
					$ 315,000.00				
BORROWING - 2007	1/15/2007		$ 815,000.00		$ 70,000.00	$ 745,000.00	$ 32,811.00	$ 177,896.75	1/15/2027
	4.01%				$1,525,000.00		$ 537,521.00		
-Building Remodeling-Library		$ 215,000.00							
-Building Remodeling		$ 120,000.00							
-Building Remodeling-School		$ 480,000.00							
REFUNDING									
-Building Remodeling-2007					$ 675,000.00	$ (675,000.00)			
					$ 675,000.00				
BORROWING - 2008	2/15/2008		$ 345,000.00		$ 115,000.00	$ 230,000.00	$ 11,500.00	$ 11,787.50	2/1/2018
	3.42%				$2,220,000.00		$ 315,450.00		
-Building Remodeling		$ 30,000.00							
-Building Remodeling-School		$ 315,000.00							

	DATE	O/S 7/1/15 By Purpose	CUMULATIVE O/S 7/1/15	NEW DEBT	RETIRED '16 CUMULATIVE	O/S 6/30/16	Int Pd FY 16 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
BORROWING - 2009	2/1/2009		$1,664,000.00		$ 423,500.00	$ 1,240,500.00	$ 41,500.00	$ 67,381.88	12/15/2019
	2.79%				$3,034,500.00		$ 252,053.07		
-Building Remodeling-Fire		$20,000.00							
-Building Remodeling-PS		$240,000.00							
-Building Construction-Public Safety				$1,110,000.00					
-Building Remodeling-Library		$ 42,000.00							
-Building Remodeling-Town Hall		$ 56,000.00							
-Building Remodeling-School		$ 116,000.00							
-Outdoor Rec Facility		$ 80,000.00							
BORROWING - 2010	1/28/2010		$8,415,000.00		$ 487,000.00	$7,928,000.00	$288,645.00	$3,003,605.00	2/1/2035
	3.48%				$2,946,000.00		$1,641,945.00		
-School Project		$8,000,000.00							
-Building Remodeling		$245,000.00							
-Surface Drain		$20,000.00							
-Building Remodeling-School		$50,000.00							
-Appraisal of Taxable Property		$100,000.00							
BORROWING -2011	2/1/2011		$28,625,400.00		$1,560,900.00	$27,064,500.00	$1,263,234.00	$12,847,166.00	2/1/2036
	4.12%				$7,834,500.00		$7,002,634.00		
-School Project		$27,720,000.00							
-Landfill		$360,000.00							
-Surface Drain		$ 35,400.00							
-Building Remodeling		$ 180,000.00							
-Outdoor Recreational Facility		$ 330,000.00							
BORROWING 2012	2/1/2012		$450,000.00		$345,000.00	$105,000.00	$9,000.00	$2,100.00	2/1/2031
	1.37%				$1,905,000.00		$94,700.00		
-Surface Drain		$80,000.00							
-Building Remodeling-School		$40,000.00							
-Dam Construction		$40,000.00							
-Departmental Equipment-PW		$125,000.00							
-Outdoor Recreational Facility		$ 80,000.00							
-Computer Hardware		$ 85,000.00							
BORROWING 2013	2/1/2013		$2,724,000.00		$ 523,000.00	$ 2,201,000.00	$ 65,410.00	$ 170,240.00	2/1/2022
	1.10%				$1,608,000.00		$ 241,890.00		
-Building Remodeling-School		$ 1,231,000.00							
-Departmental Equipment-PW		$ 175,000.00							
-Public Way		$ 74,000.00							
-Fire Alarm Extension		$ 30,000.00							
-Engineering Services		$ 39,000.00							
-Outdoor Recreational Services		$ 120,000.00							
-Computer Hardware		$ 105,000.00							
-Land Acquisition		$ 415,000.00							
-Surface Drain		$ 10,000.00							
-Building Construction-PS		$ 525,000.00							

	DATE	O/S 7/1/15 By Purpose	CUMULATIVE O/S 7/1/15	NEW DEBT	RETIRED '16 CUMULATIVE	O/S 6/30/16	Int Pd FY 16 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
BORROWING 2014	2/6/2014 2.94%		$11,810,000.00		$ 755,000.00 $1,530,000.00	$11,055,000.00	$ 479,675.00 $ 980,819.17	$3,721,293.75	2/1/2034
-School Project		$1,900,000.00							
-Transfer Station Repair		$ 170,000.00							
-Building Remodeling-School		$ 665,000.00							
-Building Construction-PW		$ 8,550,000.00							
-Departmental Equipment-School		$ 40,000.00							
-Departmental Equipment-PW		$ 180,000.00							
-Public Way		$ 160,000.00							
-Off Street Parking Area		$ 145,000.00							
BORROWING 2015	2.16%		$ 5,917,000.00		$ 522,000.00 $ 522,000.00	$5,395,000.00	$ 173,055.00 $ 173,055.00	$ 1,195,690.99	2/1/2035
-Building Remodeling-School		$ 547,000.00							
-Building Remodeling		$ 70,000.00							
-Energy Conservation		$ 2,000,000.00							
-Building Construction-PW		$ 2,000,000.00							
-Surface Drain		$ 100,000.00							
-Public Way		$ 325,000.00							
-Departmental Equipment-School		$ 95,000.00							
-Departmental Equipment		$ 550,000.00							
-Cemetery		$ 200,000.00							
-Outdoor Recreational Facility		$ 30,000.00							
BORROWING 2016									
-Building Remodeling-School				$ 1,071,918.00		$ 1,071,918.00			2/1/2036
-Building Remodeling				$ 60,000.00		$ 60,000.00			
-Energy Conservation				$ 507,096.00		$ 507,096.00			
-Public Way				$ 387,000.00		$ 387,000.00			
-Departmental Equipment-School				$ 145,000.00		$ 145,000.00			
-Departmental Equipment-PW				$ 54,986.00		$ 54,986.00			
-Departmental Equipment-PS				$ 50,000.00		$ 50,000.00			
-Surface Drain				$ 100,000.00		$ 100,000.00			
-Other Public Work-Library				$ 25,000.00		$ 25,000.00			
REFUNDING:2003, 2005, 2006,2007		Mar-16							
-Building Remodeling-School				$ 912,905.00		$ 912,905.00			2/1/2026
-Building Addition School				$ 1,642,715.00		$ 1,642,715.00			
-Building Remodeling-Library				$ 165,000.00		$ 165,000.00			
-Building Remodeling-PW				$ 165,430.00		$ 165,430.00			
-Building Remodeling				$ 284,950.00		$ 284,950.00			
-Building Construction-PW				$ 168,000.00		$ 168,000.00			
					$ 8,767,659.00		$ 2,442,271.00		
			$64,174,481.00	$ 5,740,000.00	$33,578,821.00	$61,146,822.00	$13,632,194.99	$21,754,646.62	

WATER

DATE	O/S 7/1/15 BY PURPOSE	CUMULATIVE O/S 7/1/15	NEW DEBT	RETIRED '16 CUMULATIVE	O/S 6/30/16	Int Pd FY 16 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
9/15/2005		$ 560,000.00		$ 55,000.00	$ 505,000.00	$ 20,635.00	$ 98,517.50	Refunded 3/2016
A-6 3.78%				$ 495,000.00		$ 326,137.50		
-Water Mains	$ 560,000.00							
-Water Mains-Refunding				$ 505,000.00	$ (505,000.00)	$ (9,768.00)		
				$505,000.00		$ (9,768.00)		
1/15/2007		$ 900,000.00		$ 75,000.00	$ 825,000.00	$ 36,244.00	$ 200,419.25	Refunded 3/2016
A-7 4.01%				$ 710,000.00		$ 445,773.25		
-Water	$ 900,000.00							
-Water- Refunding				$ 750,000.00	$ (750,000.00)			
				$ 750,000.00				
2/15/2008		$ 3,925,000.00		$ 310,000.00	$3,615,000.00	$ 144,075.00	$ 895,275.00	2/1/2028
A-7 3.42%				$ 2,460,000.00		$ 1,819,679.25		
-Water Treatment Facility	$3,904,000.00							
-Water Dpt Equipment	$ 21,000.00							
2/1/2009		$ 906,000.00		$ 76,500.00	$ 829,500.00	$ 32,750.00	$ 208,919.37	12/15/2028
A-6 2.79%				$ 670,500.00		$ 298,486.86		
-Water Treatment Facility	$ 906,000.00							
1/28/2010		$ 340,000.00		$ 73,000.00	$ 267,000.00	$ 9,262.50	$ 18,500.00	2/1/2020
A-5 3.48%				$ 408,000.00		$ 82,262.50		
-Water Treatment Facility	$ 300,000.00							
-Water Dpt Equipment	$ 40,000.00							
2/1/2011		$ 834,600.00		$ 114,100.00	$ 720,500.00	$ 35,366.00	$ 137,064.00	2/1/2026
A-6 4.12%				$ 614,100.00		$ 231,766.00		
-Water Treatment Facility	$ 500,000.00							
-Water Mains	$ 300,000.00							
-Well	$ 24,600.00							
-Water Dpt Equipment	$ 10,000.00							
2/1/2013		$ 165,000.00		$ 25,000.00	$ 140,000.00	$ 4,000.00	$ 11,850.00	2/1/2022
1.10%				$ 78,000.00		$ 14,060.00		
-Water Mains-Refunding	$ 165,000.00							
2/1/2013		$ 36,000.00		$ 12,000.00	$ 24,000.00	$ 840.00	$ 1,680.00	2/1/2018
2%				$ 36,000.00		$ 2,525.00		
-Sewer	$ 36,000.00							
2/1/2015								
A-5 3-3.25%		$ 1,000,000.00		$ 50,000.00	$ 950,000.00	$ 29,326.00	$ 390,674.00	10/1/2034
-Water Pumping Station	$1,000,000.00			$ 50,000.00		$ 29,326.00		
2/12/2016								
A-8 2.14%								
-Water Mains			$ 700,000.00		$ 700,000.00			10/1/2035
3/3/2016								
Refunding								
-Water			$ 712,000.00		$ 712,000.00			7/1/2026
-Water Mains			$ 474,000.00		$ 474,000.00			
		$ 8,666,600.00	$ 1,886,000.00	$ 2,045,600.00	$ 8,507,000.00	$ 302,730.50	$ 1,962,899.12	
				$ 6,271,600.00		$ 3,250,016.36		

WASTEWATER TREATMENT PLANT

DATE	O/S 7/1/15 BY PURPOSE	CUMULATIVE O/S 7/1/15	NEW DEBT	RETIRED '16 CUMULATIVE	O/S 6/30/16	Int Pd FY 16 CUMULATIVE	INTEREST TO PAYOFF	PAYOFF DATE
10/21/2002 5.25-5.625% Sewer 98-Refunding		$245,066.00		$38,442.00 $406,154.00	$206,624.00	$11,523.00	$26,473.98	4/1/2023
2/1/2011 4.12% Water Treatment Facility		$4,255,000.00		$205,000.00 $950,000.00	$4,050,000.00	$181,600.00 $984,400.00	$1,515,462.50	2/1/2031
2/1/2012 Water Treatment Facility		$325,000.00		$25,000.00 $75,000.00	$300,000.00	$7,515.00 $33,060.00	$60,015.00	2/1/2032
2/13/2014 Water Treatment Facility		$190,000.00		$10,000.00 $20,000.00	$180,000.00	$7,600.00 $15,430.00	$62,912.50	2/1/2034
		$5,015,066.00		$278,442.00 $1,451,154.00	$4,736,624.00	$208,238.00 $1,032,890.00	$1,664,863.98	



With lots of tending by all facets of the Happy Hollow School community, strawberries, lettuce, beans, carrots, peas, squash and more were growing in the school's organic garden.

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate to a public trust. The following are the fund's balances at the end of selected years:

Year	Year-End Balance
2016	$3,317,854
2015	$3,278,355
2014	$3,279,323
2013	$2,995,457
2012	$2,765,749
2011	$2,673,273

TOWN OF WAYLAND TRUST FUNDS

June 30, 2016 Balances

Bartholomew & Co.	$	3,317,854

Trust		6/30/2016
Allen Fund (Charitable Fund)	$	6,525
Cemetery Funds	$	1,336,149
Estate of M Draper (Library)	$	159,946
Gossels - Academic Excellence	$	286,435
Gossels Fund (Library)	$	36,972
Greaves/Croft Fund	$	59,973
J. Leavitt – Norwich University Scholarship	$	143,049
Library - General Purpose	$	223,134
Library Endowment	$	830,125
Robsham Cemetery Trust	$	47,453
S. Leavitt – Wayland Community	$	188,093
Total	$	3,317,854

FINANCE COMMITTEE

The Finance Committee prepares, recommends and presents the Omnibus operating budget and capital plan at the Annual Town Meeting. The Finance Committee is keenly aware there is a significant amount of socio-economic diversity in Wayland and its recommendations seek to balance the demand for services against the ability of residents with a broad range of financial situations to afford these services.

FY17 Budget Guideline: The Finance Committee issued an FY2017 Operating Budget Guideline requesting a lesser than 2.5% Total General Operating Budget increase. This approach was a contrast from previous years where the Town relied on "level-funded" or a "level service" budgeting. This goal was not meant to be a "hard" ceiling; its purpose was to provide context to departments and committees as they prepared their FY17 budgets.

Operating Budget: The Finance Committee recommended and Annual Town Meeting approved an FY2017 Operating Budget of $75.6 million. Operating expenses totaled $74.6 million. Total revenue from property taxes, local receipts, and state aid for FY2017 were estimated to be $72.1 million. The Finance Committee's recommended budget included closing this $3.5M operating deficit with $1.5 million from free cash reserves, $360,000 in ambulance receipts, $90,000 in prior year bond premiums, $300,000 from the Overlay Surplus and $1.2 million in transfers from other funds.

The FY17 budget drivers included Information Technology (IT) and School Personnel. The IT increases were the result of proposed funding for departmental leadership and support positions, systems upgrades and various infrastructure necessities. The increase in the School budget was primarily the result of increases in salaries and addition of new personnel.

Capital Budget: Town boards and departments initially submitted $26.9 million in capital requests including funding for the Mainstone Conservation Restriction, a new Council on Aging facility, as well as road improvements, a new library and replacement of doors and windows at Loker School. After a thorough review of each request, the Finance Committee recommended and Town Meeting approved $8,974,000 in capital expenditures. The capital budget recommendation is driven, among other things, by the Finance Committee's policy to maintain General Fund debt service under 10 percent of the operating budget.

Capital Projects: The Finance Committee recommended borrowing $6.7 million to fund many of the recommended capital projects. The Finance Committee also examined the balance sheet for capital funds that could be redeployed. More than $693,000 in already appropriated funds were identified and recommended as the funding source for several capital projects.

Financial Health: The Town of Wayland remained financially strong during FY16 which ended June 30, 2016. Wayland's Aaa Moody's bond rating continues to enable us to obtain favorable rates on our debt issuances and represents real savings in our debt service expense.

Free Cash: The Finance Committee recommended and Town Meeting approved using $1.5 million of free cash to offset the FY17 operating budget. This is substantially lower than the total used over the past few years and is intended to mark the beginning of more stable annual use of free cash going forward.

Outlook: Capital items for FY2018 through FY2022 as presented in the Annual Town Meeting Warrant were not formally presented by departments or approved by the Finance Committee and were included in the 5-Year Capital Plan for planning purposes only. Significant capital projects listed on the five-year plan include potentially funding a new

Council on Aging/Community Center and construction of a new Library which, if approved, could significantly impact debt service.

The Finance Committee believes the ongoing costs of maintaining the town's roads and Information Technology infrastructure will grow and there may be risks associated with not providing an appropriate level of support for these types of items in the future.

The FY17 budget represented an increase of slightly under 3%. Our diversified community demands that Town services remain predictable and affordable. It is important that the growth of the General Fund expenses and associated personnel costs are controlled so spending does not reach a level that results in overrides and real estate tax increases.

WAYLAND FINANCE COMMITTEE (as of June 30, 2016)

Tom Abdella (through March10th)	Nancy Funkhouser (Chair)
Gordon Cliff	Carol Martin
Bill Steinberg	Dave Watkins (Vice Chair)
Gil Wolin	

FINANCE DIRECTOR / ACCOUNTANT

DEPARTMENT	FINAL FISCAL 2016 BUDGET	FISCAL 2016 ACTUAL	FISCAL 2016 ENCUMBRANCE	FISCAL 2016 UNEXPENDED BUDGET
SELECTMEN	30,000.00	10,877.00	10,956.00	8,167.00
TOWN OFFICE	540,315.00	523,292.00	408.00	16,615.00
PERSONNEL BOARD	15,000.00	8,030.00	105.00	6,865.00
FINANCE	394,013.00	390,916.00	-	3,097.00
ASSESSOR	308,225.00	294,406.00	5,980.00	7,839.00
TREASURER	329,714.00	287,655.00	-	42,059.00
LEGAL	175,000.00	157,843.00	2,975.00	14,182.00
INFORMATION TECHNOLOG	514,738.00	343,174.00	117,597.00	53,967.00
TOWN CLERK	139,386.00	138,231.00	-	1,155.00
ELECTIONS	34,238.00	29,329.00	-	4,909.00
REGISTRAR	4,325.00	3,950.00	-	375.00
CONSERVATION	208,303.00	182,798.00	-	25,505.00
PLANNING	112,100.00	109,309.00	-	2,791.00
SURVEYOR	192,658.00	181,256.00	677.00	10,725.00
FACILITIES	1,111,672.00	967,000.00	27,123.00	117,549.00
MISC COMMITTEES	47,275.00	23,976.00	22,505.00	794.00
				-
TOTAL GENERAL GOVERNMENT	4,156,962.00	3,652,042.00	188,326.00	316,594.00
POLICE	2,610,834.00	2,530,953.00	5,569.00	74,312.00
JOINT COMMUNICATIONS	520,870.00	505,682.00	-	15,188.00
EMERGENCY MANAGEMENT	23,000.00	22,622.00	-	378.00
DOG OFFICER	21,701.00	21,652.00	-	49.00
FIRE	2,665,004.00	2,481,079.00	3,008.00	180,917.00
BUILDING & ZONING	311,748.00	304,438.00	-	7,310.00
				-
TOTAL PUBLIC SAFETY	6,153,157.00	5,866,426.00	8,577.00	278,154.00
WAYLAND PUBLIC SCHOOLS	36,719,239.00	36,165,595.00	296,716.00	256,928.00
MINUTEMAN REGIONAL SC	110,045.00	109,056.00		989.00
TOTAL EDUCATION	36,829,284.00	36,274,651.00	296,716.00	257,917.00
HIGHWAY	1,269,113.00	1,141,599.00	11,689.00	115,825.00
SNOW REMOVAL	450,000.00	421,319.00	-	28,681.00
TRANSFER STATION	65,000.00	18,870.00	411.00	45,719.00
PARKS	809,167.00	766,038.00	18,298.00	24,831.00
TOTAL PUBLIC WORKS	2,593,280.00	2,347,826.00	30,398.00	215,056.00
BOARD OF HEALTH	832,832.00	805,334.00	-	27,498.00
VETERANS SERVICES	44,600.00	42,418.00	-	2,182.00
C.O.A.	258,404.00	243,900.00	2,864.00	11,640.00
YOUTH SERVICES	222,941.00	221,878.00	-	1,063.00
	-	-		-
TOTAL HEALTH / HUMAN SERVICES	1,358,777.00	1,313,530.00	2,864.00	42,383.00
LIBRARY	1,042,996.00	1,034,126.00	-	8,870.00
RECREATION	163,979.00	163,184.00	-	795.00
TOTAL CUTURAL	1,206,975.00	1,197,310.00	-	9,665.00
DEBT	7,751,620.00	7,653,109.00	-	98,511.00
RETIREMENT ASSESSMENT	3,971,988.00	3,971,988.00	-	-
UNCLASSIFIED	8,780,741.00	8,078,712.00	9,045.00	692,984.00
TOTAL UNCLASSIFIED / OTHER	20,504,349.00	19,703,809.00	9,045.00	791,495.00
TRANSFER TO OTHER FUNDS-Capital				
WAYLAND CARES	-	-	-	-
Cash Capital	169,000.00	169,000.00	-	-
Use of Free Cash for Capital	580,943.00	580,943.00	-	-
OVERLAY	524,282.00	-	-	524,282.00
TRANSFER TO OPEB	209,114.00	209,114.00	-	-
TOTAL TRANSFERS	1,483,339.00	959,057.00	-	524,282.00
STATE ASSESSMENTS & CHARGES	140,098.00	203,615.00	-	(63,517.00)
	-			-
TOTAL UNAPPROPRIATED	140,098.00	203,615.00	-	(63,517.00)
Totals	74,426,221.00	71,518,266.00	535,926.00	2,372,029.00

Town of Wayland Combined Balance Sheet

June 30, 2016

	General Fund	Special Revenue	Capital Projects	Water Fund	Septage Fund	Wastewater Fund	Trust & Agency	Long-Term Debt Group	Total
Assets									
Cash and Investments:									
Cash	61,056,559	0	0	0	0	0	0	0	61,056,559
Investments	0	0	0	0	0	0	0	0	0
Total	61,056,559	0	0	0	0	0	0	0	61,056,559
Receivables:									
Property Taxes	884,283	4,844	0	0	0	0	0	0	889,128
Tax Title	1,629,070	0	0	0	0	0	0	0	1,629,070
Motor Vehicle Excise	219,306	0	0	0	0	0	0	0	219,306
I/ E Find	0	0	0	0	0	0	0	0	0
Late Dog Fee	0	0	0	0	0	0	0	0	0
Betterment	0	0	0	0	0	0	0	0	0
Appt Assessment Not Yet Due	28,494	21,829	0	0	0	3,602,202	0	0	3,652,525
User Charges	0	359,622	0	317,403		34,803	0	0	711,827
Due from Other Governments	0	0	0	0	0	0	0	0	0
Due to/Due from other funds	(47,619,517)	16,088,509	6,615,136	3,028,408	60,617	1,337,596	20,489,251	0	(0)
Total	(44,858,364)	16,474,804	6,615,136	3,345,811	60,617	4,974,601	20,489,251	0	7,101,856
Amount to be Provided For:									
Retirement of Bonds	0	0	0	0	0	0	0	74,390,446	74,390,446
Repayment of Anticipation Notes	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	74,390,446	74,390,446
Total Assets	16,198,195	16,474,804	6,615,136	3,345,811	60,617	4,974,601	20,489,251	74,390,446	142,548,861
Liabilities & Fund Balances									
Liabilities:									
Warrants Payable	894,219	154,027	154,154	118,188	0	9,319	4,089	0	1,333,997
Accured Payroll & Withholdings	717,622	5,822	0	12,689	0	377	0	0	736,509
Reserve for Abatements	1,601,763	0	0	0	0	0	0	0	1,601,763
Other Liabilities	947,231	0	0	0	0	0	0	0	947,231
Deferred Revenues	1,159,390	386,295	0	317,403	0	3,637,005	0	0	5,500,093
Bond and Grant Anticipation Notes	0	0	0	0	0	0	0	0	0
Bonds Payable	0	0	0	0	0	0	0	74,390,446	74,390,446
Total Liabilities	5,320,225	546,144	154,154	448,280	0	3,646,702	4,089	74,390,446	84,510,039
Fund Balances:									
Retained Earnings	0	0	0	0	7,909	0	0	0	7,909
Retained Earnings Appropriated	0	0	0	0	0	0	0	0	0
Unreserved	6,385,945	13,308,149	3,619,062	2,339,465	0	1,303,231	20,474,383	0	47,430,235
Reserved for Expenditures	2,964,358	2,427,651	0	342,258	52,708	24,669	0	0	5,811,644
Reserved for Encumbrances	535,646	192,861	2,841,919	215,808		0	10,779	0	3,797,013
Reserved for Teacher Deferral	0	0	0	0	0	0	0	0	0
Reserve for Other	37,834	0	0	0	0	0	0	0	37,834
Reserved for Overlay Deficit	0	0	0	0	0	0	0	0	0
Reserved for Debt Exempt Premium	954,187	0	0	0	0	0	0	0	954,187
Total Fund Balances	10,877,970	15,928,660	6,460,981	2,897,531	60,617	1,327,900	20,485,162	0	58,038,822
Total Liabilities & Fund Balances	16,198,195	16,474,804	6,615,136	3,345,811	60,617	4,974,601	20,489,251	74,390,446	142,548,861

Town of Wayland, Massachusetts
General Fund Revenue Report
Fiscal 2016
June 30, 2016

	Fiscal 2015 YTD-Actual	Fiscal 2016 YTD-Actual	Fiscal 2016 Budget	$ Variance 2016 / 2015	B / A Fiscal 2016 $ Variance	% of Budget Collected
Taxation:						
Real Estate	57,952,892	56,844,073	57,624,463	(1,108,819)	(780,390)	98.65%
Personal Property	735,332	738,108	750,414	2,776	(12,306)	98.36%
Overlay		-	(524,282)	-	524,282	0.00%
Total	58,688,224	57,582,181	57,850,595	(1,106,043)	(268,414)	99.54%
State Aid:						
Local Aid : Cherry Sheet						
Chapter 70	3,644,813	3,710,313	3,743,474	65,500	(33,161)	99.11%
Charter Tuition Assessment	-	14,734	751	14,734	13,983	1961.92%
Unrestricted Aid	804,349	833,306	801,292	28,957	32,014	104.00%
Veterans Benefits Chapter 115	6,731	40,017	8,049	33,286	31,968	497.17%
Exemption : Vets, Blind, Surviving Spouse	34,474	5,522	31,702	(28,952)	(26,180)	17.42%
State Owned Land Reimbursement	57,115	61,759	64,066	4,644	(2,307)	96.40%
Unknown	-	9,001	-	9,001	9,001	0.00%
Total	4,547,482	4,674,652	4,649,334	127,170	25,318	100.54%
Local Receipts:						
Motor Vehicle Excise	2,380,605	2,519,190	2,045,000	138,585	474,190	123.19%
Other Excise-meals tax	217,287	220,634	170,000	3,347	50,634	129.78%
Penalties and Interest	223,338	254,304	215,000	30,966	39,304	118.28%
Payment in Lieu of Taxes	26,092	63,049	25,000	36,957	38,049	252.20%
Fees	471,561	590,166	535,000	118,605	55,166	110.31%
Licenses and Permits	999,261	945,107	1,000,000	(54,154)	(54,893)	94.51%
Special Assessments	6,604	7,780	10,000	1,176	(2,220)	77.80%
Fines and Forteits	61,781	62,452	80,000	671	(17,548)	78.07%
Investment Income	127,262	88,782	95,000	(38,480)	(6,218)	93.45%
Miscellaneous Recurring	-	-	5,404	-	(5,404)	0.00%
Miscellaneous Non Recurring	5,404	-	-	(5,404)	-	0.00%
Total	4,519,195	4,751,465	4,180,404	232,270	571,061	113.66%
Transfers from other funds:						
Ambulance	360,000	360,000	360,000	-	-	100.00%
Fund 61-Water	348,583	331,725	331,725	(16,858)	-	100.00%
Fund 24-Tranfer Station	42,895	47,726	47,726	4,831	-	100.00%
Fund 24-Recreation	88,027	91,215	91,215	3,188	-	100.00%
Fund 25-Food Service	225,017	239,966	239,966	14,949	-	100.00%
Fund 25-BASE	191,105	213,828	213,828	22,723	-	100.00%
Fund 25-TCW	200,741	217,702	217,702	16,961	-	100.00%
Fund 25-Full Day Kinder	43,377	38,129	38,129	(5,248)	-	100.00%
Fund 62-Septage	39,502	34,368	34,368	(5,134)	-	100.00%
Fund 63-Wastewater	-	24,288	24,288	24,288	-	100.00%
	1,539,247	1,598,947	1,598,947	59,700	-	100.00%
Total Budgeted Revenue	69,294,148	68,607,245	68,279,280	(686,904)	327,965	100.48%
Unbudgeted Revenue:						
Capital Closeouts	9,780	-	-	(9,780)	-	
Tax Title Liens	390,423	225,210	-	(165,213)	-	-
School Revolving PY payments	218,860	-	-	-	-	-
Prior Year RE collections	375,757	384,236	-	8,479	-	-
OPEB Retro payments	594,835	115,018	-	(479,817)	-	
Septage ATM 2016 Transfer	-	17,517	-	17,517	-	
Bond Premium	462,210	-	-	(462,210)	-	
Total Unbudgeted Revenue	2,051,865	741,981	-	(1,091,024)	741,981	0.00%
Total All Revenue	71,346,013	69,349,226	68,279,280	(1,777,928)	1,069,946	101.57%

CAPITAL PROJECT ACTIVITY REPORT FISCAL 2016 FUND 40	Prior Year Balances	Revenues	Expenditures	Encumbrances	(OFS)/OFU	Balance	Total Encumbrance / Unencumbered
ASSESSOR EQUIPMENT	29,246.35	-	7,075.00	-	-	22,171.20	22,171.20
IT CAPITAL ATM 2014	49,282.20	-	-	-	-	49,282.20	49,282.20
IT CAPITAL SP TM 2013	63,597.00	-	-	-	-	63,596.92	63,596.92
DAM REPAIR SP TM 2013	25,000.00	-	-	-	-	25,000.00	25,000.00
DAM REPAIRS	91,054.00	-	-	-	-	91,054.00	91,054.00
PLANNING	37,937.10	-	32,838.90	-	-	5,098.20	5,098.20
CONSERVATION ATM 2014	28,908.00	-	-	-	-	28,908.00	28,908.00
TOWN BUILDING REPAIRS	23,198.42	-	-	11,902.14	-	11,296.30	23,198.44
FY 13 BUILDING REPAIRS	63,913.95	-	-	10,205.00	-	53,708.90	63,913.90
TOWN BUILDING REPAIRS ATM 2014	60,011.50	-	-		-	60,011.50	60,011.50
PUBLIC SAFTEY PHONE ATM 2014	-	-	-	-	-	-	-
STATION 2 REPAIR ATM 2014	33,720.06	-	-		-	33,720.06	33,720.06
ENERGY UPGRADES ATM 2014	312,686.42	507,096.00	607,721.00	857.00	-	211,204.42	212,061.42
FY 16 TOWN BUILDING REPAIR	-	60,000.00	5,533.31	-	-	54,466.69	54,466.69
FY 16 PUBLIC SAFETY SEWER PUMP	-	50,000.00	-	-	-	50,000.00	50,000.00
FY 16 LIBRARY OIL TANK REMOVAL	-	25,000.00	-	-	-	25,000.00	25,000.00
FY 16 STATION 2 SEPTIC AND PAVING	-	35,000.00	-	-	-	35,000.00	35,000.00
FY 16 TOWN MOTOR POOL	-	75,000.00	74,487.00	-	-	513.00	513.00
PUBLIC SAFTEY BUILDING REPAIRS	197,252.68	-	-	-	197,251.00	-	-
FIRE EQUIPMENT 2013	-	-	-	-	-	-	-
FIRE BRUSH TRUCK ATM 2015	42,831.60	-	-	-	-	42,831.60	42,831.60
FY 16 FIRE BREATHIING APPR	-	48,000.00	48,000.00	-	-	-	-
FY 16 JOHN DEERE GATOR	-	16,000.00	15,852.54	-	-	147.46	147.46
FY 16 FIRE OFFICER VEHICLE	-	-	-	-	-	-	-
FIRE BOAT ATM 2014	-	-	-	-	-	-	-
HIGHWAY CH90	(117,287.28)	232,935.87	159,422.87	-	-	(43,774.28)	(43,774.28)
STATION 2 REPAIR	4,284.00	-	-	-	-	4,284.00	4,284.00
H-16 DUMP TRUCK ATM 2014	-	-	-	-	-	-	-
H-19 DUMP TRUCK ATM 2014	728.92	-	-	-	-	728.92	728.92
BOBCAT ATM 2014	572.44	-	-	-	-	572.44	572.44
HIGHWAY CAP EQUIP 2013	3,838.00	-	-	-	3,838.00	-	-
HIGHWAY VEHICLES	6,983.79	-	-	-	1,176.00	5,807.58	5,807.58
HIGHWAY SIDEWALKS	29,276.90	-	29,276.00	-	-	-	-
NEW DPW FACILITY STUDY	7,131.00	-		1,676.03	-	5,454.97	7,131.00
NEW DPW BUILDING STM 2013	2,788,698.00	-	750,338.58	724,162.23	-	1,314,196.79	2,038,359.02
HGWY ROADWORK DESIGN (27/30)	66,028.82	-	26,038.80	-	-	39,989.79	39,989.79
HGWY TRAFFIC CALMING	10,175.54	-	10,010.00	-	-	165.08	165.08
DRAINAGE IMPROVEMENTS	90,855.33	-	30,346.64	2,000.00	-	58,508.24	60,508.24
ROAD CONSTRUCTION	0.07	-			-	-	-
ROAD CONSTRUCTION 2013	(0.22)	-			-	-	-
ROAD CONSTRUCTION ATM 2014	166,630.14	-	166,630.14	-	-	-	-
PARKLAND / CHARLES ATM 2014	66,489.20	-	6,881.00	-	-	59,608.20	59,608.20
CULVERT REPAIRS ATM 2014	100,000.00	-	15,420.00	580.00	-	84,000.00	84,580.00
FY 16 ROAD CONSTRUCTION	-	300,000.00	260,163.24	25,920.00	-	13,916.76	39,836.76
FY 16 TRANSFER ST CULVERT REPAIR	-	100,000.00	-		-	100,000.00	100,000.00
FY 16 DPW LIGHT TRUCKS	-	75,000.00	74,894.00		-	106.00	106.00
FY 16 DPW TRUCKS	-	90,000.00	-	90,000.00	-	-	90,000.00
FY 16 DPW P-34 CHIPPER	-	60,000.00	58,903.00	-	-	1,097.00	1,097.00
FY 16 DPW SMALL EQUIPMENT	-	70,000.00	54,165.47	9,762.66	-	6,071.87	15,834.53
FY 16 DPW HEAVY DUTY EQUIPMENT	-	80,000.00	79,968.50	-	-	31.50	31.50
FY 16 RT 30 and RT 27 Easement	-	101.00	-	-	-	101.00	101.00
TRANSFER STATION 2013	-	-	-	-	-	-	-
TF STATION CAPPING	648.55	-	316.69	-	-	331.41	331.41
CEMETERY EXPANSION ATM 2014	94,734.85	-	-	-	-	94,734.85	94,734.85
TRANSFER STATION ATM 2014	-	-	-	-	-	-	-
FY 16 STM ENERGY RESILIENCE	-	29,403.00	-	-	-	29,403.00	29,403.00
FY 16 STM LIBRARY DESIGN	-	150,000.00	19,025.31	80,614.00	-	50,360.69	130,974.69
FY 16 COA FEASIBILITY STUDY	-	150,000.00	24,888.81	3,800.00	-	121,311.19	125,111.19
PARKS FIELD RENOVATION	1,050.00	-	-	-	1,050.00	-	-
FIELD ANALYSIS	67,511.00	-	-	-	67,511.00	-	-
FIELD IMPROVEMENTS ATM 2014	65,274.86	-	48,663.89	-	-	16,610.97	16,610.97
FY 16 RECREATION FIELD MAINT	-	75,000.00	1,950.82	-	-	73,049.18	73,049.18
BEACH HOUSE	6,211.07	-	6,211.00	-	-	0.05	0.05
CEMETERY SITE IMPROVEMENTS	28,569.16	-	3,805.90	-	-	24,763.22	24,763.22
BEACH IMPROVEMENTS	656.58	-	116.37	-	-	540.41	540.41
RECREATION FIELD IMP 2013	78,843.83	-	5,562.80	1,050.00		72,231.53	73,281.53
	4,626,543.83	2,228,535.87	2,624,507.58	962,529.06	270,826.00	2,997,212.81	3,959,741.87

CAPITAL PROJECT ACTIVITY REPORT
FISCAL 2016
FUND 41

	Prior Year Balances	Revenues	Expenditures	Encumbrances	(OFS)/OFU	Balance	Encumbrance / Unencumbered
MIDDLE SCH ROOF FY 13	572,263.41	-	-	-		572,263.41	572,263.41
MIDDLE SCH ROOF SP TM 2013	50,947.00	-	-	-	517,611.00	(466,664.00)	(466,664.00)
CLAYPIT FLOOR TILE ATM 2014	1,174.00	-	-	-	-	1,174.00	1,174.00
CLAYPIT DOORS / WINDOWS ATM 2014	32,593.52	23,835.00	120,824.89	741,106.06	-	(805,502.43)	(64,396.37)
FY 16 CLAYPIT DOOR AND WINDOW		1,121,000.00	-	690,000.00	-	431,000.00	1,121,000.00
HAPPY HOLLOW ART ROOM ATM 2014	20,000.00	-	-	-	-	20,000.00	20,000.00
HAPPY HOLLOW FLOOR TILE ATM 2014	2,970.86	-	-	-	-	2,970.86	2,970.86
MIDDLE SCHOOL SECURITY ATM 2014	-	-	-	-	-	-	-
MIDDLE SCHOOL WINDOWS ATM 2014	250,000.00	-	101,457.46	366,167.54	-	(217,625.00)	148,542.54
FY 16 MIDDLE SCHOOL WINDOWS	-	250,000.00	-		-	250,000.00	250,000.00
MIDDLE SCHOOL AIR COND ATM 2014	70,000.00	-	-		-	70,000.00	70,000.00
LOKER SECURITY ATM 2014	6,556.97	-	-	250.30	-	6,306.67	6,556.97
LOKER KITCHEN ATM 2014	211,000.00	-	4,493.41	15,375.00	-	191,131.59	206,506.59
LOKER PLAYGROUND ATM 2014	-	-	-	-	-	-	-
FY13 BUILDING REPAIRS	56,320.67	-	-	-	56,320.00	0.67	0.67
FY14 BUILDING REPAIRS SP TM 2013	80,163.00	-	-	-		80,163.00	80,163.00
FY09 BUILDING REPAIRS	14,999.35	-	-	-	15,000.00	(0.65)	(0.65)
FY13 CAPITAL EQUIPMENT-OTHER	128.70	-	-	128.70	-	-	128.70
FY14 CAPITAL EQUIPMENT SP TM 2013	1,176.53	-	-	1,176.53	-	0.00	1,176.53
CLAYPIT FURNITURE AMT 2014	4,363.12	-	-	-	-	4,363.12	4,363.12
HAPPY HOLLOW FURNITURE 2014	5,086.47	-	-	-	-	5,086.47	5,086.47
MIDDLE SCHOOL FURNITURE 2014	400.00	-	-	-	-	400.00	400.00
FY 16 PHONE UPGRADE	-	39,000.00	34,739.92	-	-	4,260.08	4,260.08
FY 16 CLAYPIT FURNITURE	-	35,000.00	31,844.89	-	-	3,155.11	3,155.11
FY 16 HAPPY HOLLOW FLOOR TILE	-	62,100.00	25,472.58	5,290.00	-	31,337.42	36,627.42
FY 16 HAPPY HOLLOW ART / CAFÉ ROOM	-	195,000.00	26,977.00	375.00	-	167,648.00	168,023.00
FY 16 HAPPY HOLLLOW PAVING	-	52,000.00		-	-	52,000.00	52,000.00
FY 16 HAPPY HOLLOW FURNITURE	-	35,000.00	32,890.37	-	-	2,109.63	2,109.63
FY 16 LOKER TILE REPLACEMENT	-	110,000.00	3,051.00	-	-	106,949.00	106,949.00
FY 16 LOKER FURNITURE	-	35,000.00	34,628.72	100.00	-	271.28	371.28
FY 16 LOKER WIRING	-	120,000.00	105,251.11	-	-	14,748.89	14,748.89
FY 16 MIDDLE SCHOOL FURNITURE	-	25,000.00	767.56	24,232.44	-	-	24,232.44
HIGH SCH RENOVATIONS/PLANNING	2,798,212.00				-	2,798,212.00	2,798,212.00
FY 16 FIRE OFFICER VEHICLE		55,000.00	53,767.00	-	-	1,233.00	1,233.00
	4,178,355.60	2,157,935.00	576,165.91	1,844,201.57	588,931.00	3,326,992.12	5,171,193.69

CAPITAL PROJECT ACTIVITY REPORT
FISCAL 2016
FUND 42

	Prior Year Balances	Revenues	Expenditures	Encumbrances	(OFS)/OFU	Balance	Encumbrance / Unencumbered
PUMP STATION ATM 2014	313,830.66	-	312,127.79	-	-	1,702.87	1,702.87
WATER VEHICLE ATM 2014	13,330.00	-	-	-	-	13,330.00	13,330.00
WATER MAIN ATM 2014	-	-	-	-	-	-	-
PUMP STATION UPGRADES	(0.24)	-	-	-	-	(0.24)	(0.24)
PUMP STATION SP TM 2013	180,070.64	-	180,070.34	-	-	0.30	0.30
PEMBERTON RD UPGRADE	59,988.00	-	-	-	-	59,988.00	59,988.00
WATER MAIN REPLACE SP TM 2013	2,781.56	-	2,781.11	-	-	0.45	0.45
WATER VEHICLES SP TM 2013	2,009.00	-	-	-	-	2,009.00	2,009.00
HAPPY HOLLOW ROAD SP TM 2013	19,300.00	-	4,569.40	14,730.60	-	-	14,730.60
FY 16 PUMP STATION UPGRADE	-	50,000.00	9,800.00	-	-	40,200.00	40,200.00
FY 16 WATER VEHICLES	-	60,000.00	47,066.59	-	-	12,933.41	12,933.41
FY 16 WATER MAIN REPLACEMENT	-	700,000.00	-	-	-	700,000.00	700,000.00
FY 16 WATER METER REPLACEMENT	-	200,000.00	-	-	-	200,000.00	200,000.00
	591,309.62	1,010,000.00	556,415.23	14,730.60	-	1,030,163.79	1,044,894.39

CAPITAL PROJECT ACTIVITY REPORT
FISCAL 2016
FUND 44

	Prior Year Balances	Revenues	Expenditures	Encumbrances	(OFS)/OFU	Balance 3/31/2014	Encumbrance / Unencumbered
BUILDING RENOVATIONS	239,741.95	-	-	18,457.45		221,284.50	239,741.95

Town of Wayland, Massachusetts
Water Enterprise Fund
Fiscal 2016
Quarterly Report, 06/30/2016

	Fiscal 2016 Budget	Fiscal 2016 Actual	% Budget Collected / Expended	$ Variance Budget / Actual	Fiscal 2015 Actual	$ Variance FY 16 / FY 15
REVENUES						
Operating Revenue:						
Penalties and Interest	25,000	24,808	99.23%	(192)	23,289	1,519.00
Water Meter Charges	3,359,346	3,161,786	94.12%	(197,560)	3,268,487	(106,701.00)
Water Administration Fee	200,600	304,738	151.91%	104,138	295,965	8,773.00
Water Service Order	40,000	28,269	70.67%	(11,731)	23,594	4,675.00
Misc. Revenue	50,000	42,541	85.08%	(7,459)	110,700	(68,159.00)
Interest on Savings	8,000	6,728	84.10%	(1,272)	6,924	(196.00)
Total	3,682,946	3,568,870	96.90%	(114,076)	3,728,959	(160,089.00)
Unbudgeted Revenue:						
Liens	-	122,452	n/a	122,452	133,088	(10,636.00)
EXPENDITURES						
Operating Expenditures:						
Personal Services	731,834	675,805	92.34%	56,029	655,093	(20,712.00)
Expenditures	1,500,117	1,340,710	89.37%	159,407	1,224,924	(115,786.00)
Funded Debt	1,115,703	1,064,054	95.37%	51,649	1,086,453	22,399.00
Indirect Fringe Transfers to GF	331,725	331,725	100.00%	0	348,583	16,858.00
Indirect Fringe Transfers to GF and OPEB	3,567	3,567	100.00%	0	154,405	150,838.00
Total	3,682,946	3,415,861	92.75%	(267,085)	3,469,458	53,597.00
OTHER FINANCING TRANSFERS TO WATER CAPITAL						
Other Financing Uses:						
Transfers to Capital Projects / Unbudgeted expense	310,000	310,000.00	100.00%	0	1,075,000	765,000.00
Other Financing Sources:						
Water Surplus to Fund 42	310,000	-	0.00%	-	-	-
Transfer to Trust Fund						
Water Revenue to General Fund						
Total YTD Revenues	3,992,946	3,691,322	92.45%	8,376	3,862,047	(170,725.00)
Total YTD Expenditures	3,992,946	3,725,861	93.31%	(267,085)	4,544,458	(818,597.00)

Town of Wayland, Massachusetts
Wastewater Enterprise Fund
Fiscal 2016
June 30, 2016

	Fiscal 2016 Budget	Fiscal 2016 Actual	% Budget Collected / Expended	$ Variance Budget / Actual	Fiscal 2015 Actual	$ Variance FY 16 / FY 15
REVENUE:						
Operating Revenue:						
Wastewater User Charges	263,475	257,233	97.63%	(6,242)	298,518	(41,285)
Betterments	38,441	23,661	61.55%	(14,780)	26,721	(3,060)
Betterment Interest	11,522	5,915	51.34%	(5,607)	7,508	(1,593)
WW Betterment TC	240,000	199,332	83.06%	(40,668)	207,494	(8,162)
WW Betterment TC Int	196,715	182,003	92.52%	(14,712)	12,589	169,414
Total	750,153	668,144	89.07%	(82,009)	552,830	115,314
Unbudgeted Revenue:						
PILOB agreement with BOS	-	500,671	0.00%	-	-	500,671
Liens	-	3,880	0.00%	-	16,879	(12,999)
Penalties and Interest	-	1,032	0.00%	-	3,391	(2,359)
Unapportioned WW betterment TC	-	90,904	0.00%	-	523,768	(432,864)
Unapportioned WW betterment TC-int	-	2,451	0.00%	-	1,311	1,140
Interest on Savings	-	4,683	0.00%	-	2,806	1,877
Transfer from other funds					8,693	(8,693)
Total	0	603,621	0.00%	0	556,848	46,773
EXPENDITURES:						
Operating Expenditures						
Personal Services	22,000	28,283	0.00%	(6,283)	16,534	11,749
Expenditures	216,841	178,443	82.29%	38,398	197,545	(19,102)
Funded Debt	486,678	467,601	96.08%	19,077	464,385	3,216
Total	725,519	674,327	92.94%	51,192	678,464	(4,137)
Other Financing Sources / (Uses)						
Transfers to General Fund	24,634	-	0.00%	24,634	-	-
Use of Retained Earnings	-	-	0.00%	-	-	-
Total	24,634	-	0.00%	24,634	-	-
Total YTD Revenues	750,153	1,271,765	169.53%	(82,009)	1,109,678	162,087
Total YTD Expenditures	750,153	674,327	89.89%	51,192	678,464	(4,137)

Town Revolving Fiscal 2016

	Balance July 1, 2015	Transfers/ Adjustments	Revenues	Expenditures	Transfers Out	Encumbrances	Balance June 30, 2016
TC RESIDENTIAL DWELLING - $40k	-	-	1,120,000.00	240,000.00	-	-	880,000.00
TC PARKING LOT - $120k	120,000.00	-	-	-	-	-	120,000.00
TC PHASE II $500k	-	-	-	-	-	-	-
TC BIKE TRAIL- $250k	250,000.00	-	-	-	-	-	250,000.00
20 WAYLAND GIFT $175k	-						-
TOWN CENTER GIFT	20,452.07	-	-	18,196.08	-	-	2,255.99
RAYTHEON ENVIRONMENT	3,223.59	-	-	3,223.59	-	-	-
TOWN CENTER REVOLVING	27,315.56	-	235.02	-	-	-	27,550.58
RAIL TRAIL GIFTS/DONATIONS	3,590.39	-	-	-	-	344.25	3,246.14
WAVELAND GIFTS	646.40	-	-	-	-	-	646.40
375TH CELEBRATION	22,125.05	-	105.00	-	-	-	22,230.05
BEAUTIFICATION	4,742.70	-	-	657.18	-	-	4,085.52
RECEIPT RES SALE OF R.E.	-						-
FLEX ADMIN	87,403.87	-	-	-	-	-	87,403.87
ELECTION REIMBURSEMENT	14,654.00	-	1,074.00	-	-	-	15,728.00
I.T. NETWORK	35,624.00		-	15,889.00	-	-	19,735.00
HAY BALES	27.50	-	-	-	-	-	27.50
RECEIPT RES CONCOM RECEIPTS	118,006.68	-	-	-	-	-	118,006.68
CONSERVATION GIFTS	45,102.49	-	54.00	281.16	-	-	44,875.33
WETLAND FILING FEE	38,474.75	-	4,730.00	-	-	-	43,204.75
GREEN COMMUNITIES	2,442.44	-	67,602.38	1,837.00	-	-	68,207.82
CLEAN ENERGY CENTER	-						-
GREEN COMMUNITIES GRANT II	187,500.00	-	(187,500.00)				-
HIST COMMISSION MARKERS	4,188.15	-	75.00	67.00	-	-	4,196.15
DUDLEY GRANT	36,027.85	-	1,747.50	-	-	21,937.62	15,837.73
VETERAN'S MEMORIAL DONATIONS	14,776.83	-	297.57	500.00	-	-	14,574.40
HOUSING FUND	-						-
HRA	-						-
CAF PLAN	170,791.63	-	257,791.60	257,719.53	-	-	170,863.70
POLICE GIFTS	3,002.68	-	500.00	1,260.00	-	-	2,242.68
POLICE FID ACCT	11,344.05	-	7,200.00	5,087.50	-	-	13,456.55
EMPG GRANT	-						-
POLICE DETAIL	31,078.30	-	280,175.50	300,214.90	-	-	11,038.90
OWNER TECH GRANT	(4,470.87)		-	-	-	1,718.46	(6,189.33)

Town Revolving Fiscal 2016

	Balance July 1, 2015	Transfers/ Adjustments	Revenues	Expenditures	Transfers Out	Encumbrances	Balance June 30, 2016
POLICE TRUST FUND	-	-	200.00	-	-	-	200.00
POLICE EVIDENCE	-		6,000.00	-	-	-	6,000.00
FIRE/AMBULANCE GIFTS	2,246.42	-	500.00	-	-	-	2,746.42
FIRE DEPT-SAFE	10,141.85	-	6,953.00	5,747.55	-	-	11,347.30
FIRE FEDERAL GRANT	-	-	16,167.00	16,111.73	-	-	55.27
FIRE CO DETECTORS/GIFTS	34.64	-	-	-	-	-	34.64
AMBULANCE RECEIPTS	1,182,177.13	-	616,865.22	77,113.48	479,000.00	1,850.00	1,241,078.87
STATE 911 GRANT	20,125.62	-	36,411.12	24,056.91	-	-	32,479.83
HIGHWAY GIFTS	43.87	-	-	-	-	-	43.87
STREET/SIDEWALK REFUNDABLE DEP	45,239.24	-	12,507.60	-	-	-	57,746.84
ROUTE 27 SIDEWALKS	-	-	71,961.28	71,961.28	-	-	-
STORM REIMB-IRENE	-						-
STORM REIMB-OCT STORM	-						-
WATER CONSERVATION GRANT	3,287.67	-	-	-	-	-	3,287.67
TRANSFER STATION	305,268.93	-	409,071.43	434,995.09	48,110.00	23,982.28	207,252.99
DIRT ACCT	32,220.00	-	-	-	-	-	32,220.00
TRANSFER STATION GRANT	-	-	3,800.00	-	-	-	3,800.00
BOH TITLE 5 BETTERMENT	60,055.90	-	5,010.59	16,299.00	-	-	48,767.49
BOH/FLU SHOT REIMB	31,004.62	-	74,638.84	53,337.38	-	-	52,306.08
BOH GIFT ACCOUNT	1,032.00	-	-	419.23	-	-	612.77
COA REVOLVING	88,832.37	-	35,675.26	36,064.56	-	-	88,443.07
COA GIFT FUND	24,317.80		7,209.37	2,314.52	-	-	29,212.65
ELDER AFFAIRS GRANT	24,832.26		27,459.00	15,535.71	-	-	36,755.55
UNDERAGE DRINKING GRANT	-	-	500.00	-	-	-	500.00
STATE AID TO LIBRARIES	39,883.77	-	17,603.56	21,213.40	-	-	36,273.93
LIBRARY AUTOMATION ACCT	4,234.13	-	-	766.76	-	-	3,467.37
LIBRARY CHILDRENS CENTER ROOM	-				-	-	-
LIBRARY GIFTS	15,092.43	-	2,348.41	1,024.26	-	-	16,416.58
LIBRARY TWEENS AND TEENS	0.00				-	-	0.00
TURF FIELD	172,060.96	-	47,403.00	-	-	-	219,463.96
HANNAH WILLIAMS PLAYGROUND	2,489.92	-	3.67	-	-	-	2,493.59
RECEIPTS RES-SALE OF CEMETERY LOTS	160,084.23	-	5,810.00	-	-	-	165,894.23
RECREATION REVOLVING	664,507.39	-	844,171.07	471,321.78	92,749.00	10,710.48	933,897.20
RECREATION GIFTS	13,047.59		-	-	-	-	13,047.59
CLAYPIT RING GIFTS	450.95	-	-	-	-	-	450.95
CULTURAL COUNCIL	2,571.19	-	4,500.00	1,100.00	-	-	5,971.19
JOAN BACON GIFT FUND	150.00	-	-	-	-	-	150.00
INSURANCE REIMBURSMENT < 20K	80,652.17	-	21,067.32	-	-	-	101,719.49

School Department Special Revenue Fiscal 2016

	Balance July 1, 2015	Transfers/ Adjustments	Revenues	Expenditures	Transfers Out	Encumbrances	Balance June 30, 2016
BASE	359,411.42	-	1,146,413.58	851,218.16	220,713.00	491.50	433,402.34
PEGASUS	349,750.98	-	312,259.62	236,511.50	47,280.00	3,515.80	374,703.30
TCW	104,874.53	-	949,911.53	696,518.57	249,475.00	847.60	107,944.89
GLOBAL LANGUAGE	65,882.56	(65,882.65)					(0.09)
TUTORING	50,300.77	-	-	-	-	-	50,300.77
ENRICHMENT	30,028.35	65,882.65	123,075.47	112,121.62	9,118.00	1,195.00	96,551.85
FULL DAY KINDERGARTEN	38,209.13	-	370,903.59	331,007.68	38,129.00	-	39,976.04
SCHOOL LUNCH	24,907.51	-	1,279,253.11	875,206.91	271,528.00	-	157,425.71
FY12 TITLE IIA	-						-
ATHLETICS	4,119.50	-	276,102.25	279,659.25	-	-	562.50
COACH	15,122.14	-	-	6,386.29	-	-	8,735.85
OTHER CONTRACT	10,476.45	-	-	330.00	-	-	10,146.45
ICE HOCKEY	20,761.50		60,014.55	52,825.15	-	-	27,950.90
HS PARKING FEES	16,860.18	-	49,837.25	41,894.36	-	-	24,803.07
INSTRUMENTAL MUSIC FEES	83,345.24	-	75,558.25	85,309.35	-		73,594.14
TRANSPORTATION FEES	281,460.34	-	335,735.28	332,733.98	-	-	284,461.64
BUILDING USE	41,602.45	-	59,253.88	70,425.56	-	-	30,430.77
WPSF	2,601.07	-	159,212.75	152,803.01	-	1,244.00	7,766.81
METCO REVOLVING	35,923.30	-	34,090.16	4,139.21	-	1,123.87	64,750.38
GENERAL GIFTS	13,803.72	-	-	705.00	-	-	13,098.72
PROF DEV REVOLVING	20,236.67	-	6,275.00	12,071.38	-	-	14,440.29
CURRICULUM	7,690.80	-	-	375.00	-	-	7,315.80
ERATE ACCOUNT	22,230.44	-	25,886.89	16,096.90	-	247.96	31,772.47
HIGH SCHOOL GIFT	2,022.81	-	2,311.84	1,700.00	-	-	2,634.65
MIDDLE SCHOOL GIFT	2,674.40	-	10,690.70	737.62	-	-	12,627.48
CLAYPIT HILL GIFT	492.76		1,113.10	-	-	-	1,605.86
HAPPY HOLLOW GIFT	405.33	-	4,233.51	2,195.00	-	-	2,443.84
LOKER GIFT	866.30	-	1,106.48	611.41		92.04	1,269.33
CHILDREN'S WAY GIFT	4,806.35	-	350.40	685.92	-	-	4,470.83
HIGH SCHOOL LOST BOOKS	4,511.14	-	5,898.96	10,410.10	-	-	-
MIDDLE SCHOOL LOST BOOKS	834.01	-	794.31	1,597.57	-	-	30.75
CLAYPIT HILL LOST BOOKS	891.22	-	250.03	1,065.35	-	-	75.90
HAPPY HOLLOW LOST BOOKS	48.40	-	125.09	173.49	-	-	(0.00)
LOKER LOST BOOKS	40.01	-	35.50	75.51	-	-	(0.00)
GOSSELS ACADEMIC	-	-	40,758.00	16,329.74	-	-	24,428.26
FRANCIS SMITH DIGNITAS AWARD	-						-
HS STUDENT COMPUTER MAINTENANCE	26,840.41	-	54,739.28	71,397.80	-	-	10,181.89
MS LAPTOP MAINTENANCE	4,184.00	-	23,640.26	27,556.11	-	-	268.15
TEACHER	0.03	-	-	-	-	-	0.03
SPED CIRCUIT BREAKER	351,237.96	-	819,178.00	642,240.00	-	-	528,175.96
FY 16 TITLE IIA	-	-	6,492.00	6,492.00	-	-	-
FY 16 METCO	-	-	701,048.00	712,742.94	-	4,221.81	(15,916.75)
FY12 ACAD SUPPORT	-						-
TEACHER	-						-
FY 14 ACAD SUPPORT	-						-
FOUNDATION GRANT	-						-
TEAM GRANT AWARD 2013-2015	860.00	-	-	860.00	-	-	-
STARS GRANT	-						-
FY13 METCO	-						-

School Department Special Revenue Fiscal 2016	Balance July 1, 2015	Transfers/ Adjustments	Revenues	Expenditures	Transfers Out	Encumbrances	Balance June 30, 2016
FY14 METCO	-						-
FY15 METCO	(11,675.61)	-	10,579.00	(1,096.61)	-	-	0.00
FY12 SPED 240	0.00						0.00
FY13 SPED 240	-						-
FY14 SPED 240	-						-
FY15 94-142 (IDEA)	3,801.41	-	51,667.00	55,468.41	-	-	(0.00)
FY16 94-142 (IDEA)	-	-	474,321.00	519,425.25	-	-	(45,104.25)
FY EARLY CHILDHOOD GRANT	-	-	12,120.00	12,120.00	-	-	-
FY13 SPED EARLY CHILDHOOD	-						-
FY14 SPED EARLY CHILDHOOD	-						-
FY15 EARLY CHILDHOOD GRANT	-						-
FY12 SPED PROGRAM IMPROVEMENT	-						-
FY13 SPED PROGRAM IMPROVEMENT	-						-
FY14 SPED PROGRAM IMPROVEMENT	-						-
FY15 SPED PROG IMPROVEMENT	3,800.00	-	17,650.00	21,450.00	-	-	-
FY16 SPED PROG IMPROVEMENT	-	-	7,616.00	5,910.66	-	-	1,705.34
TEACHER	-						-
FY14 TITLE IIA	0.02						0.02
FY 15 TTLE 11A	3,740.00	-	28,750.00	32,336.00	-	-	154.00
FY15-FY 19 SUBSTANCE ABUSE PREVE	(50,939.16)	-	127,514.44	81,336.06	-	14,048.67	(18,809.45)
FY09 SUBSTANCE ABUSE PREVE	-	-	-	(578.55)	-	-	578.55
SUPPLIES - CLAS	-						-
FY14 TITLE I	880.19	-	-	880.19	-	-	0.00
FY15 TITLE I	5,400.00	-	48,529.00	54,268.00	-	-	(339.00)
FY 16 TITLE 1	-	-	22,755.00	22,754.70	-	-	0.30
SPED TRANSITION	-						-
EARLY CHILDHOOD IMPROVEMENT FY 13	-						-
EARLY CHILDHOOD IMPROVEMENT FY 14	-						-
EARLY CHILDHOOD IMPROVEMENT FY 15	20.52	-	-	20.52	-	-	0.00
EARLY CHILDHOOD IMPROVEMENT FY 16	-	-	1,750.00	1,750.00	-	-	-
TEACHING ASSIST	-						-
THEATER ARTS REVOLVING	-	-	4,925.00	4,925.00	-	-	-
	-						-
							-
HS STUDENT ACTIVITY	124,384.96	-	216,753.19	179,308.21	-	-	161,829.94
TESTING-PAYROLL	5,306.31	-	39,769.00	40,933.03	-	-	4,142.28
MS STUDENT ACTIVITY	108,838.21	-	205,934.17	194,354.77	-	-	120,417.61
CH STUDENT ACTIVITY	8,198.15	-	25,906.93	23,357.03	-	-	10,748.05
HH STUDENT ACTIVITY	20,939.98	-	23,434.34	20,965.95	-	-	23,408.37
LO STUDENT ACTIVITY	13,104.51	-	14,437.30	16,721.12	-	-	10,820.69
Fund 25							
	2,236,113.67	-	8,270,959.99	6,941,819.18	836,243.00	27,028.25	2,701,983.23

Enc plus EB	2,729,011.48
BS-08/03/16	2,729,011.40
	0.08

COMMUNITY PRESERVATION FUND

	Balance July 1, 2015	Transfers/ Adjustments	Revenues	Expenditures	Encumbrances	Balance June 30, 2016
DOCUMENT PRESERVATION	232.00	-	-	-	-	232.00
SWQC WEED MGMT	-	-	-	-	-	-
CPA ADMIN	5,310.00	35,000.00	-	15,046.03	-	25,263.97
	-	-	-		-	-
NIKE SITE - SILOS	-	-	-		-	-
RAILROAD FREIGHT HOUSE	0.89	-	-		-	0.89
RAIL TRAIL	12,862.50	-	-	4,482.94	-	8,379.56
VOKES THEATRE	-	-	-		-	-
MAINSTONE FARM	750.00	-	-	750.00	-	-
BOSTON POST RD PRE-PERMITTING	21,295.03	-	-	18,124.37	-	3,170.66
STONEBRIDGE RD-AFFORDABLE HOUSING	-	-	-		-	-
LOKER FIELD ART 14	69,155.50	-	-	5,572.38	-	63,583.12
IMPROVE MEMORIALS & MONUMENTS	4,000.00	-	-		-	4,000.00
COCHITUATE APPARTMENTS	500,000.00	-	-	108,991.00	-	391,009.00
NORTH CEMETERY	2,145.00	-	-	2,145.00	-	-
FIRST PARRISH CHURCH	15,691.74	-	-	-	15,691.74	-
OPEN SPACE REC STM 2015		30,000.00	-		-	30,000.00
WAYLAND HOUSING TRUST	-	-	-		-	-
DUDLEY WOODS ATM 2015	85,000.00	-	-	7,000.00	11,500.00	66,500.00
CENTRAL RAILROAD TRAIL ATM 2015	445,000.00	-	-		42,300.00	402,700.00
HEARD FARM ATM 2015	35,000.00	-	-		-	35,000.00
STONEBRIDGE ROAD ATM 2015	62,000.00	-	-	3,750.00	-	58,250.00
STONEBRIDGE PROJECT ATM 2015	480,000.00	-	-		-	480,000.00
OXBOW ROAD ATM 2015	-	20,000.00	-		15,000.00	5,000.00
RESTORE MONUMENTS ATM 2016	-	72,000.00	-		-	72,000.00
MAINSTONE FARM ATM 2016	-	5,000,000.00	-		-	5,000,000.00
COCHITUATE TOWN CLOCK ATM 2016	-	29,000.00	-	14,490.00	-	14,510.00
WAYLAND TRUST ATM 2016	-	95,694.00	-	95,694.00	-	-
						-
FY 16 ACTIVITY			964,102.72	276,045.72		688,057.00
BEGINNING PROJECT BALANCES	1,738,442.66	5,281,694.00				7,020,136.66
BEGINNING UNDESIGNATED FUND BAL	5,430,384.34	(5,281,694.00)			84,491.74	148,690.34
TOTAL BEG FUND BALANCE	7,168,827.00					

Trust Funds Fiscal 2016	Balance July 1, 2015	Transfers/ Adjustments	Revenues	Expenditures	Transfers Out	Encumbrances	Balance June 30, 2016
STABILIZATION FUND	-	1,651,270.75	175,483.26	-	-	-	1,826,754.01
NON-INSURANCE FUND	-	1,187,601.25	-	-	-	-	1,187,601.25
OPEB	-	12,486,717.00	575,705.73	-	-	-	13,062,422.73
VANGUARD TRUST	-	3,278,355.00	175,861.62	125,583.14	-	10,779.27	3,317,854.21
WAYLAND HOUSING TRUST	-	611,274.13	470,976.85	2,500.00	-	-	1,079,750.98
Fund 83 & 84 & 85 & 86	**-**	**19,215,218.13**	**1,398,027.46**	**128,083.14**	**-**	**10,779.27**	**20,474,383.18**

EDUCATION AND LIBRARY

SCHOOL COMMITTEE

"Personal and civic responsibility, love of learning, and empathy for others: these are the qualities that the Wayland Public Schools seek to instill in its students. At its core, our mission is to provide a rigorous and stimulating academic environment that promotes the acquisition of knowledge and skills. Yet we deem it equally important to nurture self-confident, collaborative, and conscientious individuals. We strive to create a climate where risk-taking is safeguarded, open expression is encouraged, and free association is protected. Our goal is to advance our students' growth into principled, informed, and capable citizens who will help guide a democracy that follows humanitarian principles in the global forum, and shape a just society where individuals may reach their full potential."

--Wayland Public Schools Mission Statement

OVERVIEW

The 2015-16 school year saw the School Committee, Superintendent Paul Stein, and the rest of the faculty and staff in the Wayland Public Schools continue to work together to educate our students to their full potential. The HEART system-wide goals continued to reflect what is most important to the growth of the Wayland schools and were modified by the administration to reflect changes needed to continue moving forward. The administration incorporated the goals developed from the 2014 School Committee Summit and the subsequent work of the Summit Subgroups into the HEART goals.

Focus areas for each goal in 2015-16 included:

- **H**ealth and Wellness – Grade level vertical alignment of essential social/emotional knowledge and skills, new or revised curricula relating to the teaching of the defined standards at all levels, parent education, complete adoption of the ALICE (Alert, Lockdown, Inform, Counter, Evacuate) emergency response program, and study and engagement of our community concerning Wayland's athletic program.
- **E**xploration - Launching and exploration of potential enhancements to the school department's offerings as identified and prioritized by the School Committee, Administration, and the School Committee Summit. These include world language for grades K-6, enhancements to early childhood education, and a new student information system.
- **A**chievement Gap – Tracking and display of longitudinal data, cultural proficiency and race building-based initiatives, professional development related to both cultural proficiency and serving ELL (English Language Learners) students, and parent engagement.
- **R**TI - Continued use of PLC's (Professional Learning Communities), common assessments, data-based decision making, and responsive strategic interventions as well as continued identification, definition, and teaching of essential study skills and learning strategies to enable students to perform at higher levels.
- **T**echnology Gains STEAM – Creation of a 3-Year Technology Plan, mapping of computer literacy skills across grade levels, enhancement of the integration of STEAM and computer science into the curriculum, and promotion of positive, responsible digital citizenship.

Ongoing central office goals included continued improvement of fiscal operations with an eye towards efficiency, transparency and accountability, expanding the use of Instructional Rounds, and integrating the use of district determined measures and student feedback into the evaluation system.

Other significant achievements in the 2015-16 school year included:

- The elementary school reconfiguration was completed as Loker added grade 5 with a seemingly smooth transition making all three elementary schools in the system K-5 schools.
- The district's Food Services Department fully implemented consultant Edvocate's recommendations resulting in enhanced offerings

at all levels and a profitable bottom line. This significant improvement in the department's operations and finances could not have been achieved without the hard work and dedication of the Food Services manager and her staff.

- The system's Special Education program was reviewed by Educational Consultants, an outside consulting firm, in an effort to improve efficiency and make the program even better than it already is. The consultants found key strengths in Wayland's inclusive programming, the high quality, professionalism and flexible use of staff, and the unique and effective Children's Way preschool program. To optimize the strengths of the program, the consultants recommended a review of the identification of students for special services, evaluation of programmatic support for students with emotional disabilities, enhancement of the system for monitoring and analysis of outplacement criteria and patterns, and long term succession planning in the department.
- A study of the athletic culture at Wayland High School, the first of its kind in secondary education, was conducted by Northeastern University's Center for the Study of Sport in Society. As a result of this study, an Athletic Advisory Committee made up of various stakeholders was formed to address specific issues, rules, regulations and policies that affect the experiences of student-athletes and to serve as a vehicle for positive and productive communication between student-athletes, staff, administration and the community. Additional recommendations from the study are also in the process of being implemented. There will be regular communication with the community as to the status of the study's recommendations.

BUDGET FY17 (2016-2017)

Operating Budget

The FY17 appropriated budget of $37,722,833 will educate a projected enrollment of 2,648 students for the 2016-2017 school year and represents an increase of 2.73% over the FY16 appropriation. This is slightly less than that recommended by the Superintendent ($20,398), and slightly larger than the 2.5% goal established by the Finance Committee ($85,603).

Over the last several years, in response to fiscal constraints facing the residents of Wayland, the School Committee has sought to balance the importance of maintaining momentum in our educational offerings and technological capabilities with the need to reduce spending to a sustainable level for the town residents. The Committee has worked closely with Superintendent Stein, and the school administration to maximize the efficiency of this educational/fiscal balance.

In building the FY17 budget from the bottom up, the budget process began with the evaluation of the enrollment projection model. The Committee then reviewed the Superintendent's Recommended Budget, a 2.79% increase over the FY16 appropriation, which reflected a shift in priorities, maximizing efficiencies while being responsive to maintaining momentum in our educational programming.

During the budget review process, the Committee received many comments from residents and taxpayers and from members of the Finance Committee about the financial burdens currently facing many in town, increases in property values and taxes and unsustainable spending on the schools. The Committee also received many comments from residents and Finance Committee members stating that reductions in the school budget or in school staffing were not acceptable in the face of concerns that our schools lack momentum in this rapidly changing world. In response to these concerns, the Committee engaged in a series of seven meetings to review the Superintendent's Recommended Budget, the list of unmet needs that would not be funded thereby, the other budgets outlined (but not recommended) by the Administration and extensive information provided by the Administration in response to questions from the Committee and the public.

The last step in the budget process included the identification of $119,236 of errata, mostly due to unanticipated utility savings. With these changes in mind, the Committee then reviewed other unmet needs that the Administration identified as important but, because of fiscal concerns, were not included in the Superintendent's Recommended Budget. The Committee weighed all components of the budget, including these unmet needs, the errata changes, community input and recommendations made by outside consultants to arrive at its recommended budget of $37,722,833, a 2.73% increase over the FY16 appropriation.

Capital Budget

The School Committee also requested $1,900,000 to replace all exterior, single glazed windows and doors at Loker of which the School Committee expects reimbursement from the MSBA (Massachusetts School Building Authority) accelerated repair program of approximately 35%. Other capital requests included:

- $130,000 to replace floor tile at Happy Hollow and Loker
- $100,000 to reconstruct the playground structure at Happy Hollow
- $85,000 to replace outdated classroom furniture at Claypit Hill, Happy Hollow and Loker
- $60,000 to upgrade major pieces of food service equipment
- $50,000 to upgrade the phone system at Happy Hollow
- $50,000 to purchase various custodial equipment

In summary, the Wayland School System bears a responsibility to spend its dollars wisely and economically. In preparing this budget, we were cognizant of the fiscal constraints facing our Town residents and the need for sustainable spending on the one hand and the importance of maintaining a robust investment in our schools and providing an innovative and relevant education for our students on the other hand.

CONCLUSION

The 2015-16 school year was one marked by exploration and moving forward. Wayland's dedicated group of administrators, faculty and staff continue to educate our students at the highest level academically while also helping them become principled, informed and capable citizens in a very complex world. We are incredibly thankful to them as well as the numerous organizations and individuals throughout the Town who play a vital role in supporting our schools. We truly appreciate the partnership that exists between the schools and the Wayland community.

BOARD OF LIBRARY TRUSTEES

LIBRARY BUDGET AND HOURS. In FY2016, the Town granted the Library a budget of $1,031,000 allowing us to build our collections, increase children's programs, and maintain a library schedule of 67 hours a week most of the year and 60 hours a week in July and August.

LONG-RANGE PLANNING. Each year, the Library works hard to provide activities that will help us meet the goals outlined in our Five-year Long-range Plan. In FY2016, we made additional progress on our objective of improving patrons' access to digital content over the internet. We increased the number of available e-books by 12,398 (46 percent) and downloadable audiobooks by 2,120 (27 percent). We also initiated a streaming music and video service for our patrons. In terms of our physical items, although we are constrained by our space limitations, we were able to increase our audiobook and video holdings by 5 percent and our print book holdings by 3 percent.

LIBRARY PLANNING INITIATIVES. In FY2016, we concentrated on our long-range goal of improving the Library's civic presence as a welcoming neighborhood center: an attractive, safe, and comfortable place for residents to meet, work, and interact with each other. Recognizing the challenges that the current library building presents in accomplishing this goal, especially in the area of services to youth, the Trustees appointed a Library Planning Committee (LPC) of town residents. The LPC was charged with reviewing the Library's current program, services, and long-range plan; evaluating the Library's space needs and its current facility; visiting libraries in other towns; and recommending whether the Board of Library Trustees should consider applying for a construction grant in the Massachusetts Public Library Construction Program (MPLCP) 2016-2017 grant round. A grant from the MPLCP would offset the cost of constructing a new or expanded library by 45 percent.

The LPC submitted a report to the Trustees in which they noted the current building's many notable deficiencies. These include inadequate space for: IT infrastructure, collections, events, youth collections/services, parking, programming, staff work, and quiet reading/study. In addition, deficient ADA compliance and traffic congestion at a busy intersection make library services in the current building difficult to access. There is no doubt that the limitations of our current building are hampering our ability to deliver 21st century library services.

In September of 2015, the LPC recommended that the Trustees start investigating sites, including the current location at 5 Concord Road, for a new or expanded library building that might be eligible for a MPLCP grant. At Fall 2015 Special Town Meeting, the Library Trustees sponsored an article to fund a Planning and Design Study to look at possible site options for a construction grant application, which was passed resoundingly (378-49). The project was assigned to the Town's Permanent Municipal Building Committee, and the focus of the work to date has been to determine the optimum site for library expansion to use in a possible MPLCP grant application, the deadline for which is in January of 2017. Design Technique of Newburyport was hired as the Owner's Project Manager, and Tappé Architects of Boston has been retained as the design team.

Our current Long-range Plan expires at the end of FY2017. Therefore, the LPC, Trustees, and Library staff worked together with a library consultant to craft a new Long-range Plan for FY2018-2020. This flexible, three-year plan will act as a road map for a new Library Director after the retirement of current Library Director Ann Knight in the fall of 2016. That plan will be submitted to the State in the fall of 2016.

BUILDING AND GROUNDS. The Trustees serve as stewards of the Library building, overseeing maintenance, repairs, and improvements in coordination with the Town's Facilities Department. Flooding continues to plague the downstairs Children's Room due to problems with the building's drainage system and grading. It is our understanding that a drainage mitigation project funded by a federal grant will be completed by April, 2017. This project will address the water conditions to the rear of the building that caused the library to flood in 2010.

This year, we installed more attractive and practical furniture in the public computer area, improved book display tables, and some additional seating for the lower level lobby. The Library received lighting and heating upgrades through last year's Town-wide energy initiative.

TECHNOLOGY. We continue to offer technology services to our users. We provided free wired internet service to approximately 600 people per week on six public computers, and our popular wireless network is very heavily used by those visiting the Library. We offer on-site access to a variety of tablets and notebook computers. We also maintain an active social network presence on Facebook and offer regular workshops on technology topics. We provide our residents with notices of upcoming events both by email and in print.

LIBRARY COLLECTIONS AND SERVICES. Print circulation continues to rise overall, about 1 percent in FY2016. We remain challenged by lack of space for our physical collection of books and other circulating materials. DVD circulation remains steady for adults but is down for children, which most likely reflects a move towards streaming for young families. To stay abreast of that trend, the library has added Hoopla, a streaming video and audio service, which has proved to be very popular. Digital circulation of ebooks and downloadable or streaming audio and video increased 37 percent. There were 116,653 visits to our library this year, an increase of 6,423 or 6 percent, which averages to 2,243 visits per week. In FY2015, attendance at children's programs increased by 56 percent, and we saw a 24 percent increase in children's program attendance in FY2016, from 4,857 attendees to 6,009. Adult program attendance remains robust. We would like to increase teen programming to better serve that population and would expect an increase in attendance if we were able to do so, but our current space limitations make this challenging. A summary of circulation and other statistics for FY2016 follows this narrative.

FRIENDS OF THE WAYLAND PUBLIC LIBRARY. Our steadfast Friends organization continues to support us generously with both volunteer time and money. The Friends provide funding for programs and services that exceed the Library's appropriation from the Town. Their semi-annual book and bake sales, which are popular community events, and their annual membership drive are the cornerstones of their fundraising efforts.

TRUST FUNDS. The Library's main trust fund is the Millennium Endowment Fund, which is managed by the Town's Commissioners of Trust Funds. The Millennium Fund was established to sustain excellence in library services and to provide a supplementary source of support for the Library when needed; it does not pay for regular operations. The Library is also the beneficiary of some smaller trusts which are used for designated purposes.

A NOTE OF APPRECIATION. The Town is fortunate to have a talented Library staff and many volunteers who routinely dedicate their time to our Library. Most importantly, we would like to thank the citizens of Wayland whose financial and moral support have enabled us to provide another year of excellent library service..

WAYLAND FREE PUBLIC LIBRARY
SUMMARY OF LIBRARY STATISTICS, FISCAL YEARS 2014 AND 2015

	FY 2015	FY 2016
CIRCULATION		
ADULT/YA		
[1] Print	64,791	65,190
Non-Print	62,645	62,589
JUVENILE		
[1] Print	64,642	65,572
Non-Print	11,795	10,029
DOWNLOADABLE (TEXT+AUDIO)	17,280	23,350
TRANSFERS TO OTHER MINUTEMAN LIBRARIES	36,777	38,117
TOTAL CIRCULATION ACTIVITY	**257,930**	**264,847**
WAYLAND ACQUISITIONS		
PRINT	6,693	6,954
NON-PRINT	1,983	1,954
TOTAL ITEMS ADDED	**8,676**	**8,908**
OTHER METRICS		
REGISTERED BORROWERS	6,846	6,837
REFERENCE QUESTIONS	20,437	19,391
YOUTH & ADULT PROGRAMS HELD	475	506
Total Program Attendance	8,044	8,901
WEEKLY LIBRARY VISITS (AVERAGE)	2,120	2,243
[2] FINES COLLECTED	$15,055	$14,238
TRUST FUND BALANCE (as of 6/30/16)		
ENDOWMENT FUND	$804,298	$830,125
OTHER TRUST FUNDS	$412,174	$420,052
TOTAL TRUST FUNDS	**$1,216,472**	**$1,250,177**

[1] Print includes traditional books/magazines printed on paper; everything else included in Non-Print.

[2] Fine Money collected by the Library is turned over to the Town's General Fund.

PLANNING AND NATURAL RESOURCES

CONSERVATION COMMISSION

The Conservation Commission holds the statutory responsibility for “the promotion and development of the natural resources and for the protection of watershed resources” of Wayland (MGL Chapter 40, Section 8C) and is responsible for the administration of the Wetlands Protection Act (WPA) MGL, Chap.131, Section 40. Wayland’s Wetlands and Water Resources Bylaw (Chap.194) complements the Commission’s responsibilities under the WPA. The Conservation Commission has the statutory responsibility to administer, implement and enforce the Stormwater and Land Disturbance Bylaw (Chap. 193).

The administration and enforcement of the WPA and both the Chapter 194 and 193 Bylaws accounts for a major portion of the efforts of the Commission. Nineteen Public Meetings were held, five under Ch.194 only, one after the fact, one to amend the Permit and ten under both the WPA and Ch.194. One application was under the WPA only and one was an after the fact filing. There was one ANRAD under Chapter 194 only.

There were twelve decisions under the WPA with findings that the work proposed would not alter areas subject to protection under MGL Ch.131, s.40 if performed as described in the submitted plans and subject to relevant conditions and therefore did not require the filing of a Notice of Intent. Fourteen Permits, one ORAD, one resource confirmation and one Amendment were issued under Chapter 194. Two requests for Certificate of Permit requirements were heard and two partial Certificates were issued.

Thirty-one Public Hearings were opened under the WPA and Ch.194, three were ANRAD hearings. There were two Public Hearings to amend orders under both the WPA and Ch.194. The Commission held twenty-six continued hearings closed twenty-nine and issued twenty-six Order of Conditions under the WPA and twenty-five Permits under Ch. 194, one ORAD, and two first amendments. One Permit was denied under Ch.194.

There were twenty requests for Certificate of Compliance. Fourteen partial certificates were issued. Seven requests were deferred and one denied.

There was one request for Extension and one extension issued.

Compliance issues and serious violations of the Wetlands Protection Act and Wetlands Bylaw continue to be problems. Work within 200 feet of many streams and/or within 100 feet of wetlands is subject to review by the Conservation Commission before commencing. There are very few exceptions to this requirement and people are encouraged to call the office for more information. Informal discussions prior to submitting formal applications are encouraged.

The Conservation Commission along with the Recreation Commission retained the services of Weston and Sampson for the purpose of updating the Open Space and Recreation Plan. A draft was submitted to the Executive Office for Energy and Environmental Affairs early July, 2016 after a number of public meetings held as well as conducting a survey which was open to all. The draft plan will require some revisions which are pending. Having a current approved Open Space and Recreation Plan is a requirement for both the Conservation Commission as well as Recreation Commission to be eligible for a variety of grants.

The Conservation Commission has already begun to look at some of the input raised in the draft Open Space and Recreation Plan update as they pertain to improvements that may be made to conservation areas such as better signage. An example is the street number installed at the community gardens which encompasses the traditional Conservation colors of brown with white lettering. It has been and continues to be a signature of Conservation areas.



This is the example of the signs that will continue to be installed at various areas.

The Commission is very grateful for the Eagle Scout candidates' interest in doing projects on Conservation lands and has benefitted from many very fine improvements thanks to the Scouts and their Troops.

During the past year there has been some solid work in Land Management. During the three and a half months when we had three seasonal employees (see below), they totaled 455.5 hours of field work. In all twenty one different conservation properties had some form of work take place, the majority of which included mowing, trail clearing and macro scale invasive plant removal. Many of these trails now cleared had been neglected for years and long since filled in. This is one of the largest projects going in an effort to make the trails passable, easier to find and thus more user friendly.

With the increased interest in pollinators a number of hives were added to the community gardens on April 10th and the program has been hugely successful. Many of the gardeners have said it has been a long time and/or they can never remember their gardens producing as much as this year. This could likely be linked to the introduction of the hives where, according to Kaat Vander Straeten, the colony by season's end numbered 500,000 strong.

The department ran at least seven conservation themed programs for the public over the year including birding walks and trail clearing, the latter also co-organized with the Girl Scouts. Many of these programs are already scheduled for the next year, and hopefully the scouts will continue to reach out to us in the future for volunteer opportunities.

The Conservation Commission also had seasonal workers for the summer. Dan Rosen was back for about five weeks before going to other work in the western part of the Commonwealth. Cato Prince worked for the entire summer mowing, clearing, and otherwise tending to the conservation areas. Cassandra Chaves, who also interned in the Conservation office, spent days when not working on projects to assist the Commission with preparing a wetlands brochure, looking at ways to improve the storm water permitting required by Wayland's Stormwater and Land Disturbance Bylaw ("Chapter 193") spent time working with Cato Prince on maintenance of conservation land.

Sherre Greenbaum was reappointed and Tom Davidson was appointed to the Commission this year. Betty Salzberg's numerous contributions to the Commission are recognized and greatly appreciated. We all benefitted from her dedicated service for the past three years and sincerely thank her for her work.

Respectfully Submitted:
The Wayland Conservation Commission
Sherre Greenbaum, Chair
Roger Backman
Joanne Barnett
Tom Davidson
Sean Fair
Barbara Howell
John Sullivan





The Conservation Commission continues to benefit from Eagles Scout projects done by Eagle Scout candidates. The past year resulted in many projects done at Conservation areas that have improved them. Projects were done by Nathan Zhao at the community gardens, Harrison Brewton at Sedge Meadow Conservation Area, Quinn Fay at Greenways – a boardwalk, Matt Ludwig at the Greenways Conservation Area – new kiosk, and Henry Rice at Rowan Hill Conservation Area – improving access for all people. Pictures of Matt Ludwig's kiosk as well as Henry Rice's access improvements at Rowan Hill are above.

COMMUNITY PRESERVATION COMMITTEE

The Wayland Community Preservation Committee (CPC) is a nine-member committee, one each from the Conservation Commission, Historical Commission, Housing Authority, Planning Board, Public Works Board, Recreation Commission and three appointed by the Board of Selectmen. During the last fiscal year there continued to be one vacancy (a Selectmen appointee). The CPC's responsibilities are to identify and evaluate possible community preservation projects that are submitted to Town Meeting for approval of spending community preservation funds. Projects must be for open space, historic preservation, community housing and recreation. In FY16 the town collected $729,834 from the residential property tax surcharge and $220,085 from the State Trust Fund.

Annual Town Meeting 2016 approved all of the CPC recommended articles. They included: $29,000 to repair the Town-owned clock in Cochituate; $72,000 to restore monuments at North Cemetery; $95,694 transferred to the Municipal Affordable Housing Trust Fund for community housing; and $12,000,000 to purchase a Conservation Restriction on 208+ acres of Mainstone Farm. The Mainstone article allocates $5,000,000 from existing funds and $7,000,000 to be borrowed against future CPA receipts. Sudbury Valley Trustees is the Town's partner in this sizeable project and additional funds ($3,000,000) will be raised by SVT for a full purchase price of $15,000,000.

A few projects funded in past years are still in the works some of which include preservation of Stone's Bridge, trails in Dudley Woods, construction of the Rail-Trail, and development of management plans for some of Wayland's conservation land.
Additional information about the CPC may be found on the Town's website CPC page including information about this year's activities.

Committee Membership: Gretchen Schuler, (Selectmen's appointee) Chairman; Woody Baston (Board of Public Works), Maureen Cavanaugh (Selectmen appointee), Anna Meliones (Recreation), Ira Montague (Planning), Elisa Scola (Historical), John Sullivan (Conservation), and Susan Weinstein (Housing).



SUDBURY, ASSABET AND CONCORD RIVER STEWARDSHIP COUNCIL

The River Stewardship Council (RSC) was established in 1999 to coordinate the conservation of the 29-mile Wild and Scenic River segment of the Sudbury, Assabet and Concord Rivers, which includes all of the river segment through Wayland. The purpose of the RSC is to promote long-term protection of the rivers by

1. bringing together on a regular basis various parties responsible for river management,
2. facilitating agreements and coordination among them,
3. providing a focus and forum for all river interests to discuss and make recommendations, and
4. coordinating implementation of the River Conservation Plan.

The RSC also raises awareness of the rivers through a range of activities, including funding education programs, running the annual Riverfest event, and through our new website at http://www.sudbury-assabet-concord.org. This spring Wayland hosted a special storytelling event with Tony Toledo at the Wayland Public Library, commemorating the 100th anniversary of the Park Service and celebrating the Wild and Scenic River with tales of wildlife and adventure.

On June 18th and 19th, the SuAsCo Wild and Scenic River Stewardship Council hosted the 15th annual Riverfest celebration weekend. Over 600 people attended walks, talks, paddles, and kids events around the region throughout the weekend, and partners celebrated this opportunity to build awareness and enjoyment of the rivers' unique natural and cultural resources. All events were planned and run by volunteers and many of our veteran partners.

Wayland held its traditional History Paddle led by Brandeis History Professor Brian Donahue. Participants this year included Wayland Director of Public Buildings Ben Keefe, Children's Librarian Pam McCuen, and High School History Teacher of the Year Kevin Delaney, along with dozens of others in canoes and kayaks. The weather was perfect, although the river was as low as it has ever been for late June, a harbinger of the record lows reached late in the summer. In addition, for the third year Sudbury Valley Nature Photography member Hendrik Broekman led a Photo Walk at Cow Common, presenting the beauty of the river marshes to walkers and amateur photographers from toddlers to seniors.

An important component of the work of the Council is to help preserve and improve conditions in the rivers. This work involves a range of activities. The RSC often advises or provides comments on proposed projects with the potential to impact the rivers. This year the RSC offered comments with regard to EPA stormwater management and signed on to letters regarding NPDES Phase II stormwater permit reissuance and NPDES pollution control measures. Formal comments were submitted on several other local projects.

The RSC helps support river partners through directed funding to perform water quality monitoring, environmental advocacy, land protection, environmental education, and invasive species control. Again this year the RSC funded Drumlin Farm to teach Environmental Science to the Happy Hollow 5th grade at the Great Meadows impoundments in Concord. Its funding also helped OARS to do water quality sampling in the river as required by the EPA for Wayland's sewage treatment plant at the Town Center. And RSC funding helped support SVT in its land protection efforts, which includes its aid to Wayland to acquire a Conservation Restriction for Mainstone Farm. A full report of this year's funding is available in the RSC's annual report.

This year was the second year of the Community Grants program. The RSC is making grants of up to $10,000 per project available to communities and groups in the watershed to undertake work that advances the management plan for the rivers. Applications are accepted on a rolling basis until the funding is depleted. This year the RSC funded:

- The printing and distribution of the Recreation Guide for the Sudbury River, available as of summer 2016, (available online at http://www.oars3rivers.org) by partner organization **OARS.**
- The Places For Pollinators project, overseen by **Sudbury Valley Trustees**, partially funded the purchase of native plants from local nurseries, educational brochures, and materials for a 'bee hotel.' This project aided native pollinators by increasing the abundance of quality foraging plants and bee-nesting habitat along the Sudbury River.
- The **Sudbury Conservation Commission** removed invasive species and rehabilitated trails and signage at the King Philips Wood, one of the "remarkably outstanding" historical places along the Sudbury River.
- **One Earth Collaborative** ran a camp in summer 2016 bringing children out to the rivers, and exploring a range of ecosystems in the region.
- **Partner organization SWEET** engaged high-school students in the process of invasive species removal this spring throughout the region.

The River Stewardship Council comprises representatives from Wayland as well as the seven other communities along the Wild and Scenic segments of the Sudbury, Assabet and Concord Rivers. We also have local, state, and federal representatives from OARS, Sudbury Valley Trustees, Commonwealth of Massachusetts, US Fish and Wildlife Service, and the National Park Service. The RSC meets on the 4th Tuesday of every month.

Each year there are many opportunities for town boards and citizens to engage in the work of the RSC. These include: annual RiverFest celebration; community grants program; public forums and discussions, including monthly RSC meetings; and volunteering to be a representative or alternate to the RSC.

For more information, visit the RSC website at http://www.sudbury-assabet-concord.org or contact your local representative(s).

Tom Sciacca and Mary Antes
Wayland Representatives
Sudbury, Assabet, and Concord Wild and Scenic River Stewardship Council

PLANNING BOARD

The mission and the responsibilities of the Planning Board are specified in the state laws known as "Improved Methods of Municipal Planning" and "The Subdivision Control Law," and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the Town; to report annually to the Town regarding the condition of the Town; to prepare an official map of public and private ways and public parks within the Town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Farewells and appreciation

The Planning Board would like to thank Colleen Sheehan for her dedicated service as a member and the board welcomes Nicole Riley as its new associate member.

Accomplishments and Activities

The Board met approximately 27 times between July 1, 2015 and June 30, 2016 to review and approve applications for new building lots in residential subdivisions, applications for several new residential building lots not requiring subdivision approval (known as ANR lots), several site plans for non-residential development; to oversee the construction of various residential and non-residential developments for which approval had been granted, and to work on various planning studies and projects such as the new established Wayland Real Assets Planning Committee.

The Affordable Housing Production Plan

The Planning Board on August 22, 2016 unanimously voted to submit the 2016 Housing Production Plan to the State Department of Housing and Community Development. The Housing Production Plan is a planning document that identifies needs of the Wayland community and the strategies it will use to make progress in facilitating the development of affordable housing. The plan provides information on trends in Wayland relating to the people who live here, types of housing in town, and the current development conditions in town to determine the housing needs of the community. The Plan also includes an inventory of affordable housing and an update of our River's Edge Project that will push the Town of Wayland's subsidized affordable housing inventory to over 9%. This is a giant leap forward in achieving the goal of 10%. The collection and analysis of this information, along with our recently held housing summits have led to the development of housing goals for Wayland's future.

On behalf of the Planning Board I would like to thank the members of the Wayland Affordable Housing Partnership, Wayland Housing Authority and Wayland Affordable Housing Trust. I would also like to recognize two individuals in helping with the efforts of Affordable Housing. Rachel Bratt of the Wayland Partnership for Chairing and hosting four Affordable Housing Summits and Susan Weinstein for completing the edits and fine tuning the Housing Production Plan (see link below) We would not have been accomplished this without their time and dedication.

http://www.wayland.ma.us/Pages/WaylandMA_Planning/drafthpp2016.pdf .

Town Center Green is complete.

Brendon Homes Properties offered to participate in the construction of the public green in the amount of $150,000.00.The Town Center Green work and the development has been completed and all 42 units have been sold.

New Development River's Edge

The Town of Wayland released the Request for Proposals (RFP) to sell River's Edge, a town-owned 8.24-acre parcel on Route 20 (484-490 Boston Post Road). The site represents an extraordinary opportunity in Wayland, with zoning in place to build 150-190 residential units in primarily 3-4 story buildings.The Planning Board sees this project as a unique opportunity to build attractive, higher density housing for which there is demand, while at the same time controlling future 40b development. The project also meets Commonwealth goals, including Smart Growth principles transforming abandoned municipal industrial property into attractive affordable housing.

Detailed bid proposals and qualifications were issued on April 21, 2016. The Town received two proposals that were opened on July 6, 2016. Evaluations were

conducted and the River's Edge Advisory Committee will make a recommendation in October of 2016. While Wayland aims to secure the most advantageous financial benefits for the Town, review will be qualitative as well as quantitative. The Town is seeking the best combination of up-front land value, design, quality of community, fit with Wayland, and long-term tax revenues. Proposals must be minimum 25% affordable and minimum 25% senior; however up to 100% in each category is permitted, allowing non-profit or senior housing developers to bid. Up to 25% of any senior housing may be assisted living.

The Economic Development Committee should be commended for: 1) researching the best and highest use for this land and 2) for being proactive in vetting the proposed development to optimize the outcome for the Town. The Economic Development Committee has reached out to multiple Boards, Committees and interest groups in Town to address concerns pertaining to height, density and form, and is in the process of creating Design Guidelines that are consistent with the Town's guidelines and will furthermore ensure all structures are in context and scale with the character of the zoning district. The Planning Board looks forward to reviewing the final site plan approval in 2017.

A new committee was formed - Wayland Real Assets Planning Committee (WRAP)

Based on prior efforts to begin town-wide decision making on the most appropriate use of Town land a Wayland Real Assetts Planning Committee was created by the Board of Selectmen. On June 1, 2015, the Board of Selectmen asked the Planning Board, Finance Committee and the Public Buildings Director to work collaboratively to create a process to develop a comprehensive long-range facilities plan, siting strategy and capital funding plan to assist the Town with making informed decisions regarding major capital projects (defined as $500,000 and above) related to future uses of municipal (Town and School) land and buildings. The plan will consider how best to use land and buildings to best serve the varied interests of the Town. This planning effort was envisioned in the original Master Plan in 2004 and in the 2011 update. It is anticipated that this effort will support the annual Capital Improvement Process (CIP) conducted in preparing the capital budget.

To begin this work, the Planning Board will appoint a committee, the Wayland Real Asset Planning Committee (WRAP) to serve in an advisory capacity. Because of the collaborative nature of this work and the many entities involved, WRAP will report through the Planning Board to all boards, commissions and committees that hold responsibility for and are stewards of municipal property as well as the community as a whole.

WHAT'S AHEAD?

The Mass Central Rail Trail

Wayland residents have worked on this project to create outdoor recreation (walking, biking, and jogging) and to improve the community with a vital link of the center of Wayland to nearby neighborhoods and neighboring towns.

Article 24 of 2015 Annual Town Meeting was adopted, appropriating up to $445,000 of CommunityPreservation Funds (from uncommitted balance to be spent on this recreational project) for the construction of a rail-trail that will run through the Town, along the Massachusetts Central Railroad line in Wayland. This project will result in the conversion of an industrial use property into a three-mile long recreational path that will cross Wayland from Weston to Sudbury, in a line that runs somewhat parallel to Route 20. The Massachusetts Department of Conservation and Recreation ("DCR") has leased from the Metropolitan Boston Transit Authority ("MBTA") a twenty-three mile rail corridor to be developed as a hard-surface multi-use-trail referred to as the "Wayside Trail".

Recently there have been negotiations between DCR and Eversource (electricity provider) to construct the rail-trail in Wayland. Eversource has funds for the construction available this calendar year and is committed to seeking the necessary permits for the project; removing the rails; and constructing the base/foundation of the trail. DCR has expressed a strong preference for an asphalt surface with a second preference for stabilized surface rather than the stone-dust surface that was part of the discussion during 2015 STM Article.

Surface material was discussed when the funding was appropriated. At the time the Town considered a crushed packed stone dust for two reasons: 1) a less expensive cost per mile to construct; and 2) less invasive way to accommodate nearby wetlands and other resource areas such as riverfront and flood plains. Now that Eversource proposes to construct the

trail to a standard suitable for carrying service trucks, the town's construction costs can be limited to a discrete part of the overall project. The town will be responsible for road crossings and the trail surface or final layer.

The Wayland Planning Board looks forward to permitting and construction of the Trail for 2016 to provide a safe and accessible community path.

Zoning Articles

The following zoning and general articles were submitted for the 2016 Fall Special Town Meeting. Pursuant to Massachusetts General Laws Chapter 40A, Section 5, the Planning Board held a public hearing to discuss the proposed amendments to the Town's Zoning By-Laws on August 22, 2016 and continued the public hearing to September 19, 2016 when the hearing was closed.

Article 1- Landscaping in parking areas.

This amendment makes for clearer and more consistent language and provides proper guidance to permitting boards, town departments and developers with regard to business district parking lots that abut residential land. The current Zoning Bylaw does not have a minimum standard, and the proposed ten foot buffer in this amendment would provide room for proper plant width for material and fencing as may be required by the Special Permit Granting Authority and the Site Plan Approval Authority. Planning Board believes this standard will help to address sound, screening and safety concerns of residential abutters that are adjacent to commercial districts.

Article 2 – Home Occupation

This article amends the Zoning By-Law by removing the section of Home Occupation definition that lists such occupations. This issue came up several years ago that if a particular Home Occupation is not listed would it be permitted. Home occupations are best controlled through performance standards rather than listings of permitted home occupations or professions. The recommended amendment also avoids the necessity of attempting to spell out which home occupations would be permitted. Rather, it states that any home occupation that meets the performance standards may be permitted.

The Town of Wayland has two types of "Home Occupation, customary home occupation" section 901.1.1 and section 901.2. The Zoning Bylaw allows certain businesses and occupations to be conducted in a dwelling unit as of right as long as a number of limitations are met as set forth in section 901.1.1. A home occupation that does not meet these limitations requires a Special Permit from the Zoning Board of Appeals as outlined in section 901.1.2. Under the proposed amendment, the Customary Home Occupation shall not generate more than ten additional vehicle trips on a daily basis. The proposed limitation creates a performance standard that does not exist and helps protect the intensity of a home occupation in residential zones.

Article 3 – Conservation Cluster Bylaw.

The Conservation Cluster By-law has been very successful in Wayland. Open space is preserved by permitting a developer to subdivide with smaller lots and configurations than specified in the zoning district, coupled with the requirement that the developer and the Planning Board through a special permit have more design flexibility. Since its inception, we have been able to protect 33 acres of land and have provided 5 affordable housing units that count towards the Subsidized Housing Inventory list.

The proposed amendments include a number of "housekeeping" amendments to clarify or provide internal consistency. In addition, the following changes are proposed:

- clarify how the total number of dwelling units allowed on a tract of land is determined, including the requirement that a subdivision lotting plan be submitted, and excluding certain Wetland Resource areas from the area calculation;
- Increasing setbacks from the perimeter;
- Clarifying the provisions for set aside of Open Land, including the requirements for a restriction to be imposed on the Open Land if it is not conveyed to the Town;
- Providing for the developer to provide the Town with a cash performance bond to guarantee the conveyance of the Open Land and further clarifying the procedure for conveyance of the Open Land.

Article 4 – Assisted/Independent Living and Nursing Home

This article amends the Zoning By-Laws by prohibiting Assisted/Independent and Nursing Homes in residential districts. Buildings of this type of scale

with no density standard do not meet the intent of the residential districts and may be detrimental to the residential or natural environment of a neighborhood.

Street Acceptance

The Planning Board will be petitioning the Town to accept that last remaining roads that were approved by the subdivision control law.

Spencer Circle, Summer Lane, Greenways and Dylan Circle

PLANNING BOARD MEMBERS--June 30, 2016

Kevin Murphy, Clerk
14 Sears Road
Wayland, MA 01778
Term: 2012-2017

Andrew Reck, Chair
18 Reservoir Road
Wayland, MA 01778
Term: 2010-2015

Daniel Hill, Member
Bow Road
Wayland, MA 01778
Term: 2010-2016

Ira Montague, Member
9 Erwin Road
Wayland, MA 01778
Term: 2013-2018

PLANNING BOARD TOWN STAFF
June 30, 2016

Sarkis Sarkisian
Town Planner

I would like to thank the Planning Board and all Commissions and Volunteers for their continued dedication of service to the Town of Wayland.

Respectfully submitted,

Sarkis Sarkisian
Planning Director

TOWN SURVEYOR

The year 2016 found the Town Surveyors Office tasked with many and varied projects that served to enhance the services provided to both current and future residents.

The online geographic information system (GIS) continues to see improvements and is well on its way to becoming a mature system. We invite you to visit the GIS through our departmental web page. http://www.wayland.ma.us/Pages/WaylandMA_GIS/index. You can also download a copy of the instructions from this page.

Surveying activities were performed in support of several DPW, facilities, conservation and planning projects. Updating tax maps and various GIS data layers are constantly being updated. We look forward to your input. Please feel free to stop by our office if you have any questions.

Respectfully Submitted,
Alfred M. Berry, P.L.S.
Town Surveyor

ZONING BOARD OF APPEALS

The Wayland Zoning Board of Appeals is composed of five members (Chair) Eric Goldberg, Aida Gennis, Thomas White, Michael Connors, Jonathan Sachs and three associate members: Linda Segal, Jason Drori and Shaunt Sarian that are appointed by the Board of Selectmen. The ZBA conducts public hearings on all applications for zoning relief. The ZBA generally meets on the second and fourth Tuesday of each month at 7:00p.m.
The meetings for each public hearing are held in the Town Building.
Participation in the public hearings by interested citizens is always welcomed.

The Board would like to recognize Administrative Assistant Norma Badger for her professional service to the Board and wishes her all the best as she continues to recover and hopefully return to her important work.

The cases that are heard by the ZBA include: (1) applications for dimensional or use variances from the zoning bylaws, (2) applications for special permits requested under the zoning bylaws, and (3) appeals from various decisions of the Building Commissioner. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances, is able to bypass local zoning laws if 25% of the proposed units are affordable. The ZBA has jurisdiction over cell tower applications which are governed by the Telecommunications Act of 1996 and the 2012 Section 6409 amendment, by virtue of which an applicant, under certain circumstances, is able to bypass local zoning laws if there is a "substantial gap in coverage" and there are no feasible alternatives. The most common type of proceeding heard by the Board is a request to construct an addition to a home that is "grandfathered," i.e., it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was constructed. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA.

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. In addition, abutters of the subject property are notified of a hearing
by mail. Each applicant is charged a filing fee, which covers the cost of publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during regular business hours or from the Town Website. Decisions rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days has lapsed, the decision becomes final, unless an appeal is filed. In the event that the ZBA grants relief to an applicant, the special permit or variance is generally granted subject to explicit conditions.

The Building Commissioner is the Zoning Enforcement Officer for the Town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner's response to such requests.

There were 29 applications filed with the Zoning Board of Appeals during FY 2016. A total of 23 hearings were held along with three site visit. Fees totaling $5,545.00 were collected. In FY 2016, the ZBA presided over a number of signage and commercial applications; a number of applications seeking permits to conduct in-house professional practices, additions, tear-downs with rebuilds and appeals from decisions of the Building Commissioner.

PERMANENT MUNICIPAL BUILDING COMMITTEE

The Permanent Municipal Building Committee (PMBC) was established by the Board of Selectmen to assist Boards and Committees and the Facilities Department with various construction projects throughout the Town. The Committee is comprised of five members appointed by the Selectmen and two members appointed by the user board or committee for the duration of their project. The Director of Public Buildings acts as the staff liaison to the PMBC.

During the past fiscal year the Committee has assisted the Board of Public Works with the completion of the New Public Works Facility on River Road, and the School Committee with a Massachusetts School Building Authority (MSBA) Accelerated Repair Project replacing all doors and windows at Claypit Hill Elementary. This past year the Committee was assigned to assist with the Library Building Grant Project, the Council on Aging and Community Center project, and the Stone's Bridge Restoration project. The Committee proposed a revision and the Board of Selectmen approved the revision to its charter this past year to more clearly define its role in assisting the various groups with their projects. A listing of all current members and the PMBC Charter can be located on the PMBC section of the Town website.

The following project summaries are as of June 30, 2016.

The Claypit Hill Elementary Project has been awarded and is in the final stages of the submittal process. Work began the last week in June and substantial completion is expected at the end of August prior to the beginning of the school year.

The Owner's Project Manager and the Architect have been selected and were awarded contracts for the Library Building Grant Project. The design team is working closely with the Library Board of Trustees and Library Planning Committee to select the most appropriate site and complete a preliminary design to include with Massachusetts Board of Library Commissioners (MBLC) grant application. A Letter of Intent is due in October and the full application is due in January 2017.

The Council on Aging and Community Center project was assigned to the PMBC. However the project failed to get the 2/3 vote required at Annual Town Meeting to continue with the feasibility and design process.

The Architect for the Stone's Bridge Restoration Project has been selected. A contract is expected to be awarded this summer with design work and specification development to be completed in late fall. The construction/rehabilitation work is anticipated to be publicly bid in early spring 2017 with project completion in autumn 2017.

ENERGY INITIATIVES ADVISORY COMMITTEE

The Energy Initiatives Advisory Committee met approximately once a month during FY2016 to advance the following projects:

Energy Saving and Capital Improvement Project (ESCO)

This project, which included energy efficiency and capital improvement measures in 7 town schools and buildings, was begun in FY2015, and continued through FY 2016. Public Buildings Director Ben Keefe signed the Certificate of Substantial Completion in April 2016. Energy savings will be tracked by Ameresco beginning 12-18 months after project completion. The entire $250,000 of Green Communities grant was used toward this project.

Municipal Solar

The Power Purchase Agreement with Ameresco allowing the Town of Wayland to purchase solar power generated from four sites was approved by the DOER in fall 2015. Construction of the parking lot canopies at the Middle School and High School began with foundation work over April 2016 school break, with steel work largely completed at the close of FY2016. Wiring and interconnection for the canopies and the DPW roof project is expected to take place throughout summer and fall 2016, along with construction at the Town Building site.

DOER Community Resiliency Grant

At the Special Town Meeting on Nov. 9, 2015, the Town approved an article to provide funds not to exceed $29,403 for the purpose of providing a 10% match to a $294,030 energy resiliency grant awarded by the Department of Energy Resources to the Metropolitan Area Planning Council on behalf of the Town in December, 2014. The project will fund equipment to link the solar parking canopy project being constructed by Ameresco at the Middle School with the emergency generator, to extend its running time when our Emergency Shelter is in use.

In March 2016, the DOER signed the contract with MAPC. Next, the Town needs to issue an RFP for construction of the resiliency equipment. This is expected to be done in the fall of 2016.

Streetlights

In fall 2015, the Metropolitan Area Planning Council issued a group procurement for LED streetlight replacement, selecting Tanko lighting as the project designer and construction manager. After vetting a number of options for replacing Wayland's streetlights, the Energy Committee decided to recommend participating in the MAPC/Tanko procurement. In June, 2016, the Board of Selectmen authorized Ben Keefe and Nan Balmer to sign contracts to allow Wayland to purchase their streetlights from Eversource for $1 upon commencement of the project, as well as to enter into a contract with Tanko to act as project designer and manager. Tanko will assist Wayland in issuing an RFP for installation work, assuring quality control during construction as well as proper billing from Eversource upon completion. Project costs will be covered by savings in electricity charges.

Future Goals

- Continue working toward 20% reduction in Town energy use as per the Green Communities plan submitted to the DOER. This goal is expected to be met upon completion of the three major projects in the pipeline: the ESCO, solar and streetlights.
- Monitor progress and support success of solar construction and LED streetlight conversion projects as needed.

- Determine future areas of focus, which may include vehicle and residential energy reduction, as up to now the Committee's primary focus has been on town-owned buildings and solar.

WAYLAND REAL ASSET PLANNING (WRAP) COMMITTEE

The Wayland Real Asset Planning Committee (WRAP) was created by the Board of Selectmen with members to be appointed by and serve in an advisory capacity to the Planning Board. The charge calls for the creation of "a process to develop a comprehensive long-range facilities plan, siting strategy and capital funding plan to assist the Town with making informed decisions regarding major capital projects (defined as $500,000 and above) related to future uses of municipal (Town and School) land and buildings."

A five (5) voting-member appointed committee began work in August 2015 with the assistance of the Town Administrator, Public Buildings Director, Finance Director and Town Planner who are *ex officio* members without voting rights. The overall goal is the development of a strategic long-range plan for Wayland.

During FY2016, the Committee held twenty-eight (28) meetings, four (4) of which were community forums in which residents and other Boards, Committees, and Commissions participated. WRAP Committee members met separately with Town department heads and employees to seek additional input on identified and foreseeable capital facilities needs. There was a convergence this year of multiple proposed municipal building projects. Of the topics presented and discussed at the forums, one of the most timely was looking at the question of whether going forward, the Town should continue to place new town facilities at disparate locations distributed throughout Wayland or pursue a unified campus-type setting.

Members of the Committee have worked at length with the Town Surveyor, GIS Coordinator and Director of Assessing to come up with an accurate inventory of all town-owned parcels, identifying custodial entity, size, current uses and, for the larger parcels, deed/use restrictions and environmental constraints.

WRAP Committee liaisons reached out to all Boards, Committees, Commissions and departments with a standard set of questions, the answers to which have been guiding WRAP's work – current condition of facilities, how much growth triggers the need for additional new facilities, proximity to end-users, policies concerning potential future use of parcels under their control, etc. To assist in achieving objective projections of growth, WRAP has expended considerable effort searching for suitable demographic databases to assess the timing of likely future needs.
The Committee has gathered whatever information exists on the planning processes and master plans of Boards, Commissions, and Committees concerning future major land needs as well as capital facilities expenditures. We are awaiting a report from the Public Buildings Director concerning the condition of existing facilities and needed projected up-grades.

Evaluation criteria to establish projects' priorities and sequencing are in the final stages of development. We have developed and solicited comments on a draft decision criteria matrix as well as a site selection matrix.

An integral part of any strategic long-range plan is the ability to fund it; therefore, WRAP has begun working with the Finance Committee, Finance Director, Town Administrator, and other town officials to formulate a more disciplined and in-depth process to anticipate, plan for, and fund major capital projects over a 20-year time horizon.

The Town Planner is responsible for maintaining a comprehensive, up-to-date, user-friendly web page that chronicles the Committee's work to date and links to materials gathered in furtherance of its charge. WRAP issued an Interim Report with recommendations to assist residents in their deliberations on five (5) of the Articles at the 2016 Annual Town Meeting and expects to issue a final report and recommended strategic long-range plan by June 30, 2017.

Committee Members: Thomas Abdella, Anette Lewis, Gretchen Schuler, Colleen Sheehan (through June 15), William Steinberg (through November)

PUBLIC SERVICES

BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the State Legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are implied from those statutes. The extent of the state's delegation of power varies from designating the Board of Health as the primary enforcement agent of the state's regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

Mission

To protect the public health, safety, and welfare by permitting or licensing qualified professionals, services, and establishments through the fair and consistent application of statutes and regulations. Through our Board of Health, we develop, implement, and enforce regulations and policies that assure and promote the safe practice of those we permit and regulate. Our commitment to Public Health nursing excellence is evidenced by our outreach and response to resident needs of all age groups, among the various community settings. Our public health nursing program provides quality care that supports the health and well-being of all residents.

This report is provided by Public Health Director Julia Junghanns who has worked for the Board of Health since November 2000 and has been Director since July 2011.

BOARD OF HEALTH INITIATIVES

As per recommendation of the MDPH we are planning to incorporate Narcan into the Community Health Nurse offices at all the schools and the town building sometime in fall 2016. This will be a tool added tool to the school nurse's kits. The Wayland and Sudbury Health Departments signed a Mutual Aid agreement for mutual aid and assistance between the municipalities when the resources normally available are not sufficient to cope with a situation which requires public health action.

By utilizing emergency preparedness grant funding PHN/Nurse Leader Ruth Mori was able to obtain a backup battery for the vaccine refrigerator. The backup battery will be an available power source for the refrigerator during times of power loss to the building which will ensure proper temperature storage of vaccines that require refrigeration. At times the vaccine refrigerator holds a large quantity of vaccine worth a large dollar amount (many thousands) to the town. These backup systems will help to prevent loss of vaccine. We also took advantage of the Free Epi-Pens for Schools program through the manufacturer of Epi-pens. We needed at least 6 Epi-pens at $300.00 each or more. Therefore we save the town approximately $1,800-$2,000 in nursing supplies.

The town took proactive measures regarding lead and copper testing within the school's drinking water. This included Health Department staff being consulted on initial control measures, development of prevention methods, and dissemination of information to the community.

Inspectional Services

Board of Health personnel perform all aspects of subsurface sewage disposal, from witnessing soil testing and site evaluations, plan reviews and field inspections during installations to ensure full compliance with Title 5 Regulations of the State Environmental Code and our Local Rules and Regulations. In FY16 we had a full complement of Health Agent/Sanitarian staff to review and approve Septic and Building Plans and modifications.

	FY15	FY16
Total Septic Permits	98	126
New Construction	21	30
Upgrades	27	49
Alterations	50	47
Misc.	9	0
Soil Testing	73	83
Building Permits	190	160
Total Title 5 reviewed	203	205

Passed	173	165
Conditionally Passed	15	25
Failed	15	15
Certificates of Compliance*	130	72

The total # of Certificates of Compliance denotes the complete installation of new septic systems or repairs to failed septic systems.

The Board of Health provided its routine inspectional services as required by State Law relative to public and semi-public swimming pools, the town Beach and recreational camps. State regulations require bacterial testing on a weekly basis at the Town Beach, where samples did not exceed State standards during the past years swimming season. Samples are also taken of Dudley Pond where samples exceeded the State standards and the beach area was closed from 8/13-8/26. Although the area is not a beach that is permitted, postings were made to alert of the bacteria levels and water was re-tested. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to improper trash storage, unsanitary lots and housing, public health nuisances and other environmental matters were also conducted. Our Health Director and Health Agent conducted these inspections and plan reviews.

Food Inspector Beth Grossman again completed twice annual inspections of all permitted food establishments as required by MA Food Code. This includes school cafeterias, church kitchens, full service restaurants, acidified rice variance facilities, assisted living kitchens, pizza, bagel and sandwich shops, private club kitchens and any establishment serving packaged foods. The exceptions are those that open seasonally, which are inspected once per season. Re-inspections to follow up on any violations were conducted. Beth is closely following the potential adoption by the MA DPH FPP of the 2014 FDA Food Code, planned to happen in the Spring of 2017. If the state adopts this, which we will hopefully know this fall, she will attend the training held by the state and then in turn hold training sessions to educate and train all food permit holders on the changes that will go into effect. Stay Tuned!

Inspections include the Farmers Market booths at Russell's which run from January through October:

Winter and Summer Farmers Markets 73 vendors.

Five facilities cater to Highly Susceptible Populations of senior citizens in Wayland. Beth reports that all are currently enforcing all of the MA Food Code regulations specific to this population.

Beth continued to conduct Tobacco Compliance Checks to monitor performance by local vendors in implementing our new tobacco regulations.

We continue to see a need for inspections for large temporary events.

Food Inspections

	FY15	FY16
Routine Inspections	126	131
Re-inspections	65	56
Food borne Illness Investigation	3	2
General Complaints	4	3
Plan Reviews	5	11
Farmer's Market vendors	68	73
Temporary event /food safety review (mostly phone)	2	6
Power outage visits	0	4
Variance hearing	1	1
Residential Kitchens	3	3
Mobile vendors	0	0
Recall calls	1	1
Acidified rice HACCP plans	4	4
Tobacco Compliance Checks		14
Highly susceptible population establishments.		5

Routine Services

The Department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses and permits as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the contracted services in the areas of mosquito control, animal control, mental health services, and Household Hazardous Waste Collection days twice yearly. Staff has continued to be involved with responding to complaints, managing problems and issuing permits related to beaver dams through the regulatory process at several locations in Town.

Rabies Control

The risk of rabies continues to be a potential problem. Rabies has been found in the past in foxes, raccoons, skunks and bats in town. As needed, specimens are sent to the lab for testing and state

guidelines/protocols are followed. The Board of Health continues to provide information to the community in an effort to reduce the threat of rabies to the general public.

Tick-borne illness

DEER TICKS appear in our woods, back yards, grassy areas and trails searching for a blood meal from an animal or human host. Residents in towns in Western Middlesex County, where ticks are particularly prevalent, might know or know of a family member, friend or neighbor who has been treated for one of the three tick-borne diseases that are becoming widespread in our area: Lyme, Anaplasmosis (Erlichiosis), and Babesiosis. These diseases can seriously impact an individual's health and life-style, and it's important to learn about the diseases, their symptoms and ways in which you can protect yourself and loved ones.

We have continued to keep in the loop with the Tick Task Force and any new emerging issues regarding this serious regional public health issue, as well as share ideas and resources regarding prevention of tick-borne diseases. Known officially as the Middlesex Tick Task Force, representatives from Acton, Bedford, Carlisle, Concord, Lexington, Lincoln, Waltham, Wayland and Weston envision their mission as providing tick-borne disease education for their residents. The group's goals are to increase awareness of tick-borne diseases in our towns, to educate residents about effective prevention measures, and to promote inter-town collaboration about these diseases in Middlesex County. Initiatives include continuing to provide educational materials for distribution, educational articles, work on posting tick warning signs, along with educational materials at Conservation Trails in Wayland.

NURSING

Ruth Mori, R.N., B.S.N., continues to function in the dual role of Public Health Nurse and School Nurse Leader. As the Public Health Nurse she manages a number of necessary functions per MDPH requirements that involve vaccine management, communicable disease follow up, direct oversight of our Community Health Nursing Program, and emergency preparedness.

This year residents were offered Seasonal Flu in injectable and mist formulations in conformance with CDC recommendations. We also offered Hi-Dose Flu Vaccine for our residents aged 65 and older who requested it. With parental consent, Flu vaccination was available to students within each Wayland Public School as well. In addition, Pneumococcal, Tetanus, Diphtheria and Pertussis (TDAP) vaccine was provided to residents according to the CDC recommendations upon request.

Ruth Mori also is the Wayland representative to the MDPH Region 4A Coalition for collaboration on Public Health Emergency Preparedness. The large community flu clinics are held to support residents receiving their seasonal flu vaccine and to practice the various stations that may be necessary to dispense medication to residents during a Public Health emergency. These clinics operate within the incident command system (ICS) and are supported by the Medical Reserve Corps (MRC). The Wayland MRC consists of an active group of volunteers who provide both clinical and clerical support to the Health Department for Public Health emergency activities. The dedication of our MRC members continues to ensure that quality based services are available to support the needs of residents during our annual community flu clinics and in the event of an actual Public Health emergency

Community Health Nursing

The Board of Health, under a memorandum of understanding with the School Committee, completed its tenth year of responsibility for the School Nursing Program which includes 5 full time school nursing positions. Each of our schools has a full time R.N. during regularly scheduled school hours. These nurses provide an array of health services for the population within each of their schools. Ruth, as the School Nurse Leader in the Public Health Nurse/School Nurse Leader dual role, provides direct supervision to the entire Community Health Nursing Program. The Massachusetts Department of Public Health Essential School Health Services division has provided funding for school health supplies, services, and educational programs that have proven to be extremely beneficial to our program. The Community Health Nursing Program promotes the education of students by supporting the overall health, wellness, and safety of all individuals within the school environment.

Specifically, nurses provide emergency, routine, and preventative health services to the schools, consult with school staff and parents concerning health concerns, provide health education services as needed

In 2016, the Health Department, the Fire Department, and the DPW worked collaboratively to consider the health and safety of residents and utilized Public Health Emergency Preparedness (PHEP) funds to procure a new Automatic External Defibrillator (AED) that has been installed at the Wayland Transfer Station.

The Transfer Station is the furthest public facility in the community and serves a large number of residents. The Wayland Health Department utilized Public Health Emergency Preparedness (PHEP) funds to procure this important safety device. The Health, Fire, and Public Works Department worked collaboratively to consider the health and safety of its residents and the selection of this site. The Public Access Defibrillator is in the Brown Office Building that has a DEIFB Sign located outside of it, and is available anytime the Transfer Station is open.

Public Access Defibrillators are located in the following Town owned Buildings: All school buildings, Town hall first floor by the Town Clerk and the Elevator, town hall gym, town beach, and the Public Safety Building Lobby.



Bob Hanlon (DPW), Ruth Mori (Public Health Nurse) and Fire Chief David Houghton with a new AED at the Transfer Station.

and maintain student health records. The nurses oversee and perform all required screening services to students and comply with all relevant State regulations and reporting requirements. In addition, there are several substitute nurses within our Community Health Nursing Program who work on an as-needed basis.

As part of the Massachusetts Department of Public Health Essential School Health program, there are statistical requirements that must be fulfilled. Our data collection for the following information occurred between September 2015-June 2016. There were a total of 19,595 student visit encounters to our health rooms as a result of accidents, illness, and medicines. 2,152 students made at least one visit to the health room this year. All but 511 of Wayland students required assistance by the school nurse. Overall there was a 93% return to class rate, meaning that a student was able to have their concern managed and return to class without having to be dismissed or be away from class for prolonged periods. Additionally nurses perform health screenings and/or re-screenings as mandated by the Massachusetts Department of Public Health. This now includes the Body Mass Index (BMI) screening for which parents were provided the results. From the screenings that were performed our nursing staff referred 32 students for potential hearing concerns and 63 students for potential vision issues. We had at least a few students in each school who were provided with adaptive equipment such as glasses to ensure the ability to fully access their learning environment. Our nurses continue to be a part of the collaboration between the Health and School Departments and are an integral part of the educational setting.

Public Health Nursing Services

Our Public Health Nursing focus is preventing disease and decreasing the development and transmission of health conditions that impact our residents and to assist in the management of the overall health of our community. We took steps this year to introduce the new Prevnar 13 Pneumococcal vaccine to our Seniors vaccine offerings this year and included significant enhancements to our modes of flu clinic communication: We used an auto dialer to announce our senior clinics to prior Senior Clinic attendees and we utilized both the reverse 911 service and the electronic sign boards for the community clinic announcements, courtesy of our Public Safety partner, the Wayland Police Department. Our Public Health Program covers a broad range of services to Wayland residents and includes the following:

- Blood Pressure Clinics
- TB Screenings
- Vaccine Administration:
    - 1,858 doses of seasonal flu (injectable and nasal mist) vaccine
    - 3 doses of Tdap vaccine
    - 0 TB test performed
    - 105 doses of Prevnar 13 vaccine
    - 0 doses of Pneumococcal vaccine
- MA DPH Vaccine Administrator/Provider
- Oversee Medicare and Health Insurance Flu Vaccine Reimbursement Program
- Follow up of MA DPH Reportable Communicable Diseases (91)
- Community Health education
- Conduct health inspections and health related education to Summer Camp Programs provided within Wayland
- Collaborate with Region 4A Emergency Preparedness activities
- Prepare MA DPH Emergency Preparedness deliverables
- Medical Reserve Corps Coordination

At the annual meeting for the vaccine reimbursement program, we were informed that the Town of Wayland was among the top performers in Massachusetts in realizing reimbursement for both vaccine costs and its administration. The 2016 flu clinics were the most successful yet. During the past year, the department utilized grant money to purchase a back-up generator for the vaccine refrigerator. We are continuing to streamline our processes, taking advantage of tax work off personnel and utilizing our MRC volunteers, to maximize offering vaccine to our residents. Additionally, the Wayland Health Department has complied with the Commonwealth's requirements to update the MIIS (Massachusetts Immunization Information System) for each dose of vaccine administered.

BOH Health Statistics as of June 30, 2016
Communicable Diseases reported
to the Health Department:

Babesiosis	0
Campylobacteriosis	7
Enterovirus	1
Giardiasis	7
Group B Strep	1

Hepatitis A	1
Hepatitis B	0
Hepatitis C	2
Human Granulocytic Anaplasmosis	3
Influenza	16
Legionellosis	0
Lyme Disease	38
Measles (contact)	0
Mumps	1
Pertussis (and other Bordetella species)	0
Salmonellosis	3
Shinga toxin producing organism	1
Streptococcus pneumonia	0
TB-Active	0
TB-LTB1	10
Total	**91**

Animal Inspector

Animal Inspector Bruce Sweeney provided annual inspections for animal keeping permits in the Town. The following is a summary of the animal inspections for FY15 along with a view to FY16 for comparison purposes:

	FY15	FY16
Horses/Ponies	33	30
Sheep	9	2
Goats	1	0
Swine	0	0
Cattle	82	43
Donkeys	0	0
Llama	0	0
Chicken	48	61
Water Fowl	0	0
Rabbits	2	2
Guinea hens	0	2

Animal Control Officer

Animal Control Officer (ACO) David Poirier responds to requests from the Police Department, the Board of Health and from citizens regarding problem animal reports on public and private property. This fiscal year, the ACO responded to 94 calls for the collection and disposition of dead animals on public property.

BOH Permitting Statistics as of June 30, 2016

	FY15	FY16
Animal Keeping	21	25
Burial	154	
Disposal Works Installers	41	37
Review of Previously Approved Plans	1	9
Variance Requests	9	7
Food Service Establishments	42	38
Limited Food Service	11	10
Residential Kitchens		2
Farmer's Markets	68	73
Retail Food	11	11
Limited Retail Food	9	11
Funeral Director	1	1
Operating Semi-Public Pool	11	11
Pool Construction	4	2
Pool Installer	3	3
Recreational Camps for Children	4	6
Refuse Collection	14	15
Septage Hauler	24	22
Tobacco Sales	14	14
Wastewater Treatment Plant	4	4
Private Well	13	16
Frozen Dessert Mfg.	1	1
Mobile Food	0	0
BOH non-variance hearings	37	

In addition, 236 residents participated in the two Household Hazardous Waste Collection Days sponsored by the Board of Health.

Fall 2015	88
Spring 2016	148

The Human Relations Service, Inc.

The Human Relations Service (HRS), a private, non-profit community mental health agency, has been Wayland's provider of outpatient community mental health service since FY 97. As the table below shows, during FY 15 HRS provided 1,155 total service hours to town residents. 1,071 of these hours were for clinical service. Of these, 843 were provided to residents who sought help directly and 228 to students in the Wayland Public Schools who were seen in connection with their special education plans. The former group included families with children who didn't have special education plans, and residents of the town who were referred by other clients, pediatricians or other health care professionals. (All Wayland residents are eligible to be seen at HRS regardless of their ability to pay.) These clients received outpatient psychotherapy for a range of mental health issues.

The latter group received services that the Town is legally mandated to provide. As part of this work, we provided an additional 84 hours of consultation to

school staff about their own work with these students. This combination of treatment and consultation is an ideal way to both meet students' needs and avoid the dislocation and expense of residential and other special programs. (Even one such placement can exceed the entire cost of our grant.)

The dollar value of our combined services exceeded by $49,785 the combined revenue from our Town grant and the fees we received. We raise money ourselves to close this gap.

We look forward to our work in Wayland in FY 16.

Service Hours: FY 15

	FY 15	FY 14
a) Clinical hours to students with SPED plans	228	259
b) Consultation hours to school staff re: a)	84	38
c) Clinical hours to town residents (non-school)	843	824
Total	1,155	1,121

FY 15 Detail

School Special Education Services	**Hours**	**Charges**	
Counseling to students	228	27,360	
Consulting to staff	84	10,080	
Total	312	37,440	37,440
General (non-school) Services			
Counseling to families*	843	147,525	147,525
Total value of all services			**184,965**
Income			
Town funding	59,310		
General counseling fees paid (clients & insurers)*	75,870		
Total income	**135,180**	**135,180**	
Deficit		**-49,785**	

* Almost all our patients had some form of insurance coverage but in no case did this cover our full charge. Additionally, 109 of our 843 general counseling hours were to residents who couldn't afford their own portion of the charge and were awarded a reduced fee based on proof of income status.

REPORT OF THE EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito surveillance, larval mosquito control and public education.

Dry conditions during the latter half of the 2015 summer and during the spring and early 2016 summer resulted in lower than average mosquito populations. The Massachusetts Dept. of Public Health determined that there was a low West Nile Virus (WNV) risk and a remote EEE risk in Wayland during the 2015 season. There were 9 residents within the metropolitan Boston area who contracted WNV in 2015.

The adult mosquito surveillance program monitored mosquitoes from 18 Wayland trap collections. Specimens from 7 trap collections were sent to the State Public Health Laboratory, where they tested negative for EEE and WNV. Health Dept. staff monitored for the presence of Zika virus-carrying mosquitoes in Wayland in 2016, and disseminated regular notices to town residents.

The larval mosquito control program relied on the larvicides Bacillus thuringiensis var. israelensis (Bti) and methoprene, which are each classified by the EPA as relatively non-toxic. In April 2016 a helicopter was used to apply Bti granules to 121 wetland acres to control spring floodwater mosquitoes. Field crews made 21 site visits and applied Bti using portable sprayers to 12 wetland acres during the spring and summer when high densities of mosquito larvae were found in stagnant water. In June larvicides containing methoprene were applied to 2,351 catchbasins to control Culex mosquito larvae. Culex mosquito larvae are considered the primary WNV vectors.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at https://sudbury.ma.us/emmcp/ provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,

David Henley, Superintendent

FY 16 Focus Areas

We will be focusing on a project to clean up and reorganize our filing area and plan to hire someone to manage this project using money approved in the budget. The project manager will be researching the State Municipal Records Retention Manual for Boards of Health to ensure that we follow rules and guidelines prior to disposing of documents (including requesting permission to destroy). We will be working together and following a methodical process in asking for guidance from the state as well as referencing regulations. The project is a big undertaking due to the many years of files and documents that have been accumulating in our filing system.

We also plan to begin work on updating regulations, including septic regulations and wastewater treatment plant regulations as well as possibly private well regulations. We plan to utilize professional consultants who are subject matter experts, and potentially use an intern, and community volunteer to do research and assist with updating regulations. Department staff continue to work with Assessor's Office to harmonize room counts in Wayland homes. This closes a gap where residences had more bedrooms in the Assessor's listings compared to Health Dept. septic records, complicating department decisions on appropriate sizing of new septic installations.

Process improvements are in the works including pay by credit card and working with IT and other key department leaders on workflow and permit streamlining.
A community volunteer is providing assistance to the Health Department with general office work. This volunteer is also interested in helping with potential projects. Office staff will be working with this person to plan a project potentially related to the Dudley Pond area and pump slip data that has been gathered and compiled on excel.

Board of Health Members:
Chair, Thomas Klem
Michael B. Wegerbauer
Elisabeth Brewer, M.D.
John G. Schuler, M.D.
Brian J. McNamara

Respectfully submitted,
Julia Junghanns, R.S., C.H.O.
Director of Public Health

INSPECTION / BUILDING DEPARTMENT

Fiscal 2016 Building Department permit fee revenues are as follows:

Building Permits	$ 625,701.24
Gas Permits	$ 13,098.00
Plumbing Permits	$ 31,772.00
Electrical Permits	$ 116,964.00

Total Building Department Permit Fee Revenues	$ 787,535.24

The primary mission of the Building Department; including the Specialized Code Inspectors, is to administer all permits related to construction, plumbing, gas and electrical work as well as code enforcement. It is the intent of the code to establish the minimum requirements to safeguard the public health, safety and general welfare through control of the built environment, and to provide safety to firefighters and emergency responders during emergency operations. The State Building Code and the specialized codes apply to:

- The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;
- The rehabilitation and maintenance of existing buildings;
- The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions.
- The Building Department is also authorized to provide:
- The interpretation and enforcement of the Town of Wayland Zoning Bylaws and enforcement of certain provisions of the Town of Wayland Town Bylaws.
- Administrative liaison services to the Zoning Board of Appeals.
- Administrative support for weights and measures agent.

The Building Department serves to maintain on file records, plans and other related documents for individual parcels and structures in order to inform zoning enforcement following a written request or to provide general background information to a resident who plans to improve their property.

On a daily basis, the Building Department serves the residents, business owners, and contractors within the community by processing numerous permit applications, zoning requests for hearings, issuing permits, performing periodic state inspections, conducting site visits, investigating complaints and granting certificates of use and occupancy. Department staff communicates with applicable land use departments to better serve its users and expedite the permit approval process and zoning board hearings and decisions.

Fiscal 2016 construction activity included the following number of building permits:

12	Single Family Dwelling Units; Detached 1 or 2 Unit
11	Single Family Dwelling Units; Attached
54	Residential Addition
38	Residential Finished Basement
45	Residential Bathroom Remodel
44	Residential Kitchen
24	Residential Deck/Porch
48	Residential Window Replacement
365	Residential Roofing
7	Commercial Tenant Fit Out
7	Commercial Renovation
5	Commercial Town Building
14	Commercial Sign

BOARD OF PUBLIC WORKS

The Board of Public Works, created in 2009, is an elected body consisting of five citizen volunteers who are responsible for overseeing and setting policy for DPW operations. The current members are: Chris Brown (Chair) Michael Lowery (Vice Chair), Woody Baston, Jonathan I. Mishara, and Michael B. Wegerbauer. The Board of Public Works usually meets on the second and fourth Tuesdays of the month at 7:00 pm in the DPW facility, 66 River Road. Meeting agendas are posted on the town website and meetings are open to the public.

Highlights for the Board of Public Works in FY 2016 were:

1. As the result of the sponsorship of the Board of Public Works at the 2016 Annual Town Meeting, Wayland residents voted to "FUND PERMANENT RECONFIGURATION OF THE INTERSECTION OF EAST PLAIN STREET, SCHOOL STREET, AND ROUTE 30 (COMMONWEALTH ROAD)".
2. As the result of the sponsorship of the Board of Public Works at the 2016 Annual Town Meeting, Wayland residents voted to "FUND RECONFIGURATION OF THE FIVE PATHS INTERSECTION (COCHITUATE ROAD AND OLD CONNECTICUT PATH)".
3. As the result of the sponsorship of the Board of Public Works at the 2016 Annual Town Meeting, Wayland residents voted to "ACCEPT MODIFIED ROUTE 30 AND 27 INTERSECTION AS A TOWN WAY".
4. As the result of the sponsorship of the Board of Public Works at the 2016 Annual Town Meeting, Wayland residents voted to "TRANSFER CUSTODY OF SMALL PORTION OF LAKEVIEW CEMETERY".

In addition to the Articles passed at the Annual Town Meeting, the Board of Public Works accomplished the following:

1. The Board voted to maintain the current water rate structure and the current administrative rate effective July 1, 2015. (5-0)
2. The Board voted to install additional signage (on Stonebridge Road), draft a letter to Police Chief Irving recommending stronger enforcement during peak hours, and the installation of two lighted signs (one in each direction), The location of the signs to be determined following consultation with affected neighbors, and to revisit the status of Stonebridge Road 12 months after their installation. (4-1)
3. The Board voted to request that the DPW cease the plowing and treatment of private property and notify the owners of the affected properties. (5-0)
4. Twenty planks were replaced on Sherman's Bridge. The bridge was closed for two days to allow the work to proceed.
5. The new Happy Hollow wells were brought on line.
6. The Board voted that it no longer needs the land numbered 207 Main Street for refuse disposal or dump purposes. (5-0)
7. The Board voted to reduce the cost of the Transfer Station sticker fees for FY 2017 from $150.00 to $145.00. (5-0)
8. The Board voted to authorize DPW Water Superintendent Don Millette to enact water usage restrictions throughout CY 2016 as he sees fit consistent with Town by-laws and timely notification of the Board of Public Works. (5-0)

DEPARTMENT OF PUBLIC WORKS

THE HIGHWAY DIVISION

The Highway Division is responsible for maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY2016 the Highway Division

- Reconstructed 2.5 miles of roadway: Happy Hollow Road, Rice Spring Lane, Juniper Lane, Nolan Farm Road, Rich Valley Road, Sylvan Way, Haywood Road, and White Road.
- Performed an overlay on 1.5 miles of Pelham Island Road.
- Completed annual program of cleaning all catch basins and sweeping all Town roads.
- Responded to 12 winter snow and/or icing events requiring the application of anti-icing treatment and/or plowing and snow removal.
- Continued Town-wide effort to 'vac' and map drainage infrastructure, assisting the Conservation Commission with stormwater regulations.
- Worked in conjunction with the Park Division with responding to tree emergencies as well as assisting with mutual projects. The Highway Division also assisted the Water Division with all water main excavating.

In FY2016, the Highway Division responded to 375 Service Requests of the following nature:

- 18 Snow-related issues
- 109 Potholes
- 91 Roadside Debris
- 32 Road Grading
- 38 Roadside Brush-related
- 24 Drainage-related issues
- 9 Berm/Erosion Control issues

- 17 Sign-related
- 25 Catch Basin/Manhole issues
- 12 Miscellaneous

THE PARK DIVISION

The Parks Division manages and maintains over 200 acres in Wayland including all school grounds, more than 26 athletic fields, the lawns of the Town Building, the Town Beach, playgrounds – including school playgrounds, and miscellaneous parklands. The Parks Division is also integral to winter storm response and snow removal operations – responsible for removing snow from approximately 1/3 of the Town. The Parks Division is responsible for the care and maintenance of Town-owned trees along over 200 miles of roadways. The Parks Division also oversees and maintains the three Town-owned cemeteries.

In FY2016 the Parks Division

- Completed extensive reseeding, weeding, trimming and mulching of the Town Cemeteries and Town Grounds in preparation for Memorial Day ceremonies.
- Completed landscaping and preparation of the grounds for high school graduation.
- Maintained and repaired School and Town Playgrounds
- Assisted Highway Division with 12 Ice and/or Snow related storms and associated snow removal.
- Continued to repair and reset Cemetery monuments as needed.
- Oversaw 71 burials interments in Town Cemeteries

In FY2016, the Park Division responded to 184 Service Requests:

- 142 Tree-related
- 25 Cemeteries
- 6 Town Grounds
- 6 Playground-related
- 3 School-related
- 2 Beach-related

THE WATER DIVISION

The Water Division was created by a vote at Town meeting in April of 1878 “to supply itself and its inhabitants with pure water.” Effective July 1, 2009, the Water Department was merged into the newly created Department of Public Works. The Water Division maintains 101 Miles of Water Main, 755 Fire Hydrants, 1 Two-Million Gallon Water Storage Tank, the Baldwin Pond Water Treatment Facility, and 5 additional well sites throughout Town.

In FY2016 the DPW Water Division

- Completed flushing and yearly preventative maintenance of 755 Fire hydrants throughout town
- Happy Hollow Wellfield is online and in full operation
- Our Repair Crew responded to 31 emergency water main breaks and service leaks
- Our Repair Crew replaced 5 Fire Hydrants that were at the end of their service life
- Flow tested and calibrated all master water meters at wells and water treatment plant
- Assisted Highway Division with winter snow operations
- Main Street Water Main Replacement Project has begun. Work is expected to be complete by mid-November.
- Design is complete for the Stand-by Generator installation at the Happy Hollow Wellfield. Construction is expected to begin in December
- Scope of work is completed in preparation for bidding the Reeves Hill Tank rehabilitation Project. Bids are expected to go out this fall for a spring start.

THE DPW TRANSFER STATION DIVISION

The Wayland Transfer Station operates as a self-sustaining revolving fund, with fees from stickers and Pay-As-You-Throw bags.

In FY2016 the Transfer Station

- Sold 2083 Full Stickers and 207 Recycle-Only Stickers.
- Handled approximately 1200 tons of municipal solid waste and approximately 900 tons of recycled materials.

SURFACE WATER QUALITY COMMITTEE

SWQC's Mission Statement –To manage the quality of Wayland's surface water assets. http://www.issuu.com/wswqc

Organization

Committee Members: Jack Carr, Tom Largy, Mike Lowery, Toni Moores and Lisa Newton

Annual Budget: All was completed within the budgeted $43,500.

Dudley Pond (Mike Lowery, project coordinator)

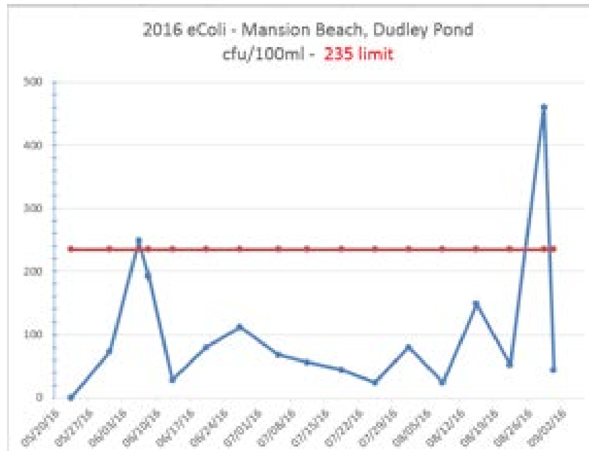
Our 2015 season-end survey of Dudley Pond showed large areas of Eurasian milfoil which we were not able to control with diver-hand pulling. Under its new 5-year Order of Conditions from Wayland Conservation, in spring 2016, SWQC treated portions of Dudley Pond with fluridone, a slow-acting, low-concentration systemic herbicide. A contractor with an airboat did the initial application and an expected booster application was performed to keep herbicide concentrations at planned levels. Over the summer the milfoil was significantly suppressed, and the tapegrass which we thought we would have to harvest was suppressed enough that harvesting was unnecessary.

Continuing our 3x annual water quality samples at three locations showed continuing modest improvement in water clarity and quality.

With assistance of DPA member Karen Lowery, SWQC in cooperation with the Town of Wayland Health Department continued its weekly summer E. coli sampling at Mansion Beach. Twice during the summer the beach was closed - waterfowl using the beach were the probable cause.



Dudley Pond Herbicide Applicator



Heard Pond (Tom Largy, project coordinator)

Heard Pond has been a favorite place for fishing, boating and bird-watching. The SWQC has been harvesting Heard Pond for invasive water chestnut plants since 2003, when the plant covered just about 100% of most of the pond's surface. About 1.2 million lbs. were harvested in 2003, declining to only about 2,300 plants in 2015. However, in the summer of 2016 about 47,000 plants were harvested from the pond, a tremendous increase in numbers of plants. It is believed that the increase in the number of 2016 plants is due to a combination of accumulated water chestnut seeds in bottom sediments, which are viable for 7 – 15 years,



Fishing at Heard Pond



Heard Pond Harvested Water Chestnuts

and the 2016 low water level resulting in higher temperature and increased germination of the seeds in the sediments. The 2016 hand harvesting was performed by a private contractor and paid for out of the federally awarded Nyanza superfund grant.

Mill Pond (Tom Largy, project coordinator)

Mill Pond, off Plain Road, is a pretty little pond that is used during the winter for ice skating, in spring for a children's fishing derby, and year round for general recreational use. It's a great place for turtles and has a nice population of largemouth bass and sunfish.



Beaver Dam at Mill Pond

For 2016 there were no WSWQC projects conducted on the Mill Pond, with the exception of periodic inspections. Although a pilot “Hydro-Raking” project to remove accumulates bottom debris was performed on the pond in 2015, there was no room in the WSWQC budget for a follow-up in 2016. That project may be continued in subsequent years contingent on funds availability. Also, beavers have moved onto the pond, with a lodge having been constructed about halfway up the pond off Plain Road.

North Pond of Lake Cochituate (Jack Carr, project coordinator)

As owner of Lake Cochituate, the Massachusetts DCR provided program funding and management for controlling invasive weeds in North Pond. Because of herbicide spot treatments in Middle and South Pond, few fragments came into North Pond. DCR used its contractor to hand-pull invasive weeds in North Pond and in particular within the swim area of Town Beach.



DCR Commissioner Tours
Lake Cochituate

Long-Range Watershed Nutrient Minimization Programs (Toni Moores, coordinator)

To protect Wayland’s surface water assets and reduce management costs, SWQC’s long-range program continues to identify, quantify and minimize nutrient sources within each watershed, with the Dudley Pond watershed as top priority. Commitment and cooperation of all the stakeholders has become more of a challenge than the science or economics.

RECREATION COMMISSION

Department Overview:

The Mission of the Wayland Recreation Department is to provide programs, facilities, and services designed to enhance individual and community values of physical, social, creative, cultural, and intellectual growth, and development. Our contributions are measured by community participation.

The Recreation Department runs approx. 250 fee based programs throughout the year, hires approx. 50 seasonal staff, in addition to operating the Town Beach, Summer Camps, organizing Special Events, & handling all Field Rentals in town. The Department funds all of its offerings from user fees without tax dollars. The department has a 53E ½ Revolving Fund to collect revenues and pay expenses (MA GL Chapter 44, Section 53E ½) for all programs, events, and field rentals. The department also has a 53D Revolving Fund (MA GL Chapter 44, Section 53D) for all revenues and expenses related to the Town Beach that was adopted at the 2016 Annual town Meeting and went into effect at the start of FY17. The department is currently comprised of 3.5 year round staff, 2.5 of which that are funded through the General Fund ($175,000), and 1 that is funded through the 53E ½ Revolving Fund ($50,000 + ~$15,000 in benefit costs). The department seeks Annual Capital Funds as needed for a variety of projects that, if approved at Annual Town Meeting, get funded through the Capital Budget.

The Wayland Recreation Department is committed to customer service – creating and maintaining the highest quality of service within a framework of fiscal responsibility that relies on efficient utilization of community resources, citizen involvement, and collaboration within the community. The Recreation Department works hard to add expanded enrichment programming for our community. We reach far beyond sports including science, technology, arts, theatre, and family events

FY16 Recap:

Continued changes took place to the Recreation Department in FY16. The Recreation Commission along with Recreation Director, Jessica Brodie, continued to work with other boards and departments to finalize solutions for the 53E ½ Revolving Fund "spending cap" issue that was restraining the department from adding more programs and spending facility rental related revenue. At the 2015 Special



Summer Camp Staff 2016



Wayland Escapes



Beach Buddies

Fall town Meeting, the Recreation Commission submitted an article, which would pass, to file Special Legislation to raise the spending cap of the 53E ½ Revolving Fund beyond the 1% that was re-straining the department. Legislation was then created and filed, and the commission along with the Recreation Director met with representatives at the State House during the process to answer any questions and relay the needs of the Special Act. After months of the bill making progress, Charlie Baker (Governor), filed a House Bill to "Modernize Municipal Finance" which included changes such as eliminating spending caps within 53E ½ Revolving Funds. This bill would go on to pass in July 2016, which meant that there was no longer a need for Recreation's Special Act to pass as Charlie Baker's bill resolved the issue. Charlie Baker's bill will go into effect in November 0f 2016.

In addition to the financial work that was done, staff also continued to evaluate the department as a whole, updating many of its procedures, processes, and other rules or problems that needed to be addressed or re-visited. Signage was added to the Town Beach to better inforce rules, updates were added to the new Recreation Website to help relay general information, and a new "Field Advisory Committee" was formed under the Recreation Commission to help gain useful feedback and direction from field users in town.

Two new staff members also joined the Recreation Department in FY16 – Paul McCarthy, Program Coordinator, and Katherine Brenna, Assistant Director. By re-evaluating and re-structuring the previous "Recreation Program Administrator" position that became vacant in the summer of 2015 after long time employee, Valerie Comeau-Palmer retired, it allowed the department to hire two full time staff members instead of just one. This new structure has been very helpful to help oversee and manage the array of activities, events, and facilities that the recreation Department is charged with. The commission and Recreation Director are thrilled to have Katherine & Paul as part of the team, and are excited for the continued changes and improvements within the department to come.

The Recreation staff and commissioners continue to work on Field Use and Renovation plans town wide. The commission has been working the past several years to identify locations to build a new natural grass multi-purpose playing field, an Artificial Turf Field, as well as an additional baseball field as those facility needs were pointed out as part of the 2010 GALE Master Plan Study. A new "Memorandum of Understanding" was also discussed and developed in FY16 between DPW, Recreation, Facilities, and the Schools. The "MOU" was created to foster collaborative planning and maintenance efforts among all of the departments. The "MOU" also helps clarify responsibilities and oversite of properties both on and off school property, which will help lead to more thorough future Capital Plans between the four departments.

The Town Beach received a great new "welcoming hut" as part of an Eagle Scout project completed by Alex Torres. The Town Beach "gate guards" utilize the hut to scan beach memberships, store equipment, and promote information. It is a great addition to the facility. A second Eagle Scout project was also completed by Eric Porter, who cleaned up and



Touch A Truck 2015

renovated the large garden bed as you enter the beach parking lot. A new sign and plants were also added to the garden. Many thanks to Alex, Eric, and all the Eagle Scouts that complete projects in town.

The annual Touch a Truck event was held in September of 2015 with over 2500 in attendance. Fundraising is a vital part of this free event, and local business responded generously as sponsors. Recreation staff, along with DPW, Police and Fire, worked diligently to provide this fun and successful event for the community. Thank you to all of those that volunteered and supported this event!



Summer Adventure

The department continues to evaluate program offerings each year, and tries hard to keep a variety of offerings for ages ranging from preschool to adults. Science and Technology has been a focus of the department offering many courses, i.e., 3D Printing with Tinkercad®, Minecraft Mania, Chemical Magic, Spectacular Hands-On Science, Hands-On Electronics, Engineering Fundamentals with Lego, and more. A sample of our arts programs are Wheel-thrown Pottery, Clay for Kids, Ballet, Young Dancer Pre-Ballet, Introduction to Suzuki Violin, and Hip Hop. Sports such as Soccer, Track & Field, Basketball, Golf and Tennis are very popular programs. Fencing, Archery, Skiing, and Stand-Up



Beach Staff 2016

Paddle Boarding and are combined with the traditional sports to keep our population active. The department hopes to continue to grow program offerings in the coming years as residents wants and needs continue to grow, change, and develop. If you would like to see new programs added, let us know!

Many residents take advantage of our Special Annual Events, such as the Touch a Truck, two Family Science Nights, Fun Days at the Beach, Halloween Parade, Musical Instrument Petting Zoo, Fishing Derby, Spring Egg Hunt, and more. The department hopes to add more family friendly events in the coming years, so please let us know if there are things you would like to see added – Dances, Beach events, concerts, etc.

We are also still encouraging residents to check out the new Recreation website that was created in late 2014, www.waylandrec.com! The website was created to make it easier for residents to find out information about each of our programs and events. Our town webpage is also still available and updated regularly at www.wayland.ma.us. And while you are at it join our Facebook page: Facebook = Wayland Recreation Department/Wayland Town Beach!

The Recreation Commissioners for this past year included Heidi Seaborg, Anna Meliones, Asa Foster, Brud Wright and Frank Krasin. Brud Wright served his final year as Chairman before handing the reins over to Asa Foster for FY17.

The Recreation Staff and Commissioners would like to thank all the residents, volunteers, coaches, teachers, town staff, board members, sponsors, donors, and everyone else that helps support our department. We look forward to another successful year bringing fun and life to the town for all to enjoy!

WASTEWATER MANAGEMENT DISTRICT COMMISSION

The Wayland Wastewater Management District Commission (WWMDC) operates a sewer system that serves business and residential properties along Route 20 from Route 27 to the Town Center development. Wastewater discharged into the system flows to a treatment plant located on Town-owned property within the Town Center development. The treated wastewater is discharged to the Sudbury River.

Wastewater Treatment Facility: The contract for daily operation of the Wayland Wastewater Treatment Facility (WWTF) came due for re-bidding in August. The request for proposal issued by the WWMDC drew only one response, from Whitewater—the current plant operator. The contact was renewed with Whitewater for a one-year term, with an option for two one-year renewals.

The WWTF continued to operate with no significant operational issues in Fiscal Year 2016. There was no detected infiltration of groundwater into the WWMDC system in FY2016. While the plant did continue to experience an elevated number of operational alarms related to tank levels within the plant, the number of calls declined in comparison to FY2015. In an annual review meeting with Whitewater, the plant operator, the WWMDC reiterated the need to take remedial action to address repeat problems quickly so as to reduce the number and cost of emergency calls.

Discharge Permits and System Usage: The WWTF continues to operate under permits issued jointly by the Federal Environmental Protection Agency (EPA) and the State Department of Environmental Protection (DEP). The permits allow discharge of an annualized average limit of 52,000 gallons per day (GPD) into the Sudbury River. An application for renewal submitted on time in June 2013 seeks an increase in discharge capacity to 80,000 GPD. As of June 2016, the application remains pending with the EPA.

In FY2016, the average discharge from the plant rose to approximately 25,730 GPD, up about 15% from 22,430 GPD in FY2015. Growth in flow resulted from the continued completion and occupancy of commercial and residential buildings in the Town Center development. Flow is expected to continue to increase as the final planned buildings at the Town Center development are completed and occupied, although the average flow is expected to remain well below the current permitted limits.

Title 5 Allocations for Connected Users: Following the sale of the Town Center Development by Twenty Wayland LLC, the WWMDC undertook a review of Town Center Title 5 design flow allocations to

determine if the flows assigned during the development's planning phase were still correct for the businesses that currently occupy the completed buildings. Due to the absence of a defined process for reviewing user allocations as well as a lack of clarity over jurisdictional responsibilities of the WWMDC, the Board of Health and the Building Department, no immediate action was taken. The WWMDC is working to revise it policies to provide for periodic reviews of assigned design flows, and ensuring that Title 5 standards are applied equitably to all connected users.

Available Capacity: The WWMDC identified 820 GPD of design flow available to be assigned to a user for a one-time cost, which would be based on the per gallon rate used to calculate betterment allocations. The owner of the Whole Food Plaza and the Town Library both expressed interest in purchasing this capacity. Eventually the design flow capacity was offered to the Library at a cost of $56,000. An article to fund the purchase was included in the Annual Town Meeting warrant and approved by voters. As of the end of FY2016, the WWMDC and the Board of Selectmen had not yet set a date to complete the transfer agreement and payment.

Administration and Finances: Income for FY2016 was $1,271,768. Of this amount $504,268 represented betterment and interest payments, plus a $500,671 contribution from the Town of Wayland as a "Payment in Lieu of Betterment" based on its share of usage of the WWTF. Operating income was $257,233, and operating expenses were $206,727.

The WWMDC developed a budget for FY2017 of $743,412. This includes $265,940 operating income and expenses, and $477,472 capital expenses (bond and interest payments).

The Commission's undesignated fund balance at the end of FY2016 was $1,303,231, of which $911,583 represents money collected to pay off the outstanding construction bonds and interest. At the end of FY 2016, the outstanding balance on the WTTF bonds was $4,767,285.

The WWMDC voted to engage the Abrahams Group to review its financial management practices and to develop and automate standard monthly reporting. Additionally, the Abrahams Group was asked to evaluate the sufficiency of funds available to pay off bonds, to model a cash flow analysis over the lives of the bonds, as well as to examine the disposition of bond proceeds to quantify any leftover uncommitted funds.

Commission Membership and Staffing: The Wastewater Management District Commission operated with full membership for all of FY2016: Fred Knight, Chair; Sam Potter; and Rick Greene. In July 2015, Jane Capasso was hired as the WWMDC's part-time Account Specialist; over the course of FY2016, Jane succeeded in resolving a backlog of administrative issues, improve communications with other town departments, and bringing greater order to the Board's financial reporting.

In the Spring of 2016, Town Administrator Nan Balmer met with the WWMDC to explore ideas for hiring a part-time Executive Administrator (estimated at 20% FTE) to manage day to day technical issues related to system operations. This proposal is still under review. Discussions were also held about potentially combining WWMDC operations with Wayland's Water Enterprise Fund.

PUBLIC SAFETY

FIRE DEPARTMENT

Our Mission

The Wayland Fire Department's mission is to provide the finest possible fire, rescue, and emergency medical services to all those that reside in, work in, or visit the Town of Wayland. To meet our mission, we strive to achieve the highest levels of preparedness, prevention, and community involvement.

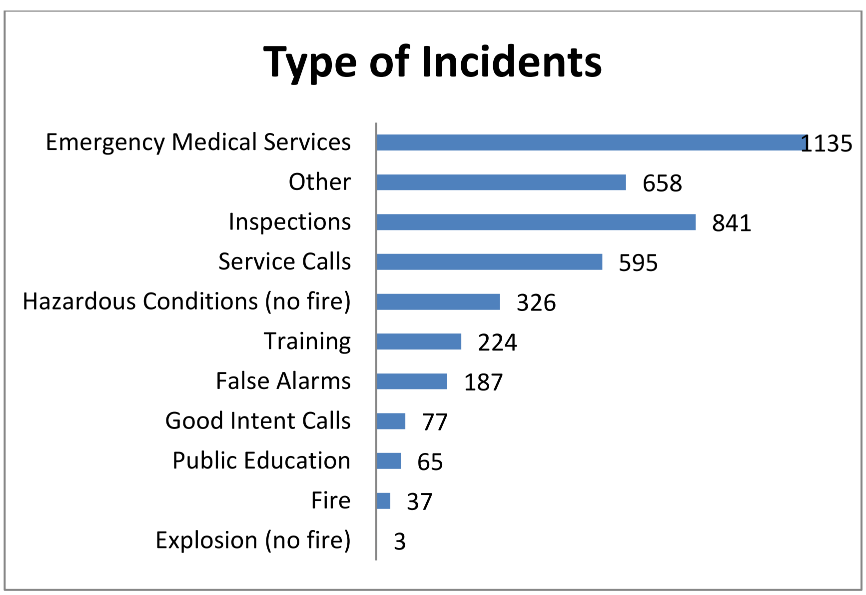
Organization

The Fire Chief is the administrative head of the department and has been supported by a part time Administrative Assistant for many years. At the end of the fiscal year the administrative team was enhanced by adding the department's first fulltime Assistant Fire Chief. Although the administrative team generally works Monday thru Friday days conducting administrative duties, both the Chiefs respond to incidents both in and out of town as needed 24 hours a day 7 days a week.

The operational staff is made up of 24 firefighters, eight of which are Paramedics and the balance are basic Emergency Medical Technicians. The staff is divided into four work groups who cover the two fire stations on a rotating basis 24 hours a day including nights, weekends and holidays. To cover the two stations the shifts run with 2 people at station 2 in Cochituate and no less than 3 at station one to cover the ambulance, engine and ladder. This staffing level has been the same since 1970 and the shifts work hard to maintain the high level of service the residents expect and deserve. However, this is becoming more difficult to achieve given the increase in call volume. In the coming year staffing levels will be studied to assure the town has an adequate staffing to perform our critical mission of life safety and the delivery of fire protection services.

Our Incident Statistics - Overview

There has been a long term trend of increasing call volume and this year's statistics for July 1, 2015 – June 30, 2016 shows this continuous upward trend. The increase in EMS calls is directly related to the increasing age of our population and the residents in our three Assisted Living Centers. Our decrease in actual fire incidents is something that I believe is attributed to our increasing efforts in public education and inspection services.

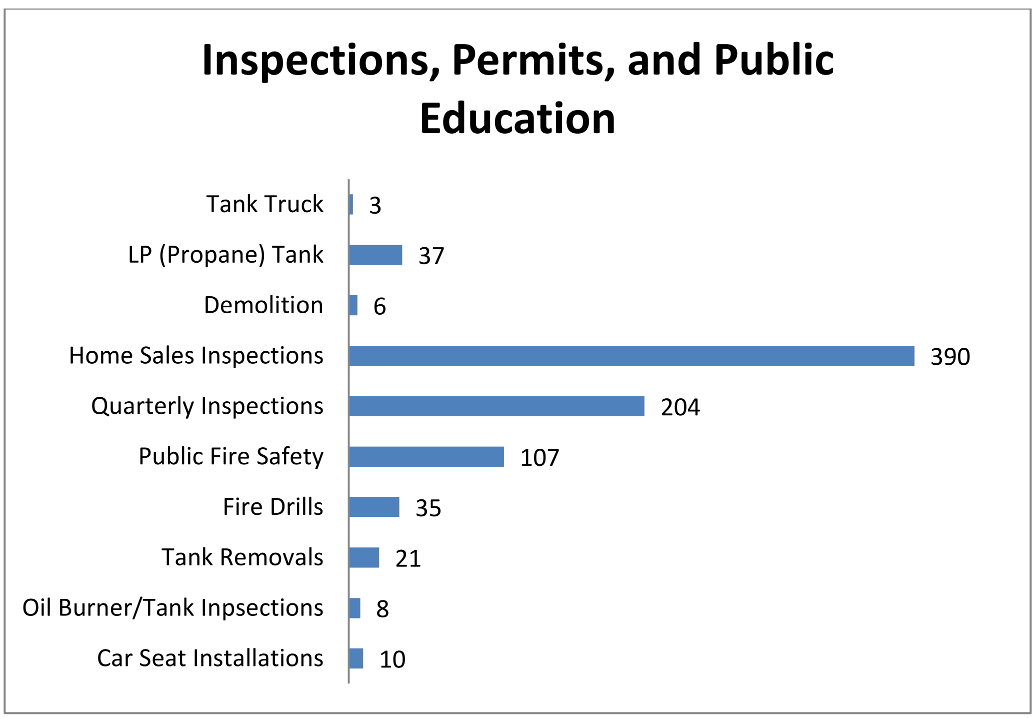


Incident Response
Our total incident count for FY 2016 is 4148, an average of almost 11.6 calls per day. As the number of incidents increase, it continues to be more and more common to be responding to simultaneous incidents that challenge our current staffing level of 5-6 firefighters split between two stations. While these multiple calls for assistance quickly overwhelm our town resources, the mutual aid agreements with our surrounding communities assist us when available.

Mutual Aid (Coming and Going)
We provided mutual aid to our surrounding communities with a fire engine or the ladder truck 33 times and provided an ambulance an additional 117 times during the year. Our surrounding communities provided us with the needed resources approximately the same number of times mostly by providing us with an ambulance.

Fire Prevention and Education
Our fire prevention and education programs have done well in keeping our residents safe. We have provided education programs to preschool age children all the way up to our Senior Citizens. We have been fortunate to continue to receive funds from the Commonwealth of Massachusetts to support our SAFE (Student Awareness of Fire Education) and Senior Safe programs. The Department through the efforts of Captain Dan Buentello and Firefighter Todd Winner have been installing smoke and carbon monoxide detectors for our seniors at no cost. A program that I believe is truly making a difference. Early notification is critical and allows us to us quickly handle the incident and to help prevent severe damage or injury from occurring.

We have been increasing our code compliance and fire education efforts to meet the demands of the growing town. In cooperation with the building department all new and renovated structures continue to be permitted, monitored and inspected throughout the building process to ensure the safety of the occupants. We have been involved in numerous construction projects from single family homes to large structures that are both in the planning and construction phases.



Fire Loss

In Fiscal year 2016 the total property damage loss was valued at $ 1,003,545 that is a significant increase due largely in part to a fire in a restaurant. This single fire brings the 6 year average up to $393,026 which has increased from last year.

Property Damage – 6 Year Comparison by Fiscal Year

Fiscal Year	Loss	Fiscal Year	Loss
2016	$ 1,003,545	2013	$ 133,341
2015	$ 160,356	2012	$ 374,600
2014	$ 166,316	2011	$ 520,000

Personnel Changes

Toward the end of the Fiscal Year the department welcomed its first ever Assistant Fire Chief. Neil McPherson was selected from several qualified candidates for the position. Chief McPherson comes to Wayland with great experience in both the private and the public sector and will serve the Community well.

Lorraine Dimuzio retired from the department after many dedicated years of service as the department's part time Administrative Assistant. Lorraine will be very much missed by all who worked with her. Sharon Maloney was selected as the departments part time Administrative Assistant and joined the administration team in June. We look forward to working with Sharon in the coming years

With the department losing a firefighter to another community mid-year, we are able to bring Josiah David on board as our newest Firefighter Paramedic. Joe comes to Wayland as a very experienced Paramedic and completed the Fulltime Recruit training program at the Mass Fire Academy this spring.

Fire Alarm Changes

The department began an aggressive program to transition from a wired to a wireless municipal fire alarm system. All boxes not mounted on a building were removed along with all hardware and cables from utility poles. Working with all building owners who were connected to the wired system we were able to convert all but a handful over to wireless connection. During the next fiscal year we will focus on removing the balance of the fire alarm wire and hardware from utility poles throughout the town.

Fire Apparatus Inventory

DescriptionWFD Identifier		Manufacturer	Year
1,250 gallon per minute pumping engine	Engine 1	E-One	1997
1,250 gallon per minute pumping engine	Engine 2	E-One	2004
1,250 gallon per minute pumping engine	Engine 3	Pierce	2007
1,250 GPM pump with a 75-foot aerial	Ladder 1	E-One	1993
250 GPM pump	Forestry 1	Ford	2015
Ambulance, primary	A-1	International	2014
Ambulance, reserve	A-2	Ford	2010
Chiefs Vehicle	Car 1	Ford	2011
Shift commanders vehicle	Car 2	Ford	2015
Pick-up truck w/ utility body	Car 3	Ford	1997
Assistant Chief's car	Car 4	Ford	2012
Fire alarm repair truck	M-1	Ford	2005



Brush Fires At the beginning of the year, the department put into service a new brush truck that was quickly put to use. Do to extreme high fire danger, this truck was used multiple times both in town and requested to several of the community's within our fire district. The technical enhancements to this truck have proven to be a tremendous resource.

Response Times – One of the Most Important Factors in Community Protection

The dedicated department staff continues to keep a highly respectable response time to incidents. In almost 75% of the time we have trained and well equipped staff to an emergency scene in less than 4 minutes. A major contributing factor to these times was the lack of ice and snow during the winter months. We are well below the average response times of similar communities by having response staff on scene in less than 7 minutes in over 96% of the calls. This lower response times do make a difference in the saving of a life and preventing property damage or loss.

The Wayland firefighters are a dedicated group of individuals who care about all those who live, work or travel through town. The fire service nationwide has seen many challenges the past few years and the job of a firefighter continues to change to meet to overcome these challenges. We are very fortunate to have a community that fully supports the Fire Department by providing us with the support and tools to do the best job we can. To learn more about the fire department and its activities, please friend us on Facebook, or visit our section of the town's web site at www.wayland.ma.us . I welcome anyone with any questions about the Fire Department to reach out to me at dhoughton@wayland.ma.us or call me directly at 508-358-6910.

Respectfully Submitted,

David G. Houghton

David G. Houghton
Fire Chief

POLICE DEPARTMENT

For the second consecutive year, Wayland was named the safest town in Massachusetts by Safewise. Nationally, the town was named the second safest town in the country for municipalities with populations of 15,000 and under. Safewise is a community-focused security organization, committed to increasing safety education, awareness and preparedness.

During the fiscal year, the police department was again successful in obtaining funds through several grant opportunities, such as the Governor's Highway Safety Bureau, "Click It or Ticket", and "Drive Sober or Get Pulled Over" campaigns. Grant funds were also used to improve video security at both the Wayland Public Safety Building and at the Station #2 Firehouse in Cochituate.

The department participated in a national "Prescription Drug Take Back Day" during the year. In excess of two hundred pounds of prescription drugs were turned in during the day from residents who were asked to bring their old and expired prescription drugs to the Public Safety Building. All drugs were turned over to the Drug Enforcement Agency for proper disposal. The department continues the use of a prescription drug drop-off box that was obtained through a program sponsored by the Middlesex District Attorney's office. Residents may drop off unwanted prescription drugs at any time in the lobby of the Public Safety Building. The department continued to provide training for Rape Aggression Defense for senior girls at Wayland High School during the year. A Citizen police Academy was held for interested residents to learn about the various aspects of the police department.

The department, through its Youth Officer, expanded the A.L.I.C.E. Program throughout Wayland schools during the year. The acronym, A.L.I.C.E., stands for Alert, Lockdown, Inform, Counter and Evacuate. It is the most recent and comprehensive training for response to an emergency involving a school intruder available today.

Two new officers began their careers with the police department. Officers Justen Kazan and Colin Fitzpatrick were hired in January of 2015 and completed the police academy in July. Both men have prior military experience, having served in Afghanistan and Iraq. At the end of the fiscal year, the department was down one officer from its authorized strength of 23 due to the resignation of Officer Bryan Healey.



Wayland Police Department Commemorative Badge, recognizing 100 years of service to the town. A replica of the department's original badge from 1916, it was worn by all officers during 2016.

In fiscal year 2016, the police department continued its efforts to curb the accident rate in our town by enforcing motor vehicle laws, and working with the Wayland Highway Department to insure that roads are well maintained and have appropriate regulatory and warning signs. The accident rate was little changed from the previous year, going from 347 to 344. There were two fatal motor vehicle crashes during the year. On May 6, 2016, an 84 year old Wayland man was killed on Rice Road when his vehicle went off the road surface and struck a tree near Covered Bridge Lane. On May 15, 2016,a 29 year old Framingham man was killed when he lost control of his motorcycle and struck a utility pole on West Plain Street. There were 21 arrests for Operating Under the Influence of Alcohol during the year.

The Wayland Police Department maintained a vigorous training program during fiscal year 2016. All officers received firearms training and attended the police in-service training. Individual officers attended specialized training in subjects such as; Officer in Charge - Training of Breath Tester, Firearms Legal Update, Imposing Discipline, Risk Management Training, Firearms Instructor Certification, Advanced Roadside Impaired Driving Enforcement, Legal Liability Update, Domestic Violence Training, Detective School, Crisis Intervention Training, Breath Test Operator Certification, Breaking and Entering Evidence Recovery, Cyber Threats Seminar, Responding / Investigating Internet Based Threats, Emergency Vehicle Operations Center, Collection and Preservation of Evidence, Valor Training (Officer Survival), Sudden Death Investigations, Crime Scene photography and video, New England Crisis Negotiations Conference, Coplink Training, Matron Training, Work Zone Safety, Liquor Control Act and Fraudulent Documents Training, and Narcotics Enforcement Officers Conference.

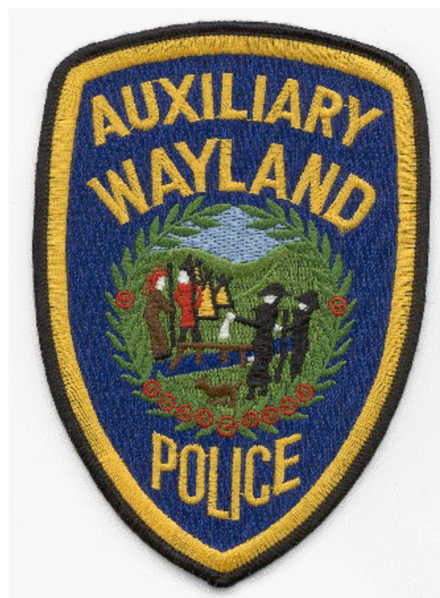
The year 2016 marks 100 years since the police department was established with its first permanent police chief, Edward Dorscheimer, in 1916. To commemorate the anniversary, all officers are wearing a replica of the original police badge of the Wayland Police Department during the year.

During the past fiscal year there were 16,066 total incidents recorded by the department. Additionally, a total of 94 arrests were made. Officers issued 133 criminal summonses and 2,534 motor vehicle citations during the year.

AUXILIARY POLICE

Ride Along Program

This program is an ongoing training program with the Wayland Police Department. An Auxiliary Officer volunteers to sign up to ride as a second officer in a Regular Patrol Unit. During the patrol, the Auxiliary Officer gets practical and on-the-job experience relating to the numerous trainings they attend throughout the year, including Monthly Training Meetings and In-service Training, as well as training from other Officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second Officer in the initial responding unit has been extremely beneficial.



Training

The Wayland Auxiliary Police Department (WAPD) offers trainings throughout the year to its Officers in order to certify or recertify them in First Responder, CPR/AED, collapsible baton, handcuffing, OC spray, firearms and the Use of Force. Each year, in January and February the Officers receive thirty (30) hours of In-service Training in conjunction with the Framingham Auxiliary Police Department. The training is necessary to comply with MPTC, State, Town and Department policies. The WAPD is made up of a few certified instructors who have conducted some of these trainings and has also had guest instructors from various departments conduct additional trainings.

Turnover Rate

The Auxiliary Department has had no one resign this year and it is currently made up of 9 Officers. 1 officer is on leave.

Special Events

This year the WAPD assisted the Natick Auxiliary Police Department with the Boston Marathon. The WAPD also assisted with the Annual Police Department meeting. Two Auxiliary officers attended the Senior Breakfast at the High School. All Auxiliaries have been completing details to assist the department with filling them.

Special Thanks

Thank you to Chief Robert Irving for the support and guidance in this program. Thank you to Officer Christopher Hanlon, Auxiliary Police Commander who dedicates himself to this Unit and strives to make it better. Thank you to all the regular Officers of the Wayland Police Department that have participated in the ride-along Program and have taken the time to enhance the Auxiliary Officers knowledge by allowing Auxiliary Officers to ride-along while they are on regular patrol. The WAPD would like to thank Captain Mark Speigle and the Framingham

Auxiliary Police Department for inviting our Officers to take part in the annual In-service Training. Thank you also to all the families and loved ones who have sacrificed time and special days when the Auxiliary Police are called upon for duty.

Ride-a-long Duty
13 Tours of Duty.................................. 52 Hours

Special Assignments
WPD Meeting .... 16 Hours
Boston Marathon .... 16 Hours
Senior Breakfast .... 8 Hours
Details.. 248 Hours

Training Assignments
Monthly Meetings................................ 435 Hours
Firearms Training .... 126 Hours
In-service Training .... 111 Hours

Total Donated Hours.......................1,012 Hours
Dollar value based on entry-level Police salary of
$25.35 per hour **$25,654.20**

DOG CONTROL OFFICER

TOTAL NUMBER CALLS HANDLED	**886**
Complaint Calls	58
Lost Dog Calls	72
Lost Cat Calls	15
Other Cat Related (New)	20
Animal/Wildlife Calls	63
Miscellaneous Calls	455
TOTAL # ANIMALS PICKED UP	**12**
Total # Dogs Not Licensed	5
TOTAL # HUMAN BITE CALLS	**5**
TOTAL # ANIMAL BITE CALLS	**5**
10-day Quarantine Order – Human Bite	
Issued	5
Released	5
10-day Quarantine Order – Animal Bite	
Issued	5
Released	4
45-day/6-month Quarantine Orders	
Issued	20
Released	21
TOTAL # CITATIONS ISSUED	**122**
No License Citations	119
Leash Law/Dog Not Under Owner Control	3
Court Summons Processed	0

COMMUNITY SERVICES

COUNCIL ON AGING

The Wayland Council on Aging is dedicated to supporting the efforts of older adults to live productively, safely and with dignity. The Council On Aging provides PROGRAMS and SERVICES that reflect the unique social, educational, medical, financial and wellness needs of maturing adults (60 yrs+). The COA also serves as a vital resource for non-seniors who are committed to enhancing the quality of life for a senior.

Council On Aging Statistical Overview for FY2016

- Current square footage assigned to COA from 8am-4pm (wide hallway for programs, open concept office area, warming kitchen and conference room: 2300 sq. ft.
- Additional shared space areas utilized but subject to cancellation: ~6700 sq ft.
- Total hours volunteered at the COA in FY 2016: 4751 Hours (148 Volunteers – not including organization volunteers).
- Home Delivered Meals delivered: 5,200 meals (FY2017 HDM deliveries projected at: ~6000) FY16 HDM volunteers increased by 60% to staff a needed 3rd delivery route for added meals.
- FISH Transportation –36 Volunteers organized and provided 157 rides (314 segments) for residents in need of transportation to medical appointments locally as well as Boston.
- SHINE Volunteers (health insurance counseling) provided ~400 confidential appointments in Wayland

The COA is feeling the sustained impact of an increased number of residents accessing programs and requesting services. Census statistics indicate 3700+ Wayland residents are 60 years of age or older-approximately 27% of the total population. It is the fastest growing sector of Wayland's population. After 9 years, COA staffing increased from 2.8 Full Time Equivalents to 3.3 FTEs. On July 1, 2015, an 18 hour/week Project Coordinator was added to the COA team.

For an increasing number of residents, the Wayland Council On Aging serves as a networking base and an access point for transportation needs – be it a shuttle bus to Symphony or other destination. The COA is an opportunity to



Council on Aging hosts "Art Matters" Cathy Lipson with her gallery presentation on American watercolorists, June 21, 2016

join others for special programs, luncheons and classes. The COA receives 70 phone calls or more daily. People call for many reasons; appointments for insurance, legal. tax preparation and nutrition counseling, as well as requests to borrow medical equipment. They may also need help with the application process for governmental program subsidy. Requests for services and programs are continually received. Lack of dedicated space for structured group gatherings as well as insufficient confidential meeting areas remains an on-going challenge.

Challenges of using non-contiguous and/or shared spaces for COA programs and services		
EVENT	Location Options	Location Challenges
LUNCHEON	Large Hearing Room	No water access, no convenient handicapped accessible restroom, no convenience handicapped accessible entry to Town Building, all event supplies must be relocated and returned from COA
	Council On Aging	Attendance must be capped at 75 due to size of room, public hallway runs through the event, small satellite kitchen forces plating of meals to be done in the office area.
CONFIDENTIAL CONFERENCES	Conference Room off COA Director's Office	Must walk through Director's office to access room
	Computer Lab	Computer Lab must be closed to seniors if counseling space is required.
	Office area alcoves	Confidentiality compromised if voices not low in a 3-wall alcove
DURABLE MEDICAL EQUIPMENT LOAN CLOSET	With no storage space in the Town Building, the medical equipment is stored in the basement of the Public Safety Bldg.	With approximately 20 requests per month for shower chairs, transfer benches, transport chairs, rollators, and commodes, every request requires a trip to the Public Safety Building to retrieve. All donated equipment as well as items being returned also need to be transported to Public Safety for storage.
CANCELLATION of COA programs in a shared spaced area ***Town requested 19 times that COA cancel or relocate a program in a specific area needed for another reason.***	Large Hearing Room Selectmen's Meeting Room Town Bldg Gym School Committee Rooms Wayland Art Center	The Large Hearing hosts seven exercise programs. If COA is notified by the Town that cancellation or relocation is required, all class participants must be contacted and processed for reimbursement. To support the commitment that residents make to health and wellness classes, the COA will often rent off-site space (funded by the Friends of the Wayland COA, Inc). Off site locations require COA staff to transfer all class equipment (weights, balls, etc) to and from the venue for each class. The 19 cancellations as noted created a ripple effect. COA programs had to be relocated or canceled. If it was possible to relocate, programs previously scheduled in those areas also had to be relocated or canceled, all participants called and class fees refunded if canceled.

The Council On Aging offers structured programs and services including but not limited to:

- Free Legal/Nutrition/Health Insurance Counseling
- Transportation support to medical appointments
- Administration of Medical Taxi Voucher Program
- Administration of Senior Tax Work Off Program

- Administration of a MWRTA Leased 16 Passenger Van
- Application assistance for residents of any age with LIHEAP (Low Income Home Energy
- Assistance Program). COA is Wayland's only trained access
- Access point and serves residents of all ages.
- Home Delivered Meals
- Health/Wellness Programs (including Zumba, Tai Chi, Thera-Tube, Better Balance, Aerobics)
- Cultural/Educational/Social Programs (including Lectures, Instructional Class Series, Trips, Luncheons)
- Information and Referral Service;
- Intergenerational events including the 28th Annual Children's Holiday Shoppe, COA's 5th Outdoor
- Community Concert Series, Technology Days (pairs students with older adults for device
- Instruction), Drive Thru Electronics Recycling)
- FISH, "Friends In Service Helping" continued to provide free medical rides to residents when other transportation options were not possible.



Volunteers delivered 5,200 meals in FY2016 as well as a friendly visit at each home.

SENIOR TAX WORK OFF PROGRAM: The April 2015 Town Meeting funded $25,000 the Senior Property Tax Work-Off Program for FY2016; a program administered by the Council On Aging. This program provided 2500 hours of vital service to Town Departments.

COLLABORATIVE EFFORTS: The Council On Aging continued to work with many town departments and area organizations including:

- Wayland Fire Department: Educational programs, smoke detector/house number/carbon monoxide detector installation
- Wayland Police Department: Traffic Control, Medication Take Back, Scam Presentations
- Youth and Family Services- Grandparent Networking/Support Group
- Board of Health-Blood pressure clinics, flu shot clinics
- Assessors- Programs on tax relief
- DPW-5 gallon Transfer Station bags, support of annual electronics recycling event
- Denise Yurkofsky, Elder Law Attorney-free legal clinics
- Recreation Dept for use of Art Center and Gym
- BayPath Elders Services-Home Delivered Meals; support services
- WayCam (Wayland Cable) - Recording of COA programs of interest to general public
- SHINE (Serving Health Information Needs of Everyone)-free private counseling
- LIHEAP (Low Income Home Energy Assistance Program – area coordinator SMOC) The Council on Aging is Wayland's only trained access point for residents of any age seeking fuel assistance.
- AARP/IRS Tax Volunteers: Free tax preparation service for low/middle income residents
- COA's 5 week Summer Outdoor Concert Series fully supported through community sponsorships
- Wayland Historical Society partnership to offer "Toys In the Attic"
- The Friends of the Wayland Council On Aging, Inc. (501(c)3, continued their fundraising initiatives in FY2016 to help subsidize COA programs and services not that cannot be funded by the Town budget and to grow their development fund to offset costs should the COA be able to secure dedicated space..

MOSTLY FREE "DRIVE-THRU" ELECTRONICS RECYCLING was so highly attended by Wayland seniors that the Police were called to assist with traffic flow during peak times in April 2015. This had been an annual event for 4 years during April School vacation. For FY2016 the COA worked with the School Department to relocate this event to the Wayland Middle School. Unfortunately, the Ameresco solar canopy initiative was scheduled to be in progress at the Middle School during April

school vacation. Due to lack of any other location that would be suitable for this massive event, the Drive Thru Electronics Recycling was canceled for April 2016. Wayland Middle School will be the site of COA's Electronic Recycling in April 2017. This is an important event for residents who are downsizing or wish to reduce inventory to create a more comfortable and safe environment.

SENIOR TAX RELIEF COMMITTEE

The Senior Tax Relief Committee meets bi-monthly to evaluate the effectiveness of existing tax relief options in Wayland. The Senior Tax Relief Committee considers measures that could help to alleviate the excessive property tax burden imposed on many senior households due to the escalation of property taxes relative to their household incomes. Awareness of proposed tax relief legislation and initiatives proposed by the Massachusetts Council on Aging is of priority importance to this committee; especially when advocating for state and/or local programs that could alleviate tax burden for seniors.

The Senior Tax Relief Committee is appointed by the Board of Selectmen and meets on the second Wednesday of even numbered months at 7 pm in the Town Building unless posted otherwise. The Board of Selectmen have appointed the following residents to this Committee: Rebecca MacGregor (Chair), Steve Colella (Vice Chair), Anne Gilbert (Clerk), Pauline DiCesare, Joan Bradford, and Linwood Bradford. Julie Secord, Director of the Council on Aging (COA) attends as the COA liaison. Ellen Brideau, Director of Assessing also serves as an informational resource to this Committee.

In Fiscal Year 2016, the Committee continued to research the legislative history of the Massachusetts General Laws Chapter 59 Section 5 Clause 41C to understand the income and asset limits of the statutory tax relief for seniors, as enacted in 1986.

The Committee continues to develop and design information cards as a way to inform residents of the statutory exemptions, tax deferral, the state Circuit Breaker ("CB") program, Wayland's CB Town Match and the COA Property Tax Work Off program. These Information cards continue to be developed in coordination with the Tax Assessors Office.

The Committee appointed Joan and Linwood Bradford as liaisons to the MCOA Property Task Force. They have attended all meetings faithfully and reported back to the Committee.

The Committee continues to explore tax relief options in neighboring communities.

The Committee collaborated with the Council on Aging to send a letter to all local accountants and tax preparers creating an awareness of the Wayland Town Match under the Circuit Breaker program.

The Senior Tax Relief Committee welcomes those interested in senior tax relief options to attend the bi-monthly meetings and/or to consider appointment should there be a vacancy.

WAYLAND COMMUNITY FUND

Wayland Community Fund Completes Successful Year

The Wayland Community Fund just completed a successful year in which it was able to meet numerous requests for financial help from Wayland residents. Originally funded by a bequest from Suzanne Leavitt the fund is now supported primarily by contributions from Wayland residents and businesses.

During the last fiscal year the WCF paid almost 40 bills. The largest number of payments were for assistance with overdue rent. Some residents were facing eviction. Utility payments were the next most common request as many residents faced shutoff or had oil tanks that were virtually empty. Other payments went for food, medical bills, and children's items.

Applicants must submit a request that includes financial information. We do not provide cash; we pay bills.

Since it was established in December 1997 the organization has provided over $500,000 in assistance to people who live in Wayland. Most of the people we help have multiple problems including health and medical issues, unemployment, and

homelessness. Some are grandparents supporting children on social security. We have helped mothers with children and no home. We have helped teenagers who had no place to live, no family or any economic resources.

For further information please see the Wayland Community Fund page at: http://www.wayland.ma.us/pages/WaylandMA_BCOMM/Charity/Index

The WCF is staffed by five unpaid volunteers. We receive no public or taxpayer funding. There are no overhead costs as the volunteers pay for mailings, brochure preparation, printing, and all incidental expenses. One hundred percent of every dollar that is contributed goes directly towards helping people in Wayland.

Michael Patterson, Chairman

HOUSING AUTHORITY

The Wayland Housing Authority (WHA) provides, maintains, administers, and advocates for housing for low- and moderate-income people in Wayland. Our 56 apartments at Bent Park and 55 units at the Cochituate Village Apartments provide safe, affordable housing for low-income elderly and disabled residents and our twenty-five scattered site units are home for low-income families. The WHA also administers the Section 8 Voucher Rental Assistance Program, which pays rent to private landlords for qualified low-income tenants. The WHA's units and vouchers are operated under the jurisdiction of the U.S. Department of Housing and Urban Development (HUD). In addition, the WHA monitors affordable housing in Wayland – verifying each year that the owners of affordable housing are in compliance with deed restrictions – for much of the affordable housing that has been developed throughout Wayland.

Senior and Family housing waiting lists are now open for applications. The 2016 Moderate-Income Limits are as follows: 1 Person, $51,150; 2 Persons, $58,450: 3 Persons, $65,750; 4 Persons, $73,050. Applicants who live or work in Wayland or who have a parent or a child residing or going to school in Wayland receive preference on our waiting list. Rent is based on your ability to pay, calculated at 30% of adjusted gross monthly income. The average rent is $360 per month. Homeowners may be eligible to live in WHA affordable housing as there are no asset limits. Instead, the WHA applies the rate of .81% ("passbook" rate) to the value of real estate and other assets to calculate eligibility and monthly rent. WHA residents must occupy their units at least 9 out of 12 months each year.

We are very pleased that HUD has continued funding our Family Self-Sufficiency (FSS) program, which helps tenants move from relying on public subsidy. We believe our FSS program should be a model for other housing authorities and policy makers. The WHA has helped FSS participants identify and enroll in suitable training and education programs; develop job-search strategies, documents, and skills; become gainfully employed; and become knowledgeable about managing their household finances so they can create a secure future for themselves and their families. Our successful program demonstrates that initiatives such the FSS program can help address systemic issues that inhibit people from gaining independence from government subsidies.

HUD has once again named the WHA a "High Performer" for 2015 with regard to the Public Housing Assessment System (PHAS). The PHAS has four indicators: building and facility maintenance, financial management, operational management, and management of capital fund improvements. The WHA received an excellent score of 99 out of a possible 100 points!

HUD funding includes operating subsidies as well as grants to cover the cost of capital improvements at our properties, helping us to maintain them and ensure the long-term availability of safe and sanitary housing for low-income people in Wayland. The WHA uses these funds to support a careful and deliberate replacement and major repair schedule, knowing that the capital improvements grant is insufficient to undertake substantial modifications to our properties.

Given our constraints, we are grateful to the Town for appropriating $500,000 in Community Preservation Funds at the 2014 Annual Town Meeting and for appropriating $475,000 in the Town's capital budget at the 2016 Annual Town Meeting so that the WHA can address tenant safety and the Fire Chief's concerns regarding fire safety at the CVA. The WHA, using HUD funds, upgraded the fire alarm and associated electrical system. The WHA also put out to bid and contracted for Phase I



Women Build event at Habitat site in Wayland

Over a hundred women helped build a Habitat for Humanity home on Stonebridge Road in Wayland. Women Build focuses on helping women to build and maintain their own homes.

of the fire suppression system, which includes the installation of a fire sprinkler system in the common hallways and areas. This Phase is underway and expected to be completed in the fall of 2016.

In our ongoing attempts to control costs and have a positive influence in our community, the WHA discussed the possibility of installing solar panels at our properties (which does not look promising at this time); continued to encourage water prudence, particularly from our scattered site tenants; and adopted an Integrated Pest Management policy, which greatly reduces the opportunity for using toxic chemicals. We appreciate the involvement of members of the Wayland Energy Initiatives Advisory Committee in our efforts.

We applaud two of our tenants, Vicky Columbus Paine and Kathy Dodge, for their quick action to save a fellow Bent Park tenant who was choking. Kathy hustled to call 9-1-1, while Vicky performed the Heimlich maneuver, which she had learned in the Community Emergency Response Team (CERT) training. We are grateful that they were ready, willing, and able to help.

In this fiscal year, we have also spent a great deal of time with regard to our smoking policy and how we can accommodate those tenants and guests who smoke without causing undue negative effects on nonsmokers and abutters. Our nonsmoking policy prohibits smoking within the building, including inside tenants' apartments, so all smoking must occur outside, at least 25 feet from the nearest building entrance. In addition to encouraging use of programs to quit smoking, the WHA has provided a "smoking shed" – simply a covered but partially open shelter, similar to a bus stop shelter – so that those tenants who need to smoke will have a dry place outside the building. The WHA's tenants in the apartment complexes – CVA and Bent Park – are elderly and/or disabled, so it is in our interest to site the shelter as conveniently as possible, so that it will be safe, accessible, and – most importantly – utilized. Our

struggles with these issues will continue into the next fiscal year, to be sure.

In other Wayland housing news, Habitat for Humanity MetroWest/Greater Worcester and the Wayland community welcomed its first homeowners in the affordable units constructed on land donated by the Town on Stonebridge Road. There are still two units to be completed and sold to first-time homeowners.

Also, the River's Edge project is moving forward, with the prospect of more than 100 rental units, including affordable housing units, to be added to Wayland's housing stock. The Economic Development Committee has more information.

We encourage you to read the annual reports of other housing entities, including the Housing Partnership, Wayland Municipal Affordable Housing Trust Fund, Community Preservation Committee, and Planning Board to get a better sense of all of the housing activities in Town. The housing-related boards and committees have begun to have occasional joint meetings to better address affordable housing issues facing our community.

The WHA continues to be engaged in finding ways to encourage and perpetuate the preservation and creation of affordable housing in our community. The Board of Commissioners meets monthly, rotating the location among the CVA, Bent Park, and the Town Building. We look forward to the townspeople's involvement in discussions and planning, and we appreciate your continuing support of both the WHA and affordable housing.

Mary Antes
Russ Ashton
Jackie Ducharme
Kevin Goodwin, Chair
Susan Weinstein
Brian Boggia, Executive Director

MUNICIPAL AFFORDABLE HOUSING TRUST FUND BOARD

The Wayland Municipal Affordable Housing Trust Fund (WMAHTF) was established and given initial funding by Town Meeting vote in the spring of 2014. The purpose of the Trust is to "provide for the creation and preservation of affordable housing in the Town of Wayland for the benefit of low and moderate income households." Trustees include representatives of the Board of Selectmen, Planning Board, Wayland Housing Authority, and Wayland Housing Partnership, as well as three at-large members. The Trustees began meeting in September 2014. With the help of Town Counsel, the Trustees prepared and recorded a Declaration of Trust and formulated and adopted bylaws to govern the operation of the Trust.

After learning how Trusts in other communities operate and the kinds of activities and projects they fund, the Trustees refined a long list of possible goals to three major goals and related objectives. A Trustee is assigned to move each objective forward.

GOAL	OBJECTIVES
Create and preserve affordable housing for persons of low income and help homeowners remain in their homes	Work with developers to facilitate new construction Buy-down homes to affordable price levels Explore potential for additional units in the town center Explore ways to assist the River's Edge project Work with the WHA/town to preserve existing stock
Advocate for affordable housing initiatives and educate others	Introduce/amend bylaws to support affordable housing Create a PR campaign that informs and moves the public to action Create an informative and useful website
Diversify financing options	Promote donations of homes, property, and money Develop rules/regs for payments in lieu of affordable construction

At the 2015 Annual Town Meeting, the town approved the transfer to the Trust of $419,202 in designated community housing funds from the Community Preservation Fund. In 2016, $95,694 was transferred. In subsequent years, there will be an article to transfer the current year's portion of the Community Preservation Fund set-aside for community housing to the WMAHTF. Additional funds in the amount of $537,240 have come from inclusionary housing payments from Brendan

Homes. The only expenditure to date is $2,500 for the annual audit and $20 in bank charges.

Revenues and Other Support:	
Initial Town Contribution	$ 51,340
Total CPA Contributions	514,896
Inclusionary Housing Payments	537,240
General Public Contribution	100
Investment Income	4,258
Total Revenues	$1,107,834

Trustees: Mary M. Antes, Jacqueline Ducharme, Stephen A. Greenbaum, Kevin F. Murphy, Brian T. O'Herlihy, Jennifer Steel, and Susan Weinstein

VETERANS' AGENT

The West Suburban Veterans' Services District (W.S.V.S.D.) includes the Towns of Wayland, Needham, Wellesley and Weston. Director Sarada Kalpee and Deputy Director Stanley Spear work with the resident veterans and their families within the district to assist them with benefits and services that they may be entitled to in accordance with the provisions of MGL Chapter 115. The district fully supports and works in conjunction with the Public Ceremonies Committee in an effort to continue to ensure sincere and respectful observations for the Memorial and Veteran's Day Ceremonies. Pursuant to MGL c 115, the district also supports the efforts of the Graves Officer, to ensure proper internment, care, and maintenance for veteran's burials and their graves.

The district office has been very busy assisting veterans and their spouses in negotiating the challenging bureaucratic procedures that are associated with the state and federal government. We provide assistance and guidance to help veterans apply and access the VA Health Care system. Our office maintains a high volume of cases that involve assisting veterans and their families' with applications for disability and pension claims. We have applied our knowledge and experience to obtain the maximum obtainable benefits to which they deserve and are entitled to receive.

During FY'16, $10,712.49 was expended in public assistance for Wayland resident veterans and their families, who were in need. These expenses were dispersed in accordance with MGL c115. Veterans returning from Afghanistan, Iraq, and other combat areas from around the globe will require encouragement, guidance, and assistance in their transformation back to civilian life. In addition, aging veterans may require greater assistance with their healthcare benefits and other needs.

Mr. Richard Turner, the Graves Officer for the Town of Wayland, has undertaken responsibilities of caring for the graves of the interred veterans from Wayland with great pride and dedication. Mr. Turner works cohesively with the Wayland DPW to record veteran's plots. He is assisted by Mrs. Kathy Hodges and the Girl Scouts, as they continue their tradition of dressing the Veteran's graves with over 1200 flags for Memorial Day. He has also been very active in the resurrected Wayland American Legion Post # 133. Post Commander, Carl Bernardo and the members of the Post have been actively engaged in participating in community events. Also they have been very instrumental in assisting Mr. Turner and the Public Ceremonies Committee in planning and coordinating the Memorial and Veteran's Day observances.

Please feel free to contact us at
781-489-7509
or visit our website at
www.westsuburbanveterans.com

Other notable points of interest:

- On Wednesday, November 11, 2015, there was solemn and respectful observance honoring all veterans at the
- Veteran's Memorial at the Wayland Town Building with the assistance of Cmdr. Carl Bernardo and the American Legion Post #133.
- Wayland became a Purple Heart Community. Members from the Military Order of the Purple Heart (MOPH) presented the Purple Heart Community resolution at the Board of Selectmen meeting. In recognition of Purple Heart Day each year on August 7th the Purple Heart Flag will be flown at the Town Building.
- In accordance with the Valor Act Wayland established the Veteran's Real Estate Tax Work off Program in conjunction with the Assessor's Office.

The West Suburban Veterans' Services District is anticipating an exciting year working with veterans, their families, and the entire Wayland community.

Wayland Office Hours are held on Tuesday's from 9:00 a.m. to 4:00 p.m. and by appointment at the

Wayland Town Building. Our main office is in Wellesley and we can schedule an appointment at your convenience at any of the office locations or a home visit if needed.

YOUTH ADVISORY COMMITTEE

The Youth Advisory Committee (YAC) oversees the Youth Services Department, otherwise known as Wayland Youth and Family Services (WYFS). This board is comprised of appointees representing the Board of Health, the Board of Selectmen, the School Committee, the Wayland Police, and the Wayland Clergy Association. Five categories of services are provided by the department: counseling; consultation; community education and prevention; information and referral; and crisis intervention. After hours emergency coverage is provided by Psychiatric Emergency Services in Framingham.

Confidential counseling services for children and their families are provided free of charge to Wayland children and their families. They are seen at home, at school, or in our office in the Town Building. Issues may include typical problems encountered in daily living as families grow and change, such as communication problems, family conflict, stress management, depression and anxiety, suicidality, and coping with divorce, illness, and death. In addition, we offer evaluation and treatment for substance abuse. In collaboration with the Assistant District Attorney's Office and the High School, we offer a suite of services as a constructive alternative to court involvement or school sanctions for youth who are apprehended for non-violent illegal activities. We maintain an on-site presence at the high school to increase access for students and faculty.

Our staff is available on an informal basis to provide consultation on issues related to the development and psychological wellbeing of children, teenagers, and families. Parents, school personnel, and others in our community who have ongoing contact with youth are invited to call.

Prevention and community education initiatives typically focus on topics related to developmental processes and mental and physical well-being of children and families. In collaboration with Friends of WYFS, Parent/Teacher Organizations, and other Town departments, we provide lectures, workshops,

and other informative events each year. We also co-lead discussion groups for parents, offering support and information to address challenges in parenting at each stage of development. While we have supported substance abuse prevention efforts for many years, in FY 15 our department became the home for WaylandCares, a community based substance abuse prevention program which promotes health and wellness in youth and families. WaylandCares is supported by Town funds and a federal Drug Free Communities grant. Jason Verhoosky, WaylandCares Program Director, and Jane Purser, Program Coordinator, came on board in late spring of 2015. They rapidly established an active community prevention program and provided support to High School wellness classes, Middle School and High School leadership programs, speakers, and community education on topics ranging from internet safety to, substance abuse prevention, and parent education. In addition, WaylandCares provided a new week –long youth leadership training opportunity, "Empower," which was attended by 20 students ranging from grades 7 through 12.

In recent years, providing opportunities for community service has become an important part of our mission to support healthy development in Wayland youth. Each spring, we work with the High School to put on the annual High School Community Service Awards Ceremony, where this past year we recognized 31 high school students for significant service over the previous twelve months. Also honored was Jim Forti, for his decades of service to Wayland youth in multiple roles.

Ruth Backman was honored at the end of June when she stepped down as the representative to the YAC from the Wayland Police Department. In addition to her 3 years of service on the Committee, she had collaborated with department staff for many years in her capacity of Detective, as well as her longtime support for the WaylandCares Community Coalition. Deborah Seidman, representative from the Board of Health to the YAC, also left the YAC at the end of her term. She is appreciated for her 6 years of enthusiastic work on behalf of Wayland youth.

CULTURAL COUNCIL

Council Members:

Kara Brewton
Kathryn Grey
Barbara Hoffman
Barbara Holtz (Secretary)
Nasser K
Mathew Ludwig (Assistant Secretary)
Robert Morrison
Brenda Ross (treasurer)
Jonathan Saxton (Chair)

Wayland Cultural Council (WCC) is one of 329 Local Cultural Councils of the **Massachusetts Cultural Council (MCC)**. Each year, the MCC allocates funds to the LCCs for re-granting to individuals and organizations. Each LCC is encouraged to “promote excellence, access, education and diversity in the arts, humanities and interpretive sciences, in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.”

This year, FY2016, the WCC was allocated $4,500 by the MCC. An additional $500 was made available from prior-year unclaimed funds, for a total of $5000 available for local grants in this cycle. The deadline for application for the FY2016 grant cycle was October 15th 2015.

In addition to the MCC’s overall funding guidelines, the WCC has adopted local criteria that emphasize programs of value to Wayland and underserved segments of the community, as well as cultural opportunities that are rare or unusual in the Wayland area. We strive to fund a variety of applications that will support events for many ages and interests. We encourage programs that will involve or attract Wayland residents, that are free to residents, complement the education of our young people, and connect artists' work to everyday life in our town.

Part of our mission is for these events to foster our town’s sense of community.

In our current, FY2016, funding year, WCC received 23 applications from town and other area organizations and individuals. The WCC awarded 14 grants in amounts ranging from $100 to $600. These funds will support programs organized by the Council on Aging, Wayland Public Library, Wayland Concert Series Inc., Musicians of the Old Post Road, and other programs and events in the arts and humanities.

Wayland Cultural Council members also curate the Network for Arts and Culture Gallery (NAC), located outside the Selectmen’s Meeting Room. The WCC uses this gallery to showcase art (most often paintings, drawings and photography) created by local individuals and groups, including ArtsWayland, and Wayland school students.

The Massachusetts Cultural Council (MCC) was formed in 1990 through the merger of two previously separate agencies, the Massachusetts Council on the Arts and Humanities and the Massachusetts Arts Lottery Council. The MCC is funded by appropriations from the state Legislature and from the National Endowment for the Arts.

More information about the WCC can be found on the MCC website:
http://www.mass-culture.org,
as well as on our WCC Facebook page:
https://www.facebook.com/waylandculturalcouncil/

WAYLAND COMMUNITY ACCESS AND MEDIA INC. (WAYCAM)

Wayland Community Access and Media, Inc. (WayCAM) is the independent, non-profit corporation that oversees Wayland's local access station, and broadcasts on Comcast Channels 8, 9, 99 and Verizon Channels 37, 38, 39. WayCAM's full-time employees are Jim Mullane, Executive Director, and Mark Foreman, Production Manager. They are assisted by student and adult resident volunteers, and part-time employee Robbie Bullard, who provides technical support for Town Building programming shoots.

Community Outreach. WayCAM teaches TV Production to volunteers interested in producing a show. "Wayland Weekly Buzz," a news program covering town issues, quickly became WayCAM's most viewed show when it debuted this year. Community relationships are strengthened by affiliations with school district programs like the Pegasus Summer Program, local groups like Pelham Island Productions, Girl and Boy Scouts, and WayCo Amateur Sports Development, Inc. New this year is a college outreach program through which we accepted three interns from Framingham State University. They worked with WayCAM volunteer crews and also produced a 30-year retrospective on the studio. WayCAM is active in the Wayland Business Association and supports members creating educational programs for the community. Thirty years of cable television in Wayland was celebrated in May with a community-wide celebration featuring a ribbon cutting, food, beverages, prizes, and music provided by the high school jazz trio. Town and school officials were among the 50 community members present.

Short Films Earn International Awards. Three students in the high school Honors Script-to-Screen class submitted short films to international awards programs. Two movies won three different awards: "Totalitaria" by William Paik, won the "Silver Award from the Communicator Awards and "Last Night," by Jason Mai won a "Silver Award" from the Communicator Awards and a "Bronze Award" from the Telly Awards. Student participation in WayCAM increased this past year with students filling an additional 77 more positions. Students crewed 146 programs and filled 317 crew positions.

WayCAM Scholarships. Doubling the amount of merit scholarships this year, WayCAM's board of directors presented two scholarships to graduating seniors, Jason Mai and Parker Bryant. Each received $2,000.

Social Media. The website (www.waycam.tv) was updated and includes streaming, user friendly menus and a spotlight video feature. Video-on-Demand is at www.waycam.tv.pegcentral.com, and WayCAM is on Facebook at: www.facebook.com/WayCAM, and Twitter at www.twitter.com/waycam.tv.

Broadcast Capabilities. WayCAM has studios and live feed locations in the Town Building (six places), the town library, high school Field House, and new this year, the high school theater. Other locations include the Public Safety Building, Middle School gym and theater, high school North and South buildings, WayCAM studio, and playing field Press Box.

WayCAM's Essential Presence. WayCAM has an important presence in the Wayland community, whether it be providing town meeting coverage, taping athletic events, or showcasing community members' productions. The Board of Directors appreciates the leadership demonstrated by Executive Director Jim Mullane, the skill of Production Manager Mark Foreman, and the commitment shown by Production Assistant Robbie Bullard. We anticipate continued positive growth both technologically and creatively and view Wayland as being fortunate to have a resource like WayCAM available for community residents.

Respectfully submitted,

Connie Burgess, Secretary/Clerk BOD

PRESIDENTIAL PRIMARY ELECTION – MARCH 1, 2016

Eligible Voters:	9158
Total Votes Cast:	5185
Percent of Voters:	56.61%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
DEMOCRAT					
PRESIDENTIAL PREFERENCE					
Blanks	3	1	1	1	6
Bernie Sanders	368	408	329	318	1423
Martin O'Malley	0	2	0	3	5
Hillary Clinton	572	514	490	537	2113
Roque "Rocky" De La Fuente	0	1	0	0	1
No Preference	2	1	2	1	6
Write-In	0	0	0	0	0
TOTALS	945	927	822	860	3554
STATE COMMITTEE MAN					
Blanks	394	379	335	388	1496
Bill Bowles	550	547	485	471	2053
Write-In	1	1	2	1	5
TOTALS	945	927	822	860	3554
STATE COMMITTEE WOMAN					
Blanks	379	358	313	365	1415
Ellen L. Parker	566	569	508	493	2136
Write-In	0	0	1	2	3
TOTALS	945	927	822	860	3554
DEMOCRAT TOWN COMMITTEE					
J. Michael Gilbreath	691	675	632	602	2600
Sheila J. Loayza	702	666	616	586	2570
Michael Bate	708	663	611	597	2579
Ann Baker	726	669	625	597	2617
Joanne T. M. Berry	733	742	663	672	2810
Rodney J. Hager	692	661	618	611	2582
Matthew M. Shear	717	684	630	616	2647
Martha G. Locke	689	657	622	591	2559
Barbara C. Belote	688	694	626	591	2599
Joan Blair	721	674	630	632	2657
Thomas A. Belote	683	685	620	587	2575
Kristopher K. Aleksov	682	677	622	583	2564
Hope G. Podell	686	657	622	594	2559
Judy Huan-Ping Ling	716	665	627	595	2603
Steven P. Klitgord	696	651	607	583	2537
Karen Kelly Krowne	732	699	664	628	2723
Lois Doerr	714	673	622	597	2606

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
Betty J. Salzberg	729	673	622	613	2637
Bonnie L. Gossels	764	709	665	656	2794
Werner F. Gossels	763	712	661	657	2793
Elaine F. Gossels	762	701	658	647	2768
Kimberly Ellen Winter	693	655	610	597	2555
Stephen Garone	696	703	627	589	2615
Andrea Golaine Case	702	674	623	601	2600
Jonathan F. Saxton	701	688	645	607	2641
Susan Smith Hager	695	668	627	604	2594
Barbara S. Fox	702	698	659	610	2669
Stas Gayshan	716	675	615	598	2604
Write-in	3	8	10	7	28
REPUBLICAN PRESIDENTIAL PREFERENCE					
Blanks	1	2	0	0	3
Jim Gilmore	0	1	1	0	2
Donald J. Trump	117	126	102	117	462
Ted Cruz	32	21	17	38	108
George Pataki	0	0	1	0	1
Ben Carson	7	4	3	11	25
Mike Huckabee	0	2	0	0	2
Rand Paul	0	1	2	1	4
Carly Fiorina	0	1	1	0	2
Rick Santorum	0	1	1	0	2
Chris Christie	2	1	3	0	6
Marco Rubio	120	84	86	122	412
Jeb Bush	7	2	4	6	19
John R. Kasich	140	106	118	197	561
No Preference	2	3	2	0	7
Write-in	0	1	0	0	1
TOTALS	431	355	342	495	1623
STATE COMMITTEE MAN					
Blanks	134	103	100	158	495
Earl H. Sholley	88	95	80	91	354
Carl G. Nelson	207	157	162	245	771
Write-in	2	0	0	1	3
TOTALS	431	355	342	495	1623
STATE COMMITTEE WOMAN					
Blanks	187	148	150	210	695
Patricia S. Saint Aubin	242	207	189	282	920
Write-in	2	0	3	3	8
TOTALS	431	355	342	495	1623

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
REPUBLICAN TOWN COMMITTEE					
John C. Toto	289	261	233	352	1135
Jeffrey A. Horan	273	231	224	334	1062
Alan O. Vogt	292	225	224	346	1087
Elizabeth A. Salerno	287	231	228	339	1085
Charles M. Salerno	280	231	220	337	1068
Susan W. Pope	414	294	279	457	1444
Kent E. George	284	234	225	345	1088
Martha Lenore Wardle	278	224	217	335	1054
Norval Leon Wardle	272	221	217	333	1043
Edward M. Safran	274	224	232	334	1064
Lucile Pillow Hicks	314	237	238	394	1183
Paul R. Moran	277	242	228	341	1088
Write-In	12	3	1	8	24
TOTALS	75	65	72	85	297
GREEN-RAINBOW PRESIDENTIAL PREFERENCE					
Blanks	0	2	0	0	2
Sedinam Kinamo Christin Moyowasifza Curry	0	0	0	0	0
Jill Stein	0	0	0	0	0
William P. Kreml	0	0	0	0	0
Kent Mesplay	0	0	1	0	1
Darryl Cherney	0	0	0	0	0
No Preference	0	0	0	0	0
Write-in	0	1	1	0	2
TOTALS	0	3	2	0	5
STATE COMMITTEE MAN					
Blanks	0	3	2	0	5
Write-in	0	0	0	0	0
TOTALS	0	3	2	0	5
STATE COMMITTEE WOMAN					
Blanks	0	3	2	0	5
Write-in	0	0	0	0	0
TOTALS	0	3	2	0	5
TOWN COMMITTEE					
Write-In	0	0	0	0	0
UNITED INDEPENDENT PRESIDENTIAL PREFERENCE					
Blanks	0	0	0	1	1
No Preference	0	0	0	1	1
Write-in	0	0	1	0	1
TOTALS	0	0	1	2	3

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
STATE COMMITTEE MAN					
Blanks	0	0	1	2	3
Write-in	0	0	0	0	0
TOTALS	0	0	1	2	3
STATE COMMITTEE WOMAN					
Blanks	0	0	1	2	3
Write-in	0	0	0	0	0
TOTALS	0	0	1	2	3
TOWN COMMITTEE					
Write-In	0	0	0	0	0

ANNUAL TOWN ELECTION – APRIL 5, 2016

Eligible Voters:	9392
Total Votes Cast:	878
Percent of Voters:	0.093%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
TOWN CLERK (1) 3 YR					
Blanks	30	42	23	38	133
Beth R. Klein	201	178	124	238	741
Write-Ins	0	0	1	3	4
TOTALS	231	220	148	279	878
BOARD OF SELECTMEN (1) 3 YR					
Blanks	23	12	26	18	79
Louis M. Jurist	177	163	100	225	665
George H. Harris (Write in Candidate)	27	40	21	34	122
Write-Ins	4	5	1	2	12
TOTALS	231	220	148	279	878
SCHOOL COMMITTEE (1) 3 YR					
Blanks	12	15	15	11	53
Kimberly Sklar Reichelt	187	163	108	235	693
Stephen Cass (Write in Candidate)	29	39	24	26	118
Write-Ins	3	3	1	7	14
TOTALS	231	220	148	279	878
BOARD OF ASSESSORS (1) 3 YR					
Blanks	48	52	30	75	205
Susan M. Rufo	183	167	118	204	672
Write-Ins	0	1	0	0	1
TOTALS	231	220	148	279	878

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
LIBRARY TRUSTEES (2) 3 YR					
Blanks	106	116	74	155	451
Anne B. Heller	189	158	119	214	680
Mark B. Hughes	167	165	103	189	624
Write-ins	0	1	0	0	1
TOTALS	462	440	296	558	1756
BOARD OF HEALTH (1) 3 YR					
Blanks	56	65	37	79	237
Brian J. McNamara	175	155	111	200	641
Write-Ins	0	0	0	0	0
TOTALS	231	220	148	279	878
BOARD OF HEALTH (1) 2 YR					
Blanks	57	66	37	81	241
Elisabeth Noel Brewer	174	154	111	198	637
Write-Ins	0	0	0	0	0
TOTALS	231	220	148	279	878
PLANNING BOARD (1) 5 YR					
Blanks	51	58	31	58	198
Andrew J. Reck	179	161	114	220	674
Write-Ins	1	1	3	1	6
TOTALS	231	220	148	279	878
PLANNING BOARD (1) 5 YR					
Blanks	53	58	29	58	198
Daniel C. Hill	178	160	119	221	678
Write-Ins	0	2	0	0	2
TOTALS	231	220	148	279	878
PLANNING BOARD ASSOCIATE (1) 3 YR					
Blanks	61	66	34	82	243
Nicole W. Riley	170	154	114	197	635
Write-Ins	0	0	0	0	0
TOTALS	231	220	148	279	878
BOARD OF PUBLIC WORKS (2) 3 YR					
Blanks	113	120	79	173	485
Michael Price Lowery	170	166	110	188	634
Michael B. Wegerbauer	179	153	107	197	636
Write-Ins	0	1	0	0	1
TOTALS	462	440	296	558	1756

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
RECREATION COMMISSIONER (2) 3 YR					
Blanks	122	123	68	177	490
Asa B. Foster	175	162	118	201	656
Frank Krasin	161	153	110	177	601
Write-Ins	4	2	0	3	9
TOTALS	462	440	296	558	1756
COMMISSIONER OF TRUST FUNDS (1) 3 YR					
Blanks	60	65	30	84	239
James C. Murphy	171	155	118	195	639
Write-Ins	0	0	0	0	0
TOTALS	231	220	148	279	878

TOWN OF WAYLAND
SPECIAL TOWN MEETING NOVEMBER 9, 2015

DATE:	ARTICLES DISPOSED OF:
November 9, 2015	1 - 7
November 10, 2015	8 - 13

RETURN OF SERVICE

MIDDLESEX, S.S. **October 23, 2015**

To any of the Constables of the Town of Wayland, Greetings:

I, Louis V. Gaglini, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the Warrant for the Special Town Meeting to be held on Monday, November 9, 2015 by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Public Library and the Happy Hollow School, by posting fourteen (14) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting. Posting was done October 23, 2015.

VOTES ENACTED:
MONDAY, NOVEMBER 9, 2015 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

DENNIS J. BERRY, MODERATOR:
Pursuant to the Warrant dated October 19, 2015, signed by Cherry C. Karlson, Mary M. Antes, Joseph F. Nolan, Anthony V. Boschetto, and Lea T. Anderson, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Special Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA SHEET:

ARTICLE 2: CURRENT YEAR TRANSFERS

Page 6, change expenditure and supporting text:

	CURRENT YEAR TRANSFERS FY 2015	
	PURPOSE:	AMOUNT
1	WATER ENTERPRISE FUND	$ 346,725
2	TOWN INFORMATION TECHNOLOGY	~~$70,000~~ $140,000
TOTAL CURRENT YEAR TRANSFERS		~~$ 416,725~~ $ 486,725
	FUNDING SOURCES:	
1	FISCAL 2016 WATER ENTERPRISE REVENUES	$ 346,725
2	UNRESERVED FUND BALANCE	~~$70,000~~ $140,000
TOTAL		~~$ 416,725~~ $ 486,725

Page 6, FINANCE COMMITTEE COMMENTS, Third paragraph:

Town Information Technology. ~~This request funds two of the projects identified by consultant McGladrey, LLP as critical for implementation in Fiscal 2016~~ This request funds IT projects identified by consultant RSM as critical for implementation in Fiscal 2016. Their assessment identified eleven projects that should be implemented over three phases. Phase I addresses immediate existing infrastructure needs, Phase II enhances strategy and support and Phase III leverages technology as a strategic enabler. Once a detailed assessment has been performed, the various projects will require a competitive procurement of a combination of hardware, software and services.

The first project upgrades the Exchange email server to hosted Exchange email; the current server is unsupported and must be upgraded to mitigate security risk ($20,000). The second project replaces current firewalls with enhanced protection technology to mitigate security risk ($50,000).

The third and fourth projects total $25,000 in spending and include A) analyzing the Town and School systems to identify the appropriate automated endpoint management system, including patch management, and identifying any network and infrastructure changes necessary to accommodate the selected software tools and B) analyzing Town and School data storage to provide information to plan and provide documentation for this project prior to inclusion in the annual Town Meeting Warrant. The fifth request is for $45,000 and is to be used for general IT purposes.

It should be noted that a ~~third~~ sixth project, upgrading the MUNIS server to a supported version by January 2016, is also being implemented as recommended by ~~McGladrey LLP~~ RSM. At this time, this project does not require any additional funding in FY2016 but will require funding in FY2017 and FY2018 as follows (FY16: no additional cost; FY17: $32,096, FY18: $28,454).

APPENDIX B: Article 3, MUNICIPAL PARCEL AT TOWN CENTER



~~CURRENT DAYCARE BUILDING AT MUNICIPAL PAD~~
2006 “DAYCARE” BUILDING AT MUNICIPAL PAD

HOW TO VOTE ELECTRONICALLY



During the April 2015 Annual Town Meeting, Wayland's citizens approved a resolution endorsing the use of wireless electronic voting for all sessions of all town meetings through fiscal year 2019. Instead of shouting out Aye or No, raising our hands, or standing to be counted, we'll use electronic handsets to register our votes quickly, accurately, and privately during the upcoming Annual Town Meeting.

The handsets look a bit like a TV remote control, but instead of pushing buttons to change channels, we push buttons to vote: the 1 button for Yes, or the 2 button for No. Your vote is displayed on your handset's screen and wirelessly transmitted to a computer that counts votes and displays results for the Moderator to announce. Nothing but these totals is permanently recorded, so your vote will remain private.

Town Meeting will be held in the High School Field House. You can use any check-in station; waiting in one line based on the first letter of your last name is no longer required. As you're checking in, you'll be issued a handset for your **exclusive** use during that session. Voting with a handset issued to anyone else is **strictly forbidden**.

If your phone, tablet, or laptop supports Wi-Fi, please disable this feature, as doing so will enhance performance of the electronic voting system.

Before each vote, the Moderator will summarize the motion or amendment being decided. He'll then announce the beginning of a 30 second interval during which you can convey your vote, and a "voting light" near the Moderator will be illuminated. To vote *Yes*, push your handset's 1 button. To vote *No*, push your handset's 2 button. If you accidentally push the wrong button, you can change your vote by pushing the correct button. If you don't want to participate in a particular vote, don't push any buttons during the 30 second voting interval; if you don't want to participate but accidentally push the 1 button or the 2 button, you can clear your unintentional vote by pushing the 3 button. When the 30 second interval is over, the "voting light" will be extinguished, and the Moderator will announce that the vote is complete; shortly thereafter, the Moderator will announce the results.

If you inadvertently turn your handset off by pushing the power button in its lower-right corner, its display will be blank; push the power button briefly to turn your handset back on. Pushing any of your handsets other buttons during the voting interval will not change your vote, but for peace of mind, your handset will encourage you to *Re-Vote*; push the 1 button for *Yes* or the 2 button for *No*.

If you temporarily leave your seat during the meeting, please keep your handset with you. If you're visiting the restroom, you can leave your handset with the Exit Desk staff. When you

leave the Field House – either during a session or at the close of a session – please place your handset in one of the bins at the Exit Desks. If you forget to turn in your handset, we'll give you a call the next day and ask you to return it.

Every handset will be tested before each session of Town Meeting, so the probability of a handset failing is very low. That said, if pushing your handset's 1 button or 2 button during a vote does not produce an *Yes* or *No* on its display, please raise your hand; the Moderator will direct personnel from the Help Desk to provide you with a paper ballot to record your vote, and you'll be issued a new handset. We don't expect this to happen, but like the Boy Scouts, we'll be prepared.

If you're physically unable to use a handset to vote, inform the person who checks you in, and you'll be seated in an area where your votes will be manually counted by Help Desk personnel. If you're wondering how much radio energy is used by a handset to convey your vote wirelessly, it's less than 1% that of a typical cell phone and only for brief instants, employing the same frequencies used for Wi-Fi wireless internet access.

ELVIS: Wayland's Electronic Voting Implementation Subcommittee

ARTICLE 1: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Sponsored by: Finance Committee

To determine whether the Town will vote to:

a.) pay the bills of Fiscal Year 2015;
b.) appropriate a sum of money for the payment of the foregoing bills of prior fiscal years; and
c.) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

Fiscal 2015 liabilities to be paid using Fiscal 2016 appropriations:

1) Unemployment – State of Massachusetts	$4,920	Fiscal 2016 Budget
2) Water Enterprise - Seton Company	$129	Fiscal 2016 Budget
3) Legal – Eppley Court Reporting LLC	$259	Fiscal 2016 Budget

MOTION: Nancy Funkhouser moved that the Town vote to pay the bills of Fiscal Year 2015 listed on page 5 of the Warrant for the Special Town Meeting under the heading of "Fiscal 2015 liabilities to be paid using Fiscal Year 2016 appropriations;" the fiscal Year 2016 appropriation for Unclassified be used to pay the bill so listed as 1); and the Fiscal Year 2016 appropriation for the Water Enterprise Fund be used to pay the bill so listed as 2); and the Fiscal Year 2016 appropriation for Town Counsel be used to pay the bill so listed as 3).

VOTED: IN FAVOR: 325
OPPOSED: 11 MOTION PASSED BY 9/10 VOTE

ARTICLE 2: CURRENT YEAR TRANSFERS

Sponsored by: Finance Committee *Estimated Cost: $486,725*

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town Departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

	CURRENT YEAR TRANSFERS FY 2015	
	PURPOSE:	AMOUNT
1	WATER ENTERPRISE FUND	$ 346,725
2	TOWN INFORMATION TECHNOLOGY	$140,000
TOTAL CURRENT YEAR TRANSFERS		$ 486,725
	FUNDING SOURCES:	
1	FISCAL 2016 WATER ENTERPRISE REVENUES	$ 346,725
2	UNRESERVED FUND BALANCE	$140,000
TOTAL		$ 486,725

MOTION: Nancy Funkhouser moved that the Town vote to authorize that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2016 for the following purposes:

Purpose	Amount	Board or Committee
WATER ENTERPRISE FUND	$ 346,725	Board of Public Works
TOWN INFORMATION TECHNOLOGY	$ 140,000	Board of Selectmen
TOTAL CURRENT YEAR TRANSFERS	$486,725;	

and that said appropriations for the Water Enterprise Fund be provided by transferring $346,725 from Fiscal Year 2016 Water Enterprise Revenues; and said appropriation for Town Information Technology be provided by transferring $140,000 from the General Fund – Unreserved Fund Balance.

MOTION TO AMEND: Michael Lowery moved to amend Article 2 by reducing the amount for Town Information Technology from $140,000 to $95,000.

VOTED ON AMENDMENT:	IN FAVOR:	190	
	OPPOSED:	198	AMENDMENT DID NOT PASS

MOTION TO AMEND: David Bernstein moved that the Town vote to amend the motion to include the sum of $50,000 to be expended in FY2016 by the Board of Selectman for the interim management of the Town's IT Infrastructure by a provider of IT Managed Services;

That said appropriation be provided by transferring $50,000 from the General Fund- Unreserved Fund Balance;

That the Board of Selectman be respectively requested to expend such funds for the stated purpose.

VOTED ON AMENDMENT:	IN FAVOR:	386	
	OPPOSED:	97	AMENDMENT PASSED

Question: Linda Segal rose to ask what the total current year transfer amount would be for Article 2.

Nancy Funkhouser responded that the total current year transfer is now $536,725. $190,000 would come from the unreserved fund balance and the rest would be from water enterprise revenues.

VOTED ON MAIN MOTION AS AMENDED:	IN FAVOR:	442	
	OPPOSED:	46	MOTION PASSED

ARTICLE 3: ACQUIRE MUNICIPAL PARCEL IN TOWN CENTER

Sponsored by: Board of Selectmen *Estimated Cost: $1.00*

To determine whether the Town will vote to:

a.) authorize the Board of Selectmen, with approval of Town Counsel as to form, to lease, as lessee, or acquire by purchase, gift, eminent domain or otherwise, for municipal purposes, the fee or any lesser interest in all or any part of the parcels of land and the building and other structures thereon located on and off Boston Post Road (Route 20) Andrew Avenue and Lillian Drive in Wayland, Massachusetts shown as Lot 4-1 Parcel R-20-1, Lot 8-1, and Lot 9-1B, on a plan entitled "Plan of land Wayland, Massachusetts Showing Proposed Municipal Parcels" dated July 21, 2015 prepared by the Wayland Town Surveyor and recorded with the Middlesex South Registry of Deeds as Plan No. 616 of 2015, subject to such terms and conditions as the Board of Selectmen may deem acceptable to minimize the Town's liability for preexisting hazardous waste, hazardous materials or contaminants on or in the soil or groundwater of said parcels of land or in said building or other structures;

b.) appropriate $1.00 to be expended by the Board of Selectmen for the acquisition or lease of said parcels of land and structures; and

c.) determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, or otherwise.

MOTION: Mary Antes moved that the Town vote to authorize the Board of Selectmen, with approval of Town Counsel as to form, to lease, as lessee, or acquire by purchase, gift, eminent domain or otherwise, for municipal purposes, the fee of the parcels of land and the building and other structures thereon located on and off Boston Post Road (Route 20) Andrew Avenue and Lillian Drive in Wayland, Massachusetts shown as Lot 4-1, Parcel R-20-1, Lot 8-1, and Lot 9-1B, on a plan entitled "Plan of land Wayland, Massachusetts Showing Proposed Municipal Parcels" dated July 21, 2015 prepared by the Wayland Town Surveyor and recorded with the Middlesex South Registry of Deeds as Plan No. 616 of 2015, subject to such terms and conditions as the Board of Selectmen may deem acceptable to minimize the Town's liability for preexisting hazardous waste, hazardous materials or contaminants on or in the soil or groundwater of said parcels of land or in said building or other structures, which terms and conditions will include additional environmental testing and may include indemnification of the Town of preexisting environmental conditions, ~~additional environmental testing~~, and the purchase of environmental contamination and pollution insurance for the Town, and, to the extent required by law, remediation of preexisting environmental conditions at no cost to the Town; appropriate $1.00 to be expended by the Board of Selectmen for the acquisition or lease of said parcels of land and structures; and that said appropriation shall be provided by transferring $1.00 from the General Fund – Unreserved Fund Balance.

MOTION TO AMEND: John Schuler moved to amend the motion by deleting in the first paragraph the words "to lease, as lessee", delete" or" before acquire add "or" between gift and eminent domain, before acquire; delete " or otherwise" and from paragraph (b) delete the words "or Lease"

VOTED ON MOTION TO AMEND: IN FAVOR: 269
OPPOSED: 282 AMENDMENT DID NOT PASS

MOTION TO AMEND: John Dyer moved to amend the motion by inserting after the words Board of Selectman, "to negotiate for Town Meeting approval" with approval of town counsel to form.

VOTED ON MOTION TO AMEND: IN FAVOR: 173
OPPOSED: 374 AMENDMENT DOES NOT PASS

MOTION TO TERMINATE DEBATE: Jonathan G. Smith moved that the Town vote to terminate debate.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 496
OPPOSED: 63 MOTION PASSED

VOTED ON MAIN MOTION: IN FAVOR: 395
OPPOSED: 164 MOTION PASSED BY 2/3VOTE

ARTICLE 4: AMEND CHAPTER 36 OF CURRENT BY-LAWS (36-1)

Sponsored by: Petitioners

To determine whether the Town will vote to amend § 36-1 of the Code of the Town of Wayland titled "Town meeting and election" by changing the start date of annual Town meeting as follows:

[Key to changes: underlining denotes additions; ~~strikethrough~~ denotes deletions]

"§ 36-1. Town meeting and election.
The annual Town meeting shall commence on ~~a day between April 1 and May 15 inclusive~~ or after the fourth Thursday in April as ordered by the Selectmen. The election of Town officers and the determination of all matters placed on the official ballot at such election shall take place within seven days, but no fewer than two days, before the annual Town meeting. In addition to the warrant required by MGL c. 39, § 9A, the Selectmen shall cause notice of the time and place(s) of each annual and special Town meeting and each annual and special election (1) to be published in a newspaper of general circulation in Wayland no later than the date fixed by them for the closing of the warrant pursuant to § 36-3 below and (2) to be posted on the Town sign boards. Such notice shall be posted on the Town sign boards commencing at least two weeks prior to the election and Town meeting and shall remain posted until the election is held and Town meeting is concluded."

MOTION: Richard Greene moved that the Town vote to amend the Code of the Town of Wayland, Chapter 36-1, titled "Town meeting and election," as previously adopted by the Town, by changing the start date of the Annual Town Meeting as printed on page 10 of the Warrant for the 2015 Special Town Meeting.

MOTION TO TERMINATE DEBATE: Clifford Lewis moved that the Town vote to terminate debate. As there was no further debate the Moderator called for a vote on the main motion.

VOTED:	IN FAVOR:	198	
	OPPOSED:	302	MOTION DID NOT PASS

ARTICLE 5: ACCEPTANCE OF MASSACHUSETTS GENERAL LAWS CHAPTER 71, SECTION 71E

Sponsored by: School Committee, Board of Selectmen

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 71, Section 71E, to permit the establishment and maintenance of revolving funds as authorized by said section.

MOTION: Ellen M. Grieco moved that the Town vote to accept the provisions of Massachusetts General Laws Chapter 71, Section 71E, to permit the establishment and maintenance of revolving funds as authorized by said section.

VOTED:	IN FAVOR:	379	
	OPPOSED:	46	MOTION PASSED

ARTICLE 6: APPROPRIATE FUNDS FOR LIBRARY PLANNING AND DESIGN

Sponsored by: Board of Library Trustees *Estimated Cost: $150,000*

To determine whether the Town will vote to appropriate a sum of money to be expended under the direction of the Board of Library Trustees for a study in accordance with the guidelines of the Massachusetts Public Library Construction Program to examine the feasibility of (a) expanding and renovating the current library building and of (b) building a new library on a different site; and provide for said appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for other purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION: Aida A. Gennis moved that the Town appropriate $150,000 to be expended under the direction of the Board of Library Trustees for a study in accordance with the guidelines of the Massachusetts Public Library Construction Program to examine the feasibility of (a) expanding and renovating the current library building and of (b) building a new library on a different site; and that said appropriation be provided by transferring $150,000 from the General Fund – Unreserved Fund Balance.

MOTION TO POSTPONE INDEFINITELY: Duane Galbi moved that the Town vote to postpone the motion indefinitely.

VOTED ON MOTION TO POSTPONE INDEFINITELY:

	IN FAVOR:	44	
	OPPOSED:	381	MOTION DOES NOT PASS

MOTION TO TERMINATE DEBATE: Jim Kitendaugh moved that the Town vote to terminate debate on the motion to postpone.

VOTED ON MOTION TO TERMINATE DEBATE:	IN FAVOR:	400	
	OPPOSED:	31	MOTION PASSED
VOTED:	IN FAVOR:	378	
	OPPOSED:	49	MAIN MOTION PASSED

ARTICLE 7: APPROPRIATE FUNDS TO UPDATE THE OPEN SPACE AND RECREATION PLAN

Sponsored by: Community Preservation Committee, Conservation Commission, Recreation Commission *Estimated Cost: $30,000*

To determine whether the Town will vote to:

a.) appropriate a sum of money not to exceed $30,000 to update the 1995 Open Space and Recreation Plan; and
b.) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided not more than $30,000 of the funds so appropriated shall be transferred from funds in the Community Preservation reserved for open space.

MOTION: Gretchen Schuler moved and was duly seconded that the Town vote to appropriate $30,000 to update the 1995 Open Space and Recreation Plan; and provide for said appropriation by transferring $30,000 from funds in the Community Preservation Fund reserved for open space to be spent by the Conservation Commission.

VOTED:	IN FAVOR:	200	
	OPPOSED:	12	MOTION PASSED

Attendance: 604

The Meeting Adjourned MONDAY, November 9, 2015 at 10:30 P.M.

VOTES ENACTED:
TUESDAY, NOVEMBER 10, 2015 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

DENNIS J. BERRY, MODERATOR:
Pursuant to the Warrant dated October 19, 2015, signed by Cherry C. Karlson, Mary M. Antes, Joseph F. Nolan, Anthony V. Boschetto, and Lea T. Anderson, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Special Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

Announcements:

The Moderator thanked Harvey Segal for keeping track of how much time is spent on the articles, amendments and motions. He maintains a complete record at all town meetings.

The Moderator reminded Town Meeting that only the person who is assigned a handset can use that handset.

The Moderator reminded Town Meeting that all amendments greater than 10 words must be in writing and presented to the Moderator and Town Clerk and that blank forms were available on the table in front of the Moderator for that purpose.

ARTICLE 8: SEEK SPECIAL LEGISLATION FOR MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53 E ½ MUNICIPAL REVOLVING FUND

Sponsored by: Recreation Commission

To determine whether the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act to increase the allowable annual expenditure limit on the Recreation Department's Revolving Fund established pursuant to Massachusetts General Laws Chapter 44, Section 53 E ½ from 1% to 5% of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified by the Commissioner of the Department of Revenue.

MOTION: Anna Meliones moved that the Town vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act to increase the allowable annual expenditure limit on the Recreation Department's Revolving Fund established pursuant to Massachusetts General Laws Chapter 44, Section 53 E ½ from 1% to 5% of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified by the Commissioner of the Department of Revenue.

MOTION TO AMEND: Kim Reichelt moved that the Town vote to amend the motion by changing "5%" to "2%".

MOTION TO TERMINATE DEBATE: Charles W. Anderson moved that the Town vote to terminate debate on the amendment.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 172
OPPOSED: 18 MOTION PASSED

VOTED ON MOTION TO AMEND: FAVOR: 69
OPPOSED: 120 AMENDMENT DID NOT PASS

MOTION FOR NON-RESIDENT TO SPEAK: Anna Meliones moved that Jessica Brodie, Recreation Director be permitted to address Town Meeting in order to respond to whether or not the Recreation Department submitted a budget to the finance committee.

VOTED ON MOTION FOR NON-RESIDENT TO SPEAK: IN FAVOR 135
OPPOSED 47 MOTION PASSED

Jessica Brodie, Recreation Director responded that she has submitted a budget to the Finance Committee.

VOTED ON MAIN MOTION: IN FAVOR 127
OPPOSED 64 MOTION PASSED

ARTICLE 9: AMEND FY2016 BUDGET FUNDING SOURCES

Sponsored by: Finance Committee and Board of Selectmen

To determine whether the Town will vote to amend its vote under Article 5 of the Warrant for the 2015 Annual Town Meeting relative to the Fiscal Year 2016 Omnibus Operating Budget by decreasing the amount to be raised by taxation by $2,000,000 and increasing the amount to be transferred from the unreserved fund balance of the General Fund by $2,000,000, without making any changes to the amounts appropriated under said Article 5.

MOTION: Nancy Funkhouser moved that the Town vote to amend its vote under Article 5 of the Warrant for the 2015 Annual Town Meeting relative to the Fiscal Year 2016 Omnibus Operating Budget by decreasing the amount to be raised by taxation by $2,000,000 and increasing the amount to be transferred from the unreserved fund balance of the General Fund by $2,000,000, without making any changes to the amounts appropriated under said Article.

VOTED: IN FAVOR: 138
OPPOSED: 12 MOTION PASSED

ARTICLE 10: AUTHORIZE PROCUREMENT AND APPROPRIATE FUNDS FOR ENERGY RESILIENCY PROJECT AT THE MIDDLE SCHOOL

Sponsored by: Board of Selectmen, Energy Initiatives Advisory Committee *Estimated Cost: $29,403*

To determine whether the Town will vote to:

a.) appropriate a sum of money not to exceed $29,403 to be expended under the direction of the Town Administrator for the purpose of providing at 10% match to a $294,030 energy resiliency grant awarded by the Department of Energy Resources to the Metropolitan Area Planning Council on behalf of the Town in December, 2014; and

b.) provide for said appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION: Ellen Tohn moved that the Town vote to appropriate $29,403 to be expended under the direction of the Town Administrator for the purpose of providing at 10% match to a $294,030 energy resiliency grant awarded by the Department of Energy Resources to the Metropolitan Area Planning Council on behalf of the Town in December, 2014; and that said appropriation be provided by transferring $29,403 from the General Fund - Unreserved Fund Balance.

VOTED: IN FAVOR: 129
OPPOSED: 16 MOTION PASSED

ARTICLE 11: AMENDMENT TO MINUTEMAN REGIONAL AGREEMENT

Sponsored by: Board of Selectmen

To determine whether the Town will vote to accept and approve the “Amendment to Minuteman Regional Agreement regarding the Withdrawal of the Town of Wayland from the Minuteman Regional School District” which was approved by the Minuteman Regional School Committee on July 7, 2015, and which has been submitted to the Board of Selectmen consistent with the current Minuteman Regional Agreement reserving all of the Town’s

rights regarding withdrawal from said Regional School District.
MOTION: Anthony V. Boschetto moved that the Town vote to accept and approve the "Amendment to Minuteman Regional Agreement regarding the Withdrawal of the Town of Wayland from the Minuteman Regional School District" which was approved by the Minuteman Regional School Committee on July 7, 2015, and which has been submitted to the Board of Selectmen consistent with the current Minuteman Regional Agreement reserving all of the Town's rights regarding withdrawal from said Regional School District.

VOTED:	IN FAVOR:	137	
	OPPOSED:	13	MOTION PASSED

Cherry Karlson, Chair of the Board of Selectman rose to thank Mr. Anthony Boschetto for his service to the Town as a member of Board of Selectman for the last three years. Mr. Anthony Boschetto resigned his seat as of the end of Special Town Meeting. Mr. Boschetto received a round of applause from town meeting.

The Moderator recognized Mary Ellen Castagno for her many years of service as the liaison to the Minuteman High School. Since 2003 she has worked very hard on behalf of the Town. Town Meeting showed their appreciation with a round of applause.

ARTICLE 12: RESOLUTION REGARDING SURFACE OF RAIL-TRAIL IN WAYLAND

Sponsored by: Community Preservation Committee

To determine whether the Town will vote to adopt a resolution clarifying that the sum of money not exceeding $445,000 appropriated under Article 24 of the Warrant for the 2015 Annual Town Meeting may be used to construct a hard surface of asphalt or a stabilized surface on the rail-trail along the old Massachusetts Central Railroad line in Wayland.

MOTION: Gretchen Schuler moved that the Town vote to adopt a resolution clarifying that the sum of money not exceeding $445,000 appropriated under Article 24 of the Warrant for the 2015 Annual Town Meeting may be used to construct a hard surface of asphalt or permeable asphalt or a stabilized surface on the rail-trail along the old Massachusetts Central Railroad line in Wayland.

MOTION TO AMEND: Thomas Sciacca moved that the Town vote to amend the motion by adding the word "permeable" before the word "asphalt".

MOTION TO AMEND AMENDMENT #1: Kim Reichelt moved and was duly seconded to amend the amendment by inserting the words "asphalt or" before "permeable asphalt" in the amended motion.

VOTED ON MOTION TO AMEND AMENDMENT #1:

	IN FAVOR:	116	
	OPPOSED:	25	AMENDMENT TO THE AMENDMENT PASSED

VOTED ON AMENDMENT #1 AS AMENDED:

	IN FAVOR:	122	
	OPPOSED:	7	AMENDMENT PASSED

VOTED ON MAIN MOTION AS AMENDED:

	IN FAVOR:	136	
	OPPOSED:	8	MOTION AS AMENDED PASSED

ARTICLE 13: PERMANENT MUNICIPAL BUILDING COMMITTEE INVOLVEMENT IN STONE'S BRIDGE RESTORATION

Sponsored by: Petitioners

To determine whether the Town will vote to:

a.) Request that the Board of Selectmen assign the Permanent Municipal Building Commission (PMBC) to consult on the restoration of Stone's Bridge.

b.) Require that the PMBC vote and approve (by a 2/5 vote of the permanent members) before any of the funds appropriated (in the 2015 Town Meeting) for the restoration of Stone's bridge are expended.

MOTION TO PASS OVER: Duane Galbi moved that the Town vote to pass over Article 13.

VOTED:	IN FAVOR:	109	
	OPPOSED:	10	MOTION PASSED OVER

Attendance: 234

The Meeting Adjourned Tuesday, November 10, 2015 at 9:36 P.M. sine die.

Respectively Submitted,

Beth R. Klein
Town Clerk

TOWN OF WAYLAND
SPECIAL TOWN MEETING FEBRUARY 11, 2016

DATE:
February 11, 2016

ARTICLES DISPOSED OF:
1 - 3

RETURN OF SERVICE

MIDDLESEX, S.S. **January 27, 2016**

To any of the Constables of the Town of Wayland, Greetings:

I, William E. Pickett, Jr, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the Warrant for the Special Town Meeting to be held on Thursday, February 11, 2016 by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Public Library and the Happy Hollow School, by posting fourteen (14) days at least before the date appointed for the posting of the Warrant for the Special Town Meeting. Posting was done January 27, 2016.

VOTES ENACTED:
THURSDAY, FEBRUARY 11, 2016
AT THE WAYLAND MIDDLE SCHOOL AUDITORIUM

DENNIS J. BERRY, MODERATOR:
Pursuant to the Warrant dated January 27th, 2016, signed by Cherry C. Karlson, Mary M. Antes, Joseph F. Nolan, and Lea T. Anderson, Selectmen, served and return of service given by William E. Pickett, Jr., Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Special Town Meeting met this day at Wayland Middle School Auditorium, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 1: WITHDRAWAL OF THE TOWN OF WAYLAND FROM THE MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT

Sponsored by: Board of Selectmen

To determine whether the Town will vote to confirm its commitment to withdraw from the Minuteman Regional Vocational School District, and to withdraw from such District, effective July 1, 2017, such vote to also constitute the Town's notice of intent to withdraw, all pursuant to Sec. IX(E) of the Amended Regional Agreement dated December 21, 2015, such withdrawal to be contingent upon the acceptance, on or before March 1, 2016, by all of the current members of the Minuteman District, and the approval, on or before December 31, 2016, by the Commissioner of Education, of the Amended Regional Agreement dated December 21, 2015, which has been submitted to the member towns by the Minuteman Regional School Committee

MOTION: Lea Anderson moved that the Town confirm its commitment to withdraw from the Minuteman Regional Vocational School District, and withdraw from such District, effective July 1, 2017, which confirmation shall also constitute the Town's notice of intent to withdraw, all pursuant to Sec. IX (E) of the Amended Regional Agreement dated December 21, 2015, such withdrawal is contingent upon the acceptance, on or before March 1, 2016, by all of the current members of the Minuteman District, and the approval, on or before December 31, 2016, by the Commissioner of Education, of the Amended Regional Agreement dated December 21, 2015, which has been submitted to the member towns by the Minuteman Regional School Committee.

VOTED: IN FAVOR: 142
OPPOSED: 4 MOTION PASSED

ARTICLE 2: AMENDMENTS TO THE REGIONAL SCHOOL DISTRICT AGREEMENT OF THE MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT

Sponsored by: Board of Selectmen *Estimated Cost:*

To determine whether the Town will vote, consistent with Section VII of the existing "Agreement with Respect to the Establishment of a Technical and Vocational Regional School District" for the Minuteman Regional Vocational School District, to accept the amendments to said Agreement which have been initiated and approved by a vote of the Regional School Committee on December 21, 2015, and which have been submitted as a restated "Regional Agreement'' bearing the date of December 21, 2015 to the Board of Selectmen of each member town.

MOTION: Lea Anderson moved that the Town accept, consistent with Section VII of the existing "Agreement with Respect to the Establishment of a Technical and Vocational Regional School District" for the Minuteman Regional Vocational School District, the amendments to said Agreement which have been initiated and approved by a vote of the Regional School Committee on December 21, 2015, and which have been submitted as a restated "Regional Agreement'' bearing the date of December 21, 2015 to the Board of Selectmen of each member town.

VOTED	IN FAVOR:	163	
	OPPOSED:	1	MOTION PASSED

ARTICLE 3: FACILITATE IMPROVING SAFETY OF TOWN ROADS

Sponsored by: Petitioners *Estimated Cost: $15,000*

To determine whether the town will vote to:

1.) Amend chapter 19, Finances, of the Town Code by adding thereto the following new section:

19-10.Expenditures on Speed Limit Signs

Funds for erection or replacement of speed limit signs on town ways, which result in an increase in the enforceable speed limit along the way or a portion of the way to which sign relates, shall be appropriated through a separate article which includes only this item.

If a petition, with at least 25 registered Wayland voters, is received by the town administrator stating that the signers believe a certain way meets this requirement,19 10 (this section) is assumed to apply to the way or portion of the way to which the petition relates.

2.) Replace chapter 36 3B of the town code with the following:

Town Counsel shall be available for consultation or research at the request of the lead petitioner for an article. There will be no charge for the initial 20 minutes. If the time spent exceeds 20 minutes, the Board of Selectmen may require the lead petitioner to reimburse the Town for Town Counsel's time at his or her standard hourly rate.

3.) Authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act to reduce the maximum speed limit on Stonebridge Rd from 35 MPH to 30 MPH, and to reduce the speed limit from 30 MPH to 25 MPH from Anthony Rd until the second telephone pole downhill past the driveway cut of the newly built habitat for humanity homes. The speed limit on Stonebridge Rd was posted at no greater than 30 MPH for at least the last 15 years until it was raised to 35 MPH about 2 years ago. The habitat for humanity homes are just downhill from a blind curve which will make it very difficult to pull out from their driveway with the current speed limit in place.

4.) Appropriate a sum of money, not to exceed $15,000, to be expended under the direction of the Board of Public

works to implement improvements which allow school buses to safely turn up Oak Hill Rd. The said funds will be appropriated by taxation, transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, or otherwise.

5.) Request that the Board of Selectmen work with the Town of Framingham to prohibit night time truck traffic on Stonebridge Rd.

MOTION #1: Duane Galbi moved that the Town amend chapter 19, Finances, of the Town Code by adding thereto the following new section:

19-10.Expenditures on Speed Limit Signs

Funds for erection or replacement of speed limit signs on town ways, which result in an increase in the enforceable speed limit along the way or a portion of the way to which sign relates, shall be appropriated by vote under a separate warrant article at town meeting.

MOTION TO AMEND: Roger Wiegand moved to amend the motion by deleting the word "increase" and substituting the word "change" in its place.

VOTED ON MOTION TO AMEND:	IN FAVOR:	22	
	OPPOSED:	136	AMENDMENT DID NOT PASS

MOTION TO TERMINATE DEBATE: Clifford Lewis moved that the Town vote to terminate debate on Motion #1.

VOTED ON MOTION TO TERMINATE DEBATE:

	IN FAVOR:	149	MOTION PASSED
	OPPOSED:	14	

VOTED ON MOTION #1:

	IN FAVOR:	38	
	OPPOSED:	121	MOTION #1 DID NOT PASS

MOTION #2: Duane Galbi moved that the Town authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act to reduce the maximum speed limit on Stonebridge Rd from 35 MPH to 30 MPH, and to reduce the speed limit from 30 MPH to 25 MPH from Anthony Rd until one tenth of a mile past the driveway cut of Stonebridge Rd. (the newly built Habitat for Humanity home).

VOTED ON MOTION #2:	IN FAVOR:	59	
	OPPOSED:	74	MOTION #2 DID NOT PASS

MOTION #3: Duane Galbi moved that the Town appropriate a sum of money, not to exceed $15,000, to be expended under the direction of the Board of Public works to study and implement improvements which allow school buses to safely turn up Oak Hill Rd. Town Meeting recommends that part of these funds be used to hire Counsel to research (contact the state, review appropriate cases, etc.) how the state interprets the statute (Chapter 90, Section 1) defining "thickly settled" and the applicability of this statue to various roads in town. The said funds will be appropriated by-taxation, transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, or otherwise.

Point of Order

Cherry Karlson rose to state that the Motion did not specify the source of funding.

The Moderator allowed the Petitioner to amend his motion on the floor to specify funding source.

Mr. Galbi stated he did not know he had to do specify a funding source but stated that the funds would be appropriated by transfer from unappropriated funds.

<u>VOTED ON MOTION #3 AS AMENDED</u>:	IN FAVOR:	49	
	OPPOSED:	83	MOTION #3 DID NOT PASS

Attendance: 181

The Meeting Adjourned Thursday, February 11, 2016 at 9:10 P.M. sine die.

Respectively Submitted,

Beth R. Klein
Town Clerk

TOWN OF WAYLAND
ANNUAL TOWN MEETING APRIL 7, 2016

DATE:	ARTICLES DISPOSED OF:
April 7, 2016	1, 2, 3, 4, 5, 6, 7, 8
April 10, 2016	9, 10 ,11, 12, 13, 14, 15,1 6, 17, 18, 19, 20, 21
April 11, 2016	22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37

RETURN OF SERVICE

MIDDLESEX, S.S. **March 23, 2016**

To any of the Constables of the Town of Wayland, Greetings:

I, Louis V. Gaglini, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 5, 2016, together with the Warrant for the Annual Town Meeting to be held on Thursday April 7, 2016 by my posting copies thereof at the Wayland Town Building, Cochituate Fire Station or the Cochituate Post Office, Wayland Public Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting. Posting was done March 23, 2016.

VOTES ENACTED:
THURSDAY, APRIL 7, 2016 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

DENNIS J. BERRY, MODERATOR:
Pursuant to the Warrant dated March 21, 2016, signed by Cherry C. Karlson, Joseph F. Nolan, Mary M. Antes, Lea Anderson, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:30 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA SHEET- APRIL 7, 2016

REPORT OF THE FINANCE COMMITTEE
Page 15, top of chart:

5-YEAR CAPITAL BUDGET PLAN BY CATEGORY

SUMMARY BY TYPE GENERAL FUND ONLY	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Totals
NEW CONSTRUCTION / RENOVATION	-	12,800,000.00	-	-	-	12,800,000.00
EQUIPMENT	985,000.00	1,066,500.00	1,284,000.00	555,000.00	705,000.00	4,595,500.00
VEHICLE	1,440,000.00	345,000.00	-	600,000.00	180,000.00	2,565,000.00
LAND / LAND IMPROVEMENT	100,000.00	3,035,000.00	985,000.00	825,000.00	885,000.00	5,830,000.00
BUILDING REPAIR	2,963,000.00	1,263,000.00	6,146,250.00	535,000.00	-	10,907,250.00
INFRASTRUCTURE	825,000.00	2,106,000.00	1,816,600.00	3,033,560.00	2,137,586.00	9,918,746.00
OTHER-	-	50,000.00	50,000.00	50,000.00	-	150,000.00
Sub-total	6,313,000.00	20,665,500.00	10,281,850.00	5,598,560.00	3,907,586.00	46,766,496.00

ARTICLE 7: ADOPT MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53 E ½ REVOLVING ACCOUNTS

Page 25, change table row 2, Recreation:

	REVOLVING FUND	AUTHORITY TO SPEND FUND	REVENUE SOURCES	USE OF FUNDS	FY 17 SPENDING LIMIT
2	Recreation	Recreation Director and Commission	Recreation program and event user fees, sponsorships and miscellaneous related revenue (excluding beach, field and gym user fees)	Personnel costs, vendor payments, supplies, transportation, indirect costs and miscellaneous related expenses for recreation programs (excluding expenses to make fields, gym and beaches available for users)	~~$585,000~~ $583,000
	TOTAL				~~$1,265,000~~ $1,263,000

Page 26, second full paragraph:

The Town may authorize total revolving fund expenses of up to 10% of the prior year's total taxation, which for FY17 is $5.85 million, provided no department is authorized to spend more than 1% of the prior year's taxation. The 1% cap for FY17 is ~~$585,000~~ $583,000. The total authorization requested for FY 17 for Section 53 E ½ is ~~$1,265,000~~ $1,265,000 as follows:

Page 26, fifth full paragraph:

Recreation Revolving Fund: For FY17, the 53 E ½ Recreation Revolving Fund will be used primarily to account for programs such as camps, recreational programs provided by vendors, training and events. Program expenses will include one full-time employee with benefits to manage the programs, seasonal wages, instructor fees, supplies, transportation as well as miscellaneous related costs and indirect administrative expenses. The recommended cap on this fund is the full 1% maximum which is ~~$585,000~~ $583,000.

ARTICLE 8: FY 2017 OMNIBUS BUDGET

Page 32, bottom of table

FACILITIES				
Total FTEs	~~*3.54*~~ *4.54*	~~*3.54*~~ *4.54*	~~*3.54*~~ *4.54*	~~*4.54*~~ *4.54*

Page 34, bottom third of table

SCHOOLS				
Total FTEs	*374.64*	~~*392.35*~~ *391.86*	~~*393.58*~~ *393.50*	*405.45*

Page 36, top third of table

YOUTH SERVICES				
Total FTEs	*2.11*	*~~2.17~~* *3.03*	*~~3.50~~* *3.03*	*~~3.50~~* *3.03*
LIBRARY				
Total FTEs	*~~14.74~~* *13.74*	*~~14.74~~* *13.74*	*~~14.74~~* *13.74*	*13.69*

Page 38, middle of table

Grand Total FTEs	*537.46*	*~~555.56~~* *556.92*	*~~551.60~~* *561.59*	*~~577.39~~* *576.92*

Page 41, table 3:

3. Budget: Facilities - $48,000.	
Title: Transfer Station Building Improvement	**Project Advocate(s):** Public Buildings Director
Description: Replace roof and doors at Transfer Station Building	
Justification: Current condition of roof and doors are beyond economical repair. New roof and doors needed to continue safe use of building.	
Relationship to General Plan: Ongoing maintenance and investment in the Town's assets.	
History: ~~This work is part of a multi-year plan to perform maintenance and repairs needed at the Transfer Station building, which is an older structure with building systems that must be maintained in order for the town to operate within the facility~~. Ongoing building maintenance.	
Schedule: Fiscal Year 2017	**In the 5 Year Capital Plan?** No
Source of Funds: Transfer Station Fund	**Request:** $48,000.

Page 41, table 4:

4. Budget: Facilities - $330,000.	
Title: Demolition of old DPW Building	**Project Advocate(s):** Public Buildings Director
Description: Demolition of old DPW Building	
Justification: ~~Current condition of building is unsafe for occupancy and beyond economical repair. Current conditions present a safety and liability risk. Additionally, the Town is considering alternative uses for this site, which will require the removal of the current building~~. Preparatory work for future re-use of this municipally owned parcel.	
Relationship to General Plan: ~~Consistent with good planning to understand the long-term use of assets before undertaking major repairs and renovations.~~ DPW Garage has been closed/abandoned with no future use.	
History: N/A	
Schedule: Fiscal Year 2017	**In the 5 Year Capital Plan?** No
Source of Funds: Other Funds	**Request:** $330,000.

Page 42, table 5:

5. Budget: Fire Department - $950,000.	
Title: Ladder and Fire Truck	**Project Advocate(s):** Fire Chief
Description: Purchase a new ladder truck, that serves as both a ladder truck and an engine (a quint), to replace the current 24 year old piece of apparatus. Along with the actual truck we will be upgrading radio equipment and some safety equipment. This project is part of a normal and expected replacement schedule for this large specialized truck.	
Justification: In 2017, our quint will be 24 years old and is fast approaching the upper end of its normal projected life. While the current vehicle is currently in acceptable and safe condition we need to plan for this replacement before major items fail and leave us without this valuable piece of equipment. The newer truck will have the same features that the current one has proven to work well for us and will have the latest in safety and technology. With the challenges of larger commercial buildings since this truck was originally purchased, coupled with the challenges of maneuverability on busier streets connecting longer narrow driveways the fire department has been doing research on newer apparatus to accomplish the operational challenges that are faced with keeping an eye on the size and overall cost.	
Relationship to General Plan: Ongoing replacement of fire vehicles based on age and condition.	
History: ~~Last year's CIP planned for this to occur at this time.~~ Planned replacement.	
Schedule: Fiscal Year 2017	**In the 5 Year Capital Plan?** Yes
Source of Funds: Borrowing	**Request:** $950,000.

Page 42, table 6:

6. Budget: Fire Department - $490,000.	
Title: Rescue Pump Truck	**Project Advocate(s):** Fire Chief
Description: Purchase a new rescue pumper to put in service as the busiest first line engine at Station #2.	
Justification: Wayland has maintained three structural rescue style pumpers in its fleet for a number of years now. The newest engine is operated out of Station 2 and is staffed 24/7. This vehicle is used to transport staffing and equipment to every type of call in Wayland. Wayland does not have any specialized pumpers (except a brush truck) and therefore apparatus is designed to carry a modest amount of equipment to handle a variety of incident types. (i.e. water and hose for firefighting, jaws of life and other rescue tools, ems equipment, hazardous materials response equipment etc..)	
Relationship to General Plan: Ongoing replacement of fire vehicles based on age and condition.	
History: ~~Last year's CIP planned for this to occur at this time.~~ Planned replacement.	
Schedule: Fiscal Year 2017	**In the 5 Year Capital Plan?** Yes
Source of Funds: Ambulance Fund	**Request:** $490,000.

Page 43, table 7:

7. Budget: JCC - $25,000.	
Title: Radios	**Project Advocate(s):** Police Chief
Description: Two police and fire radio repeaters are in need of replacement/upgrade. These repeaters have been in operation since March 11, 2002 and have outlived their operational expectancy. Nine individual radio dispatch transmitters that are 15 years old will also be replaced.	
Justification: These radio repeaters and radio transmitters will maintain and enhance the ability of police and firefighters to communicate over the public safety radio system.	
Relationship to General Plan: This is the regular replacement of equipment with improved public safety and security benefits.	
History: This is a planned replacement.	
Schedule: Fiscal Year 2017	**In the 5 Year Capital Plan?** Yes
Source of Funds: Ambulance Fund	**Request:** $25,000.

Page 43, table 8:

8. Budget: Department of Public Works - $775,000.	
Title: Town Wide Road Reconstruction	**Project Advocate(s):** Director, DPW
Description: This is funding to continue road improvement projects on the Town's 96 miles of roadway. At present construction rates, resurfacing costs approximately $250,000 per mile.	
Justification: ~~The Board of Public Works and DPW requested funding of $1,400,000, representing a 15-year resurfacing schedule, factoring in an annual 10% cost escalation. We have evaluated required water main projects, drainage issues, and pavement conditions. This is intended to be an annual program and combined with State Chapter 90 funding. The DPW hopes to continue to keep Wayland's roads safe and in good condition. The Finance Committee is recommending this lesser amount. In past years, the Town has funded approximately $300,000 per annum for this ongoing maintenance and an increase to the full amount requested was viewed as placing a larger burden on taxpayers than was deemed appropriate for this budget cycle.~~ We have evaluated required water main projects, drainage issues, and pavement conditions. This is intended to be an annual program and combined with State Chapter 90 funding. The DPW hopes to continue to keep Wayland's roads safe and in good condition. In past years, the Town has funded approximately $300,000 per annum for this ongoing maintenance. This underfunded ongoing maintenance activity has led to increased deferred maintenance.	
Relationship to General Plan: Maintenance and improvement of infrastructure/roads.	
History: Part on the ongoing repair and maintenance of Town roadways.	
Schedule: Fiscal Year 2017	**In the 5 Year Capital Plan?** Yes
Source of Funds: Borrowing	**Request:** $775,000.

Page 52, table 28:

28. Budget: Department of Public Works, Water - $936,000.	
Title: Stonebridge Water Main	**Project Advocate(s):** Director, DPW
Description: Costs associated with design, permitting, bid and construction of the Happy Hollow Access Road and Water Main.	
Justification: Happy Hollow Well Site and Chemical Feed Facility is a critical component to the Town's water supply, which requires frequent site visits by Town personnel. Access to the site is limited, which requires Town vehicles, bulk chemical deliveries and contractors to drive through the main entrance to the Wayland High School off Old Connecticut Path and around the back of the school adjacent to the football, lacrosse, and soccer fields which can be a hazard to all participants and spectators. Therefore, the Town is proposing to construct approximately 1,800 lf by 18-feet wide paved access road off Stonebridge Road and come in at the rear of the site. The work will also include the installation of approximately 1,200 lf of guardrail and country drainage to handle stormwater runoff. The estimated cost of construction for the access road is approximately $600,000. In addition, the Town is proposing to install approximately 1,200 linear feet (lf) of 12-inch diameter ductile iron water main to construct a continuous loop to improve hydraulics within the system (and especially the Stonebridge Rd service area) and the ability to redirect flow distribution if needed. The estimated cost of construction for the installation of the 12-inch diameter water main is approximately $336,000. The Board of Public works indicates that the new pipes will significantly improve water service to this area, and the road noted above is needed for the installation of these pipes. Total estimated cost of construction for the access road and water main is $936,000.	
Relationship to General Plan: Included in the long-range capital plan to maintain and improve our water distribution system.	
History: This is part of an ongoing~~, multiyear project.~~ plan for sustainment of the water distribution system.	
Schedule: Fiscal Year 2017	**In the 5 Year Capital Plan?** Yes
Source of Funds: Water Borrowing	**Request:** $936,000.

Page 53, table 30:

30. Budget: Department of Public Works, Water - $200,000.	
Title: Completion of Water Meter Replacement	**Project Advocate(s):** Director, DPW
Description: Replace all of the old, outdated existing analog water meters that are still left in Town.	
Justification: The older style water meters need to be changed every 10 to 15 years. As the meters get older, their accuracy and reliability diminish. We have been changing out meters in-house as quickly as we can, however we have approximately 2,000 meters that are nearly 18 years old. Any new meters installed will be compatible with potential future radio-read programs.	
Relationship to General Plan: Included in the long-range capital plan to maintain infrastructure and equipment.	
History: ~~This is the third time that this project has been requested at Town Meeting. Concerns of Town Meeting in the past were primarily that the financial benefits were not clear and some residents were concerned about potential radiation emissions from the radio meters. The DPW has provided information for this Town Meeting that may overcome these objections by residents.~~ This is final phase to replace the old, worn out analog water meters to ensure accurate readings and billings of water consumed.	
Schedule: Fiscal Year 2017	**In the 5 Year Capital Plan?** Yes
Source of Funds: Water Surplus	**Request:** $200,000.

Page 54, table 31:

31. Budget: Department of Public Works, Water - $250,000.	
Title: Water Tank Cleaning	**Project Advocate(s):** Director, DPW
Description: Costs associated with cleaning the interior and exterior of the 2.0 MG Water Storage Tank at Reeve's Hill.	
Justification: In accordance with Massachusetts Department of Environmental Protection (MassDEP) Guidelines for Public Water Systems, Chapter 8 – Finished Water Storage, the Reeve's Hill Water Storage Tank was inspected October 1, 2012 by DN Tanks Concrete Tank Services. Upon completion of the inspection, it was recommended that the exterior of the tank be cleaned and coated. It was also noted that there was 2-3 inches of silt build up on the bottom of the interior of the tank that should be removed. Silt can build up over time at the bottom of the tank as material may come off the pipes in the distribution system or settle out of the treated water. The Reeve's Hill Water Storage Tank is currently the only storage tank in the distribution system and we recommend it be maintained to minimize the risk of potential of having to remove the tank from service for long periods of time.	
Relationship to General Plan: Included in the long-range capital plan to maintain and improve our water distribution system.	
History: ~~This request supports maintenance of the wells where over 50% of Town water is sourced~~. This is part of an ongoing, multiyear plan for sustainment of the water distribution system.	
Schedule: Fiscal Year 2017	**In the 5 Year Capital Plan?** Yes
Source of Funds: Water Surplus	**Request:** $250,000.

ARTICLE 12: PERSONNEL BYLAWS AND WAGE & CLASSIFICATION PLAN

Page 59, center of page:

(5) While out of work on leave for more than 20 days due to, but not limited to, on-the- job injury for which the employee is collecting workers' compensation, long-term disability, sick leave, family medical leave or leave of absence, employees shall not be eligible to earn annual leave.
[Added 5-3-1999 ATM by Art. 9; amended 5-5-2005 ATM by Art.32]

Page 60, top third of page:

E. When a regular employee retires, or dies, he/she or his beneficiary shall receive ~~severance~~ pay equal to the employee's most recent daily straight-time rate multiplied by 60% of his unused accumulated sick leave days in effect as of his retirement or death. Such ~~severance~~ pay shall not exceed ~~a maximum of $7,500.~~ an amount as follows:

Less than 20 Years of Service	Not to Exceed $7,500
~~Over~~ 20 or More Years of Service	Not to Exceed $10,000

ARTICLE 19: FUND PAYMENT IN LIEU OF SEWER BETTERMENT ASSESSMENT FOR SEWER CAPACITY FOR TOWN LIBRARY OR OTHER TOWN BUILDING

Page 71, center of second full paragraph:

District Commission ("WWMDC") believes that the design flow capacity under the control of the WWMDC is approximately 76,000 gpd. The WWMDC's current NPDES permit allows up to 52,000 gpd annualized average flow of treated water discharge to the Sudbury River. At 80% of that level the ~~WWMC~~ WWMDC will need to take specific actions we agreed to as part of an Administrative Consent Order. The current flows average only about 24,000 gpd, which is well below the 80% threshold. Our NPDES permit is under renewal by the EPA and DEP; the renewal seeks an increase to 78,000 gpd.

Page 71, sixth full paragraph:

Even if we don't expand the library, the current septic system is nearing the end of its useful life, and moving to ~~WWMD~~ WWMDC is likely to be the best replacement option.

ARTICLE 32: RESCIND AUTHORIZED BUT UNISSUED DEBT

Page 96, second paragraph

1.)	Septic System Repair	Article 6	5/8/00	$188,425
2.)	Feasibility Study-High School	Article 7	4/13/09	$411,000
3.)	High School	Article 2	11/18/09	$2,313,814
4.)	~~Middle School Replacement 7(3a)~~ Middle School Roof Replacement	Article 5	4/07/13	$890,000

ARTICLE 35: HEAR REPORTS

Page 99, top of page:

FINANCE COMMITTEE COMMENTS: This is a standard article that allows reports commissioned by the Town to be heard. ~~The Board of Selectmen recommends approval. Vote 5-0.~~

The Board of Selectmen voted 3-0 to support this article.

RECOMMENDATION: The Finance Committee recommends approval. Vote: ~~7-0.~~ 5-0.

END OF ERRATA

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR PARTICULAR SERVICE TO THE TOWN

Proposed by: Board of Selectmen

To determine whether the Town will recognize the achievements and contributions to Town government of citizens and employees:

1. To recognize citizens who have served in a volunteer capacity on elected and/or appointed boards, committees, and commissions for a minimum of 25 years (service need not be consecutive);
2. To recognize employees who have retired since the previous Annual Town Meeting or intend to retire prior to June 30, 2015, subject to a minimum of 20 years of service; and
3. To request Town Meeting observe a moment of silence in memory of elected or appointed volunteers, employees with at least 10 years of service, or an employee while in service to the Town without regard to tenure who shall have passed away since the adjournment of the 2015 Annual Town Meeting.

MOTION NO. 1: Cherry Karlson moved that the Town recognize the following town employees who have retired since the 2015 Annual Town Meeting and have served the Town for over 20 years (service need not be consecutive):

Dexter Chadsey	39 years	Teacher, Claypit Hill School
Christine Brown	33 years	Athletic Trainer, Substitute
Carol Lucenta	32 years	Clerical, School Department
Thomas Cavanaugh	31 years	Teacher, Substitute
Deborah Bearse	23 years	Principal, Claypit Hill School
Donald Gladu	22 years	Transfer Station Foreman
Judith Courchine	22 years	Clerical, School Department
Paula Dettorre	21 years	Human Resources Assistant

VOTED: IN FAVOR: 102
OPPOSED: 4 MOTION PASSED

MOTION NO. 2: Cherry Karlson moved that the Town recognize and observe a moment of silence in remembrance of the following elected official with at least 10 years of service to the Town, without regard to tenure, who has passed away since the adjournment of the 2015 Annual Town Meeting:

Grace I. Bowen November 13, 2015 Town Clerk, 1974 - 1986

The Moderator declared that the Motion passed by observing a moment of silence.

ARTICLE 2: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen *Estimated Cost: 0*

To determine whether the Town will vote to:

(a) pay the bills of the prior fiscal years,
(b) appropriate a sum of money for the payment of the following bills of prior fiscal years; and
(c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

Fiscal 2015 liabilities to be paid using Fiscal 2016 appropriations; none

MOTION: Cherry Karlson moved that Article 2 be passed over.

VOTED: IN FAVOR: 108 PASSED OVER
OPPOSED: 7

The Moderator reminded the assembly that all amendments greater than 10 words must be in writing and that amendment forms were available on the table in front of the podium.

The Moderator introduced Peter Ashton, the newly elected moderator from the town of Acton who is interested in seeing how electronic voting works.

ARTICLE 3: CURRENT YEAR TRANSFERS

Proposed by: Board of Selectmen *Estimated Cost: $ 86,131*

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town Departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee or combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2016		
	PURPOSE:	AMOUNT
1	Septage Expense	$17,517
TOTAL CURRENT YEAR TRANSFERS		$17,517
	FUNDING SOURCES:	
1	Septage Facility Enterprise Fund, Fund Balance	$17,517
TOTAL		$ 17,517

MOTION: Cherry Karlson moved that that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2016 for the following purposes:

Purpose	Amount	Board or Committee
Septage Expense	$17,517	Board of Selectmen

And that said appropriations be provided by transferring $17,517 from the Septage Fund.

VOTED: IN FAVOR: 120
OPPOSED: 12 MOTION PASSED

ARTICLE 4: OPEB FUNDING

Proposed by: Board of Selectmen, OPEB Advisory Committee *Estimated Cost: $243,829**

To determine whether the Town will vote to:

a) authorize the transfer of $50,000 from the following enterprise and revolving funds to the General Fund:

1)	Food Service	$	25,000
2)	Children's Way	$	25,000

b) appropriate an aggregate amount of $28,543 be deposited in the Town's Other Post-Employment Benefits Trust Fund which amount shall be provided by transferring the following sums of money from the enterprise and revolving funds:

1)	Food Service	$	6,571	
2)	BASE	$	7,058	
3)	Children's Way	$	6,917	
4)	Full Day Kindergarten	$	1,868	
5)	Water	$	3,657	
6)	Transfer Station	$	393	
7)	Recreation	$	786	
8)	Pegasus	$	845	
9)	Building Use	$	236	
10)	Enrichment	$	212	; and

c) Appropriate $215,285 to be deposited in the Town's Other Post-Employment Benefits Trust Fund; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose or otherwise.

MOTION:
Nancy Funkhouser moved that the Town transfer the sums of money from the enterprise funds and revolving funds listed in Paragraph a) of Article 4 on Page 20 of the Warrant for the 2016 Annual Town Meeting totaling $50,000.00 to the General Fund. Appropriate $28,543.00 to be deposited in the Town's Other Post-Employment Benefits Trust Fund; and that said appropriation be provided by transferring the sums of money from the enterprise funds and revolving funds listed in Paragraph b) of Article 4 on Pages 20 of the Warrant for the 2016 Annual Town Meeting totaling $28,543.00; and appropriate $215,285.00 to be deposited in the Town's Other Post-Employment Benefits Trust Fund; and that said appropriation be provided by transferring $215,285.00 from the General Fund – Unreserved Fund Balance.

The Moderator announced that he would use the abbreviated procedure at all future town meetings as it would save time and was allowed under the moderator's rules.

VOTED: IN FAVOR: 137
OPPOSED: 11 MOTION PASSED UNDER ABBREVIATED PROCEDURE

ARTICLE 5: ESTABLISH 53D RECREATION REVOLVING FUND FOR THE WAYLAND TOWN BEACH

Proposed by: Recreation Commission, Board of Selectmen

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53D to establish, authorize the use of and fund a revolving fund for the Recreation Department to be expended by the Recreation Commission and Recreation Director for the Wayland Town Beach for which the costs, which are seasonal salaries, supplies, materials, services, and utilities, shall be funded by user fees from beach memberships, rentals, and other associated beach facility service fees.

MOTION:

Heidi Seaborg moved that the Town accept the provisions of Massachusetts General Laws Chapter 44, Section 53D to establish and authorize the use of a revolving fund for the Recreation Department to be expended by the Recreation Commission and Recreation Director for the Wayland Town Beach for which the costs, which are seasonal salaries, supplies, materials, services, and utilities, shall be funded by user fees from beach memberships, rentals, and other associated beach facility service fees.

VOTED: IN FAVOR: 170
OPPOSED: 10 MOTION PASSED

ARTICLE 6: ESTABLISH A RECREATION STABILIZATION FUND

Proposed by: Recreation Commission

To determine whether the Town will vote to establish and authorize the use of a Recreation Stabilization Fund for the Recreation Department to be expended by the Recreation Commission and Recreation Director.

MOTION:
Asa Foster moved that the Town vote to establish and authorize the use of a Recreation Stabilization Fund for the Recreation Department to be expended by the Recreation Commission and Recreation Director.

VOTED: IN FAVOR: 187
OPPOSED: 16 MOTION PASSED BY 2/3 VOTE

ARTICLE 7: ADOPT MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53 E ½ REVOLVING ACCOUNTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the establishment or continuance of the following Revolving Accounts for the Fiscal Year beginning July 1, 2016 in accordance with Massachusetts General Laws Chapter 44, Section 53 E ½.

	REVOLVING FUND	AUTHORITY TO SPEND FUND	REVENUE SOURCES	USE OF FUNDS	FY 17 SPENDING LIMIT
1	Transfer Station	DPW Director and Board of Public Works	Transfer Station fees for stickers and recycling, Pay as You Throw bags and miscellaneous related revenue	Personnel costs, hauling and tipping fees, equipment repairs and replacement, supplies, uniforms, fuel, indirect costs and miscellaneous related expenses for the operation of the Transfer Station	$550,000
2	Recreation	Recreation Director and Commission	Recreation program and event user fees, sponsorships and miscellaneous related revenue excluding beach, ~~field and gym user fees),~~ but including field and gym user fees	Personnel costs, vendor payments, supplies, transportation, indirect costs and miscellaneous related expenses for recreation programs including expenses to make fields and gyms available for users, excluding expenses to make ~~fields, gym and~~ beaches available to users.	$583,000

3	Council on Aging	Council on Aging Director and Council	Council on Aging program user fees, and miscellaneous related revenue	Vendor payments, supplies, transportation, indirect costs and miscellaneous related expenses for Council on Aging programs	$55,000
4	School Department – Professional Development	School Business Manager and School Committee	Teachers' user fees for training programs and miscellaneous related revenue	Training program costs, instructional fees and materials	$50,000
5	School Department – Curriculum	School Business Manager and School Committee	Departmental receipts from parents for materials	Instructional materials	$25,000
	TOTAL				$1,263,000

MOTION: Cherry Karlson moved that the Town vote to continue the Transfer Station, Recreation and Council on Aging Revolving Accounts and establish the School Department Professional Development and School Department Curriculum Revolving Accounts for the purposes and with the funding sources, expenditure authorities and expenditure limits for the Fiscal Year beginning July 1, 2016 in accordance with Massachusetts General Laws Chapter 44, Section 53 E ½ all as set forth on Page 25 of the Warrant for the 2016 Annual Town Meeting, except that in Line Number 2 of the Chart on Page 25 the Fiscal Year 2017 Spending Limit in the last column on the right shall be decreased from $585,000 to $583,000.

MOTION TO AMEND: Thruston Wright, III moved to amend the Motion by changing the following language on Page 25, Line 2 in the Table, under "Revenue Sources" to "Recreation programs and event user fees, sponsorships and miscellaneous related revenue(excluding beach, but including field and gym user fees." And;
Under Page 25, Line 2 in the Table, under "Use of Funds" to "Personnel costs, vendor payments, supplies, transportation, indirect costs and miscellaneous related expenses for recreation programs including expenses to make fields and gyms available for users excluding expenses to make beaches available to users".

MOTION TO TERMINATE DEBATE: Clifford Lewis moved that the Town vote to terminate debate.
Seeing no further questions on the Motion to Amend, the Moderator ruled that a Motion to Terminate debate was not required and called for an immediate vote on the Motion to Amend.

VOTED ON MOTION TO AMEND:	IN FAVOR:		131
	OPPOSED:	129	AMENDMENT PASSED
VOTED ON MOTION AS AMENDED:	IN FAVOR:	209	
	OPPOSED:	46	MOTION PASSED

ARTICLE 8: FY 2017 OMNIBUS BUDGET

Proposed by: Finance Committee

	FISCAL YEAR 2017 BUDGET	EXPENDED FY 2014	EXPENDED FY 2015	APPROVED FY 2016	REQUESTED FY 2017
	SELECTMEN				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
	PURCHASE OF SERVICES	$23,463	$20,760	$24,000	$24,000
	SUPPLIES	$7,253	$3,015	$6,000	$6,000
1	TOTAL EXPENSES	$30,716	$23,775	$30,000	$30,000
	TOTAL SELECTMEN	$30,716	$23,775	$30,000	$30,000
	TOWN OFFICE				
	Total FTEs	*4.50*	*5.00*	*5.00*	*5.00*
2	PERSONNEL SERVICES	$497,230	$468,322	$435,000	$435,000
	PURCHASE OF SERVICES	$13,620	$14,842	$10,000	$10,000
	SUPPLIES	$66,238	$66,139	$71,500	$71,500
3	TOTAL EXPENSES	$79,858	$80,981	$81,500	$81,500
	TOTAL TOWN OFFICE	$577,088	$549,303	$516,500	$516,500
	PERSONNEL BOARD				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
4	PERSONNEL SERVICES	$0	$2,100	$5,000	$5,000
	PURCHASE OF SERVICES	$4,157	$8,540	$10,000	$10,000
5	TOTAL EXPENSES	$4,157	$8,540	$10,000	$10,000
	TOTAL PERSONNEL BOARD	$4,157	$10,640	$15,000	$15,000
	FINANCE				
	Total FTEs	*4.43*	*4.54*	*4.54*	*4.80*
6	PERSONNEL SERVICES	$274,089	$296,257	$318,301	$338,618
	PURCHASE OF SERVICES	$64,946	$60,909	$48,700	$53,700
	SUPPLIES	$991	$1,563	$3,000	$3,000
7	TOTAL EXPENSES	$65,937	$62,472	$51,700	$56,700
	TOTAL FINANCE	$340,026	$358,729	$370,001	$395,318
	ASSESSOR				
	Total FTEs	*4.00*	*4.00*	*4.00*	*4.00*
8	PERSONNEL SERVICES	$238,932	$243,751	$244,460	$259,626
	PURCHASE OF SERVICES	$78,663	$53,361	$49,850	$49,150
	SUPPLIES	$1,705	$3,025	$3,000	$3,100

	FISCAL YEAR 2017 BUDGET	EXPENDED FY 2014	EXPENDED FY 2015	APPROVED FY 2016	REQUESTED FY 2017
9	TOTAL EXPENSES	$80,368	$56,386	$52,850	$52,250
	TOTAL ASSESSOR	$319,300	$300,137	$297,310	$311,876
	TREASURER				
	Total FTEs	*3.26*	*3.26*	*3.26*	*3.26*
10	PERSONNEL SERVICES	$196,076	$208,554	$199,000	$190,104
	PURCHASE OF SERVICES	$37,824	$72,609	$115,700	$99,900
	SUPPLIES	$0	$0	$200	$200
11	TOTAL EXPENSES	$37,824	$72,609	$115,900	$100,100
	TOTAL TREASURER	$233,900	$281,163	$314,900	$290,204
	TOWN COUNSEL				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
	PURCHASE OF SERVICES	$170,312	$142,088	$175,000	$175,000
	SUPPLIES	$4,334	$0	$0	$0
12	TOTAL EXPENSES	$174,646	$142,088	$175,000	$175,000
	TOTAL TOWN COUNSEL	$174,646	$142,088	$175,000	$175,000
	INFORMATION TECHNOLOGY				
	Total FTEs	*1.00*	*1.00*	*1.00*	*3.00*
13	PERSONNEL SERVICES	$84,085	$84,693	$83,842	$287,669
	PURCHASE OF SERVICES	$147,743	$197,706	$91,890	$384,104
	SUPPLIES	$52,351	$52,308	$146,300	$125,500
14	TOTAL EXPENSES	$200,094	$250,014	$238,190	$509,604
	TOTAL INFORMATION TECHNOLOGY	$284,179	$334,707	$322,032	$797,273
	TOWN CLERK				
	Total FTEs	*2.00*	*2.00*	*2.00*	*2.00*
15	PERSONNEL SERVICES	$124,327	$119,529	$120,584	$125,781
	PURCHASE OF SERVICES	$7,598	$13,829	$15,643	$15,930
	SUPPLIES	$1,269	$1,104	$1,400	$1,400
16	TOTAL EXPENSES	$8,867	$14,933	$17,043	$17,330
	TOTAL TOWN CLERK	$133,194	$134,462	$137,627	$143,111
	ELECTIONS				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
17	PERSONNEL SERVICES	$19,966	$22,522	$22,608	$37,908
	PURCHASE OF SERVICES	$361	$4,704	$2,500	$1,000
	SUPPLIES	$7,680	$3,714	$9,130	$9,170

	FISCAL YEAR 2017 BUDGET	EXPENDED FY 2014	EXPENDED FY 2015	APPROVED FY 2016	REQUESTED FY 2017
18	TOTAL EXPENSES	$8,041	$8,418	$11,630	$10,170
	TOTAL ELECTIONS	$28,007	$30,940	$34,238	$48,078
	REGISTRAR				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
19	PERSONNEL SERVICES	$275	$275	$275	$275
	PURCHASE OF SERVICES	$3,901	$3,799	$4,050	$5,000
20	TOTAL EXPENSES	$3,901	$3,799	$4,050	$5,000
	TOTAL REGISTRAR	$4,176	$4,074	$4,325	$5,275
	CONSERVATION				
	Total FTEs	*1.83*	*1.83*	*2.37*	*2.37*
21	PERSONNEL SERVICES	$135,052	$132,862	$169,457	$177,902
	PURCHASE OF SERVICES	$9,711	$7,941	$23,000	$23,000
	SUPPLIES	$6,233	$6,767	$14,400	$18,200
22	TOTAL EXPENSES	$15,944	$14,708	$37,400	$41,200
	TOTAL CONSERVATION	$150,996	$147,570	$206,857	$219,102
	PLANNING				
	Total FTEs	*1.40*	*1.40*	*1.40*	*1.40*
23	PERSONNEL SERVICES	$103,703	$104,254	$105,000	$105,000
	PURCHASE OF SERVICES	$2,746	$2,702	$3,000	$3,000
	SUPPLIES	$42	$222	$1,500	$1,500
24	TOTAL EXPENSES	$2,788	$2,924	$4,500	$4,500
	TOTAL PLANNING	$106,491	$107,178	$109,500	$109,500
	SURVEYOR				
	Total FTEs	*2.00*	*2.00*	*2.00*	*2.00*
25	PERSONNEL SERVICES	$160,605	$162,411	$160,778	$168,118
	PURCHASE OF SERVICES	$12,519	$21,520	$22,800	$23,000
	SUPPLIES	$2,578	$1,136	$4,150	$4,150
26	TOTAL EXPENSES	$15,097	$22,656	$26,950	$27,150
	TOTAL SURVEYOR	$175,702	$185,067	$187,728	$195,268
	FACILITIES				
	Total FTEs	*4.54*	*4.54*	*4.54*	*4.54*
27	PERSONNEL SERVICES	$270,837	$263,107	$279,722	$277,932
28	PURCHASE OF SERVICES	$196,617	$207,285	$263,450	$277,000

	FISCAL YEAR 2017 BUDGET	EXPENDED FY 2014	EXPENDED FY 2015	APPROVED FY 2016	REQUESTED FY 2017
	Contract Services				
	Repairs & Other Expenses				
29	UTILITIES	$575,564	$458,885	$529,000	$560,500
30	SUPPLIES	$26,782	$35,109	$39,500	$43,000
	TOTAL FACILITIES	$1,069,800	$964,386	$1,111,672	$1,158,432
	MISC COMMITTEES *Historic Commission, Surface Water Quality Commission, Historic District Commission, Public Ceremonies Committee*				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
	PURCHASE OF SERVICES	$48,307	$19,546	$47,275	$47,275
31	TOTAL EXPENSES	$48,307	$19,546	$47,275	$47,275
	TOTAL MISC COMMITTEES	$48,307	$19,546	$47,275	$47,275
	POLICE				
	Total FTEs	*25.33*	*25.59*	*25.59*	*25.59*
32	PERSONNEL SERVICES	$2,105,446	$2,192,172	$2,231,344	$2,356,693
	PURCHASE OF SERVICES	$132,761	$138,688	$138,890	$140,710
	SUPPLIES	$181,950	$167,962	$181,400	$169,400
33	TOTAL EXPENSES	$314,711	$306,650	$320,290	$310,110
	TOTAL POLICE	$2,420,157	$2,498,822	$2,551,634	$2,666,803
	JOINT COMMUNICATIONS				
	Total FTEs	*8.00*	*8.00*	*8.00*	*8.00*
34	PERSONNEL SERVICES	$462,562	$449,983	$475,400	$496,675
	PURCHASE OF SERVICES	$16,186	$11,774	$11,600	$11,600
	UTILITIES	$13,724	$11,019	$10,000	$10,000
	SUPPLIES	$6,005	$4,362	$5,500	$5,500
35	TOTAL EXPENSES	$35,915	$27,155	$27,100	$27,100
	TOTAL JOINT COMMUNICATIONS	$498,477	$477,138	$502,500	$523,775
	EMERGENCY MANAGEMENT				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
	PURCHASE OF SERVICES	$13,447	$15,202	$16,000	$16,000
	SUPPLIES	$9,125	$7,001	$7,000	$7,000
36	TOTAL EXPENSES	$22,572	$22,203	$23,000	$23,000
	TOTAL EMERGENCY MANAGEMENT	$22,572	$22,203	$23,000	$23,000

	FISCAL YEAR 2017 BUDGET	EXPENDED FY 2014	EXPENDED FY 2015	APPROVED FY 2016	REQUESTED FY 2017
	DOG OFFICER				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
	PURCHASE OF SERVICES	$22,962	$21,228	$21,500	$21,500
	SUPPLIES	$0	$0	$0	$0
37	TOTAL EXPENSES	$22,962	$21,228	$21,500	$21,500
	TOTAL DOG OFFICER	$22,962	$21,228	$21,500	$21,500
	FIRE & ALS				
	Total FTEs	*28.87*	*27.87*	*27.87*	*28.04*
38	PERSONNEL SERVICES	$2,204,981	$2,122,359	$2,305,349	$2,492,921
	PURCHASE OF SERVICES	$34,528	$39,073	$77,500	$74,500
	SUPPLIES	$161,762	$188,058	$175,608	$183,900
39	TOTAL EXPENSES	$196,290	$227,131	$253,108	$258,400
	TOTAL FIRE	$2,401,271	$2,349,490	$2,558,457	$2,751,321
	BUILDING & ZONING				
	Total FTEs	*4.63*	*4.63*	*4.63*	*4.63*
40	PERSONNEL SERVICES	$271,999	$278,199	$293,767	$311,497
	PURCHASE OF SERVICES	$12,539	$7,875	$12,000	$12,000
	SUPPLIES	$1,705	$1,366	$2,501	$2,501
41	TOTAL EXPENSES	$14,244	$9,241	$14,501	$14,501
	TOTAL BUILDING & ZONING	$286,243	$287,440	$308,268	$325,998
	SCHOOLS				
	Total FTEs	*374.64*	*391.86*	*393.50*	*405.45*
42	TOTAL SCHOOLS	$33,516,931	$35,194,711	$36,719,239	$37,722,833
	REGIONAL VOCATIONAL SCHOOLS				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
43	TOTAL REGIONAL VOC SCHOOLS	$212,417	$203,026	$110,045	$68,618
	DPW				
	Total FTEs	*28.37*	*29.41*	*29.41*	*31.41*
44	PERSONNEL SERVICES	1,304,211	1,270,236	1,465,479	1,586,848
	HIGHWAY				
	PERSONNEL SERVICES	$925,976	$869,973	$960,145	$1,030,407
45	PURCHASE SERVICES	$265,702	$172,131	$227,700	$227,700

	FISCAL YEAR 2017 BUDGET	EXPENDED FY 2014	EXPENDED FY 2015	APPROVED FY 2016	REQUESTED FY 2017
46	SUPPLIES	$65,005	$76,888	$74,800	$74,800
	PARK AND CEMETERY				
	PERSONNEL SERVICES	$378,235	$400,263	$505,334	$556,441
47	PURCHASE SERVICES	$101,809	$65,832	$185,500	$185,500
48	SUPPLIES	$93,289	$96,241	$107,500	$107,500
	LANDFILL				
49	PURCHASE SERVICES	$55,457	$29,143	$65,000	$65,000
	TOTAL DPW	$1,885,473	$1,710,471	$2,125,979	$2,247,348
	SNOW				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
50	PERSONNEL SERVICES	$154,947	$229,040	$125,000	$125,000
	PURCHASE OF SERVICES	$146,689	$333,983	$110,000	$110,000
	SUPPLIES	$333,189	$381,118	$215,000	$215,000
51	TOTAL EXPENSES	$479,878	$715,101	$325,000	$325,000
	TOTAL SNOW	$634,825	$944,141	$450,000	$450,000
	BOARD OF HEALTH				
	Total FTEs	*9.15*	*9.29*	*9.29*	*9.29*
52	PERSONNEL SERVICES	$589,601	$589,158	$637,877	$672,884
	PURCHASE OF SERVICES	$130,144	$138,943	$158,290	$167,656
	SUPPLIES	$13,447	$9,716	$15,700	$15,700
53	TOTAL EXPENSES	$143,591	$148,659	$173,990	$183,356
	TOTAL BOARD OF HEALTH	$733,192	$737,817	$811,867	$856,240
	VETERANS SERVICES				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
54	PERSONNEL SERVICES	$0	$0	$0	$0
	PURCHASE OF SERVICES	$26,400	$37,004	$41,600	$44,000
	SUPPLIES	$2,826	$4,938	$3,000	$4,000
55	TOTAL EXPENSES	$29,226	$41,942	$44,600	$48,000
	TOTAL VETERANS SERVICES	$29,226	$41,942	$44,600	$48,000
	COUNCIL ON AGING				
	Total FTEs	*2.83*	*2.83*	*3.34*	*3.34*
56	PERSONNEL SERVICES	$166,009	$172,252	$195,776	$207,486
	PURCHASE OF SERVICES	$44,759	$43,752	$46,700	$46,700
	SUPPLIES	$9,028	$7,762	$8,800	$9,300

	FISCAL YEAR 2017 BUDGET	EXPENDED FY 2014	EXPENDED FY 2015	APPROVED FY 2016	REQUESTED FY 2017
57	TOTAL EXPENSES	$53,787	$51,514	$55,500	$56,000
	TOTAL COUNCIL ON AGING	$219,796	$223,766	$251,276	$263,486
	YOUTH SERVICES				
	Total FTEs	*2.11*	*3.03*	*3.03*	*3.03*
58	PERSONNEL SERVICES	$157,401	$167,101	$205,053	$222,400
	PURCHASE OF SERVICES	$2,734	$2,807	$2,850	$2,850
	SUPPLIES	$907	$789	$1,225	$1,225
59	TOTAL EXPENSES	$3,641	$3,596	$4,075	$4,075
	TOTAL YOUTH SERVICES	$161,042	$170,697	$209,128	$226,475
	LIBRARY				
	Total FTEs	*13.74*	*13.74*	*13.74*	*13.69*
60	PERSONNEL SERVICES	$757,017	$771,670	$802,800	$823,000
	PURCHASE OF SERVICES	$44,123	$40,851	$47,700	$47,700
	SUPPLIES	$184,164	$177,447	$180,500	$185,500
61	TOTAL EXPENSES	$228,287	$218,298	$228,200	$233,200
	TOTAL LIBRARY	$985,304	$989,968	$1,031,000	$1,056,200
	RECREATION				
	Total FTEs	*1.83*	*2.11*	*2.54*	*3.54*
6 2	PERSONNEL SERVICES	$244,885	$320,364	$160,500	$172,000
	SUPPLIES	$0	$0	$0	$0
	TOTAL EXPENSES			$160,500	$172,000
	TOTAL RECREATION	$244,885	$233,043	$160,500	$172,000
	DEBT AND INTEREST				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
63	TOTAL DEBT AND INTEREST	$7,308,513	$7,692,910	$7,751,620	$7,507,251
	RETIREMENT				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
	PURCHASE OF SERVICES	$3,507,480	$3,740,468	$3,971,988	$4,235,414
64	TOTAL RETIREMENT	$3,507,480	$3,740,468	$3,971,988	$4,235,414
	UNCLASSIFIED				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*

	FISCAL YEAR 2017 BUDGET	EXPENDED FY 2014	EXPENDED FY 2015	APPROVED FY 2016	REQUESTED FY 2017
	HEALTH & LIFE INSURANCE				
	Employee Health Insurance (439)	$4,154,102	$4,375,241	$5,094,300	$5,418,955
	Retiree Health Insurance (443)	$1,352,831	$1,460,894	$1,619,918	$1,511,945
	Employee HRA Accounts (0)	$218,712	$0	$0	$0
	Health Insurance Incentive Waiver (53)	$165,978	$154,592	$150,000	$176,600
	Employee & Retiree Life Insurance (667)	$15,464	$14,596	$16,000	$16,000
	Other Expenses	$17,424	$52,325	$45,000	$41,500
65	TOTAL HEALTH/LIFE INSURANCE	$5,924,511	$6,057,648	$6,925,218	$7,165,000
	OTHER INSURANCE				
66	PROPERTY, CASUALTY & LIABILITY INSURANCE	$479,048	$573,611	$615,000	$615,000
67	MEDICARE TAX - 1.45%	$557,986	$561,962	$570,000	$580,000
68	UNEMPLOYMENT COMPENSATION	$48,914	$32,465	$75,000	$50,000
69	NON CONTRIBUTORY RETIREMENT	$16,772	$17,537	$18,000	$0
70	POLICE/FIRE DISABILITY	$6,729	$3,082	$15,000	$15,000
71	OCCUPATIONAL HEALTH	$5,091	$1,918	$8,000	$8,000
	TOTAL OTHER INSURANCE	$1,114,540	$1,190,575	$1,301,000	$1,268,000
72	SICK LEAVE BUYBACK	$7,500	$7,500	$40,000	$40,000
73	RESERVE FOR SALARY SETTLEMENT	$0	$300,000	$374,000	$50,000
74	TOWN MEETING	$89,999	$65,289	$90,000	$100,000
75	STREET LIGHTING	$114,982	$122,538	$130,000	$130,000
76	RESERVE FUND BUDGET	$0	$0	$300,000	$275,000
	TOTAL UNCLASSIFIED	$7,251,532	$7,743,550	$9,160,218	$9,028,000
	TOTAL GENERAL FUND BUDGET	$66,022,983	$68,876,596	$72,642,784	$74,651,474
	WATER FUND				
	Total FTEs	*9.00*	*8.00*	*8.00*	*8.00*
	SALARIES	$658,358	$713,880	$731,834	$778,470
	PURCHASE OF SERVICES	$474,673	$450,117	$565,117	$580,117
	UTILITIES	$290,915	$363,271	$365,000	$414,500
	SUPPLIES	$499,600	$470,000	$570,000	$570,000
	OTHER FINANCING USES	$1,543,213	$348,583	$331,725	$338,601
	DEBT SERVICE	$1,167,749	$1,086,203	$1,115,703	$1,105,664
77	TOTAL WATER DEPARTMENT	$4,634,508	$3,432,054	$3,679,379	$3,787,352
	SEPTAGE FUND				
	Total FTEs	*0.00*	*0.00*	*0.00*	*0.00*
	SALARIES - RETIREE CHARGES	$33,205	$39,502	$34,369	$52,708

	FISCAL YEAR 2017 BUDGET	EXPENDED FY 2014	EXPENDED FY 2015	APPROVED FY 2016	REQUESTED FY 2017
	PURCHASE OF SERVICES				
78	TOTAL SEPTAGE DEPARTMENT	$33,205	$39,502	$34,369	$52,708
	WASTEWATER MANAGEMENT DISTRICT COMMISSION				
	Total FTEs	*0.00*	*0.00*	*0.54*	*0.54*
	SALARIES	$22,864	$0	$22,000	$33,552
	PURCHASE OF SERVICES	$130,434	$145,725	$159,275	$134,155
	UTILITIES	$42,766	$57,400	$52,200	$48,563
	SUPPLIES	$22,870	$0	$30,000	$25,000
	OTHER FINANCING USES	$15,919	$0	$0	$24,669
	DEBT SERVICE	$450,644	$451,780	$486,680	$477,472
79	TOTAL WASTEWATER MGMT COMMISSION	$662,633	$654,905	$750,155	$743,411
	TOTAL ENTERPRISE FUNDS	$5,330,346	$4,126,461	$4,463,903	$4,583,471
	Grand Total FTEs	*537.46*	*556.92*	*561.59*	*576.92*
	GRAND TOTAL OMNIBUS BUDGET	$71,353,329	$73,003,057	$77,106,687	$79,234,945

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTIONS UNDER ARTICLE 8:

1) “That each and every numbered item set forth in the Finance Committee’s Budget for Fiscal Year 2017 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of $79,234,945 which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, $71,137,604 shall be raised by taxation, $360,000 shall be provided by transfer from Ambulance receipts, $90,291 shall be provided by transfer from Premium on Bonds Account, $1,263,125 shall be provided by transfer from other funds, $300,454 shall be provided by transfer from Overlay Surplus, $1,500,000 shall be provided by transfer from Unreserved Fund Balance, $3,787,352 shall be provided from Water revenue, $52,708 shall be provided from Septage Retained Earnings, and $743,411 shall be provided from Wastewater revenues.

2) “That each and every numbered item set forth in the Finance Committee’s capital budget of Fiscal Year 2017 listed on pages 40-53 in the total amount of $8,974,000 be appropriated for equipment and vehicle acquisitions and projects for the listed departments, each of which shall be a separate appropriation, and, of the total sum so appropriated, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $6,721,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, $305,000 shall be raised from taxation, $290,000 shall be provided by transfer from Unreserved Fund Balance, $450,000 shall be provided from water surplus, and $515,000 shall be provided from Ambulance receipts, and $50,000 shall be provided from the Cemetery Revolving Fund, and $88,000 shall be provided from the Transfer Station, and $10,000 shall be provided by the Before and After School Account , and $545,000 shall be provided by surplus capital closeouts, provided that the debt services costs related to the improvements to the Transfer Station and Recycling Center Facility shall be funded by transfer to the General Fund from fees paid for the use of said facility.

3) "That the Town :

a) appropriate the amount of $1,900,000 Dollars for the purpose of paying costs of repairs to the Loker School, 47 Loker Street, Wayland, Massachusetts, 01778, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Permanent Municipal Building Committee; to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority; acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town of Wayland; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of appropriation authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Wayland and the MSBA;
b) to meet said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow $1,900,000 under Massachusetts General Laws Chapter 44, or any other enabling authority; and
c) authorize the School Committee to enter into all necessary and appropriate agreements for the repairs to the Loker School, including but not limited to a project funding agreement and a project scope and budget agreement with the MSBA, which agreements with the MSBA may include a provision requiring the Town to indemnify the MSBA for losses associated with the Town's performance of its obligations and exercise of its rights under such agreements.

4) "That the Town:

a) Transfer $482,618 from the M.G.L. Chapter 44, Section 53E1/2 Recreation Revolving Fund to the General Fund.
b) Transfer $80,000 from the General Fund to the M.G.L. Chapter 44 Section 53D Beach Revolving Fund.
c) Transfer the balance at June 30, 2016 in the School Professional Development account, Project 3225 to the M.G.L. Chapter 44, Section 53E 1/2 School Professional Development Revolving Fund.
d) Transfer the balance at June 30, 2016 in the School Curriculum account, Project 3226 to the M.G.L. Chapter 44 Section 53E ½ School Curriculum Revolving Fund.

5) "That the Town transfer $402,618 from the General Fund to the Recreation Stabilization Fund.

MOTION #1 UNDER ARTICLE 8:
Nancy E. Funkhouser moved that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2017 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of $79,234,945 which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, $71,137,604 shall be raised by taxation, $360,000 shall be provided by transfer from Ambulance receipts, $90,291 shall be provided by transfer from Premium on Bonds Account, $1,263,125 shall be provided by transfer from other funds, $300,454 shall be provided by transfer from Overlay Surplus, $1,500,000 shall be provided by transfer from Unreserved Fund Balance, $3,787,352 shall be provided from Water revenue, $52,708 shall be provided from Septage Retained Earnings, and $743,411 shall be provided from Wastewater revenues.

VOTED ON MOTION # 1 UNDER ARTICLE 8: IN FAVOR: 170
OPPOSED: 90 MOTION PASSED

CAPITAL BUDGET - FISCAL 2017

	INFORMATION TECHNOLOGY			
1	TOWN / SCHOOL STORAGE UPGRADE	~~CC~~ FC		80,000
2	DATA CENTER AUTOMATED PATCH MANAGEMENT SOLUTION	~~CC~~ FC		40,000
	FACILITIES			
3	TRANSFER STATION BUILDING IMPROVEMENT	TST		48,000
4	DEMOLITION OF DPW BUILIDNG	OF		330,000
	FIRE			
5	LADDER AND FIRE TRUCK	B		950,000
6	RESCUE PUMP TRUCK	AMB		490,000
	POLICE			
7	JCC RADIOS	AMB		25,000
	DPW			
8	TOWN WIDE ROAD CONSTRUCTION	B		775,000
9	CEMETERY EXPANSION	CEM		50,000
10	LIGHT TRUCK REPLACEMENT	B		90,000
11	SMALL EQUIPMENT	CC		70,000
12	HEAVY EQUIPMENT	B		225,000
13	SMALL SWAP LOADER	B		220,000
14	TRANSFER STATION TRASH COMPACTOR	TST		40,000
	RECREATION			
15	HAPPY HOLLOW PLAYGROUND	B / BASE		100,000
	CONSERVATION			
16	SHED UPGRADE	FC		30,000
	SCHOOL			
17	HAPPY HOLLOW PHONE UPGRADE	FC		50,000
18	CLAYPIT FURNITURE	FC	25,000	
19	HAPPY HOLLOW FURNITURE	FC	25,000	
20	LOKER FURNITURE	FC	35,000	
	TOTAL FURNITURE REPLACEMENT			85,000
21	FOOD SERVICE EQUIPMENT	FC	60,000	
22	CUSTODIAL EQUIPMENT	CC	50,000	
	TOTAL EQUIPMENT			110,000
23	HAPPY HOLLOW FLOOR TILE	CC	65,000	
24	LOKER TILE REPLACEMENT	FC	65,000	
25	LOKER DOOR AND WINDOW	B	1,900,000	
	TOTAL BUILDING IMPROVEMENTS			2,030,000

	WAYLAND HOUSING AUTHORITY		
26	COCHITUATE APARTMENTS FIRE SUPPRESSION	B/OF	475,000
	DPW WATER ENTERPRISE FUND		
27	PUMP STATION UPGRADE	WB	525,000
28	STONEBRIDGE ROAD / WATER MAIN	WB	936,000
29	WATER MAIN REPLACEMENT PROJECTS	WB	750,000
30	COMPLETION OF WATER METER REPLACEMENTS	WS	200,000
31	WATER TANK CLEANING	WS	250,000
	TOTAL BUDGET		8,974,000

SUMMARY OF FUNDING SOURCES		
BORROW (NON-EXEMPT) – GENERAL FUND	B	4,510,000
BORROW – WATER FUND	WB	2,211,000
CASH CAPITAL	CC	~~305,000~~ 185,000
FREE CASH	FC	~~290,000~~ 410,000
AMBULANCE FUND	AMB	515,000
CEMETERY REVOLVING FUND	CEM	50,000
TRANSFER STATION REVOLVING FUND	TST	88,000
SURPLUS BOND PROCEEDS FROM CLOSES OUTS	OF	545,000
BASE ACCOUNT	BASE	10,000
WATER SURPLUS	WS	450,000
TOTAL FUNDING SOURCES		8,974,000

MOTION #2 UNDER ARTICLE 8:

David V. Watkins moved that the Town vote each and every numbered item set forth in the Finance Committee's capital budget of Fiscal Year 2017 listed on Pages 38 through 54 of the Warrant for the 2016 Annual Town Meeting in the total amount of $8,974,000 be appropriated for equipment and vehicle acquisitions and projects for the listed departments, each of which shall be a separate appropriation, and, of the total sum so appropriated, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $6,721,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, $305,000 shall be raised from taxation, $290,000 shall be provided by transfer from the General Fund - Unreserved Fund Balance, $450,000 shall be provided from water surplus, $515,000 shall be provided from Ambulance receipts, $50,000 shall be provided from the Cemetery Revolving Fund, $88,000 shall be provided from the Transfer Station Revolving Fund, $10,000 shall be provided from the Before and After School Account, and $545,000 shall be provided by transfer from surplus capital closeouts, provided that the debt services costs related to the improvements to the Transfer Station and Recycling Center Facility shall be funded by transfer to the General Fund from fees paid for the use of said facility.

MOTION # 3 UNDER ARTICLE 8:

David V. Watkins moved that the Town vote to:

a) appropriate $1,900,000 Dollars for the purpose of paying costs of repairs to the Loker School, 47 Loker Street, Wayland, Massachusetts, 01778, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Permanent Municipal Building Committee; acknowledge that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the

sole responsibility of the Town of Wayland; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of appropriation authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Wayland and the MSBA;

b) to meet said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow $1,900,000 under Massachusetts General Laws Chapter 44, or any other enabling authority; and

c) authorize the School Committee to enter into all necessary and appropriate agreements for the repairs to the Loker School, including but not limited to a project funding agreement and a project scope and budget agreement with the MSBA, which agreements with the MSBA may include a provision requiring the Town to indemnify the MSBA for losses associated with the Town's performance of its obligations and exercise of its rights under such agreements.

Mr. Watson requested that Motions #2 and #3 be voted together. Moderator agreed.

AMENDMENT # 1 TO MOTION NO. 2: Mary R. Upton moved to change the funding source for items 1 and 2 from cash capital (CC) to free cash (FC). The items are town/school storage upgrade $80,000 and data center automated patch management system $40,000.

VOTED ON AMENDMENT #1 TO MOTION NO. 2: IN FAVOR: 165
OPPOSED: 61 AMENDMENT PASSED

AMENDMENT # 2 TO MOTION NO. 2: Mary R. Upton moved and was duly seconded to change the funding source for the item on line 12 (heavy equipment for $225,000) from borrowing (120,000 with cash capital and 105,000 borrowing) to borrowing/cash capital (B/CC).

POINT OF ORDER: Cherry K. Karlson stated that for the amendment to be legal the petitioner had to specify how the items will be paid dollar for dollar.

Mary R. Upton responded that $120,000 would be paid with cash capital and $105,000 to be paid through borrowing.

VOTED ON AMENDMENT #2 TO MOTION NO.2: IN FAVOR: 60
OPPOSED: 171 AMENDMENT DID NOT PASS

AMENDMENT # 3 TO MOTION NO. 2: Duane E. Galbi moved and was duly seconded that the Town vote to delete Item # 28 Stonebridge Rd/Water Main ($936,000) from the Capital Budget.

VOTED ON AMENDMENT #3 TO MOTION NO. 2: IN FAVOR: 77
OPPOSED: 152 AMENDMENT DID NOT PASS

QUESTION: Anette Lewis rose to request that the Finance Committee clarify the changes to the amended capital budget before a vote was taken on the amended budget.

David V. Watkins responded that cash capital as shown on the chart in the warrant, in the amount of 305,000 is now reduced to 185,000 and free cash in the amount of 290,000 is increased to 410,000. The amount of the total funding sources does not change.

AMENDMENT # 4 TO MOTION NO. 2: Duane E. Galbi moved and was duly seconded that the amount in Item # 28 Stonebridge Rd/water main in the Capital Budget be reduced to 336,000.

MOTION TO TERMINATE DEBATE: Clifford Lewis moved and was duly seconded that debate be terminated on the Motion to Amend.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 212
OPPOSED: 20 MOTION PASSED

VOTED ON AMENDMENT #4 TO MOTION NO.2: IN FAVOR: 53
OPPOSED: 172 AMENDMENT DID NOT PASS

VOTED ON MAIN MOTIONS #2 AND #3 AS AMENDED: IN FAVOR: 173
OPPOSED: 39 MOTION PASSED BY 2/3 VOTE

MOTION # 4 UNDER ARTICLE NO. 8: Nancy Funkhouser moved that the Town vote to Transfer $482,618 from the Massachusetts General Laws Chapter 44, Section 53E1/2 Recreation Revolving Fund to the General Fund; transfer $80,000 from the General Fund – Unreserved Fund Balance to the Massachusetts General Laws Chapter 44, Section 53D Recreation Department Beach Revolving Fund;

Transfer the balance as of June 30, 2016 in the School Professional Development Account, Project 3225, to the Massachusetts General Laws Chapter 44, Section 53E 1/2 School Professional Development Revolving Fund; and

Transfer the balance as of June 30, 2016 in the School Curriculum Account, Project 3226 to the Massachusetts General Laws Chapter 44, Section 53E ½ School Curriculum Revolving Fund.

VOTED ON MOTION NO. 4 UNDER ARTICLE NO. 8: IN FAVOR: 164
OPPOSED: 18 MOTION PASSED

MOTION # 5 UNDER ARTICLE No. 8:
Nancy Funkhouser moved that the Town vote to transfer $402,618 from the General Fund – Unreserved Fund Balance to the Recreation Stabilization Fund.

VOTED ON MOTION NO. 5 UNDER ARTICLE NO. 8: IN FAVOR: 164
OPPOSED: 14 MOTION PASSED BY 2/3 VOTE

Cherry Karlson moved to adjourn Town Meeting until Sunday April 10, 2016 at 1:00 PM.

The meeting adjourned at 10:20PM until Sunday, April 10, 2016 at 1:00 PM

Attendance: 315

VOTES ENACTED:
SUNDAY, APRIL 10, 2016 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 21, 2016, signed by Cherry C. Karlson, Joseph F. Nolan, Mary M. Antes, Lea Anderson, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 1:05 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 9: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION: Sherre M. Greenbaum moved that the Town accept, as a gift, for conservation purposes, to be held under the care, custody, management and control of the Conservation Commission, the parcel of land situated on Pelham Island Road in said Wayland containing approximately 70,953 square feet and shown as Lot 6B on a plan entitled “Plan of land in Wayland-Mass.”, dated September 4, 1973, by Everett M. Brooks Co., Civil Engineers,

recorded with the Middlesex South Registry of Deeds as Plan No. 125 of 1976; and express its appreciation to Nathan (Ted) Newbury for his generosity in donating said parcel of land to the Town.

VOTED: IN FAVOR: 103
OPPOSED: 1 MOTION PASSED

ARTICLE 10: CONFIRMATORY TAKING OF NEWBURY CONSERVATION LAND

Proposed by: Board of Selectmen and Conservation Commission *Estimated Cost: $1*

To determine whether the Town will vote to:

a.) authorize the Board of Selectmen, with approval of Town Counsel as to form, to acquire by eminent domain, for conservation purposes, to confirm and make clear the Town's title to the fee in the parcel of land situated on Pelham Island Road in said Wayland containing approximately 70,953 square feet and shown as Lot 6B on a plan entitled "Plan of land in Wayland-Mass.", dated September 4, 1973, by Everett M. Brooks Co., Civil Engineers, recorded with the Middlesex South Registry of Deeds as Plan No. 125 of 1976;
b.) appropriate $1.00 to be expended by the Board of Selectmen for the acquisition of said parcel of land; and
c.) determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise.

MOTION: Sherre M. Greenbaum moved that the Town authorize the Board of Selectmen, with approval of Town Counsel as to form, to acquire by eminent domain, for conservation purposes, to confirm and make clear the Town's title to the fee in the parcel of land situated on Pelham Island Road in said Wayland containing approximately 70,953 square feet and shown as Lot 6B on a plan entitled "Plan of land in Wayland-Mass.", dated September 4, 1973, by Everett M. Brooks Co., Civil Engineers, recorded with the Middlesex South Registry of Deeds as Plan No. 125 of 1976; and appropriate $1.00 to be expended by the Board of Selectmen for the acquisition of said parcel of land; and provide for said appropriation by transferring $1.00 from the General Fund – Unreserved Fund Balance.

VOTED: IN FAVOR: 111
OPPOSED: 2 MOTION PASSED BY 2/3 VOTE

On behalf of the Town, the Moderator thanked Mr. Nathan Newbury and his late wife Sarah for his generosity to the Town of Wayland. There was a round of applause from Town Meeting.

ARTICLE 11: STREAMLINING TOWN MEETING DISCUSSION

Proposed by: Petitioners

To determine whether the Town will vote to adopt a resolution encouraging the Town Moderator to modify the time period that persons have to address the town meeting, requiring that persons complete their remarks in two (2) minutes or less, excluding principal presenter(s) or principal opponent(s).

MOTION: George Christopher Riley moved that the Town vote to adopt a resolution encouraging the town moderator to modify the time period that persons have to address the town meeting, requiring that persons complete their remarks in two (2) minutes or less, excluding principal presenter(s) or principal opponent(s).

QUESTION: Margo Melnicove asked if the two (2) minute limit would apply to a motion to amend.
Mr. Riley replied that the two (2) minute limit would not apply to proponents of motions to amend.

MOTION TO TERMINATE DEBATE: Clifford Lewis moved to terminate debate on the motion.

VOTED ON MOTION TO TERMINATE DEBATE: IN FAVOR: 162
OPPOSED: 33 MOTION PASSED

VOTED ON MAIN MOTION: IN FAVOR: 112
OPPOSED: 87 MOTION PASSED

ARTICLE 12: PERSONNEL BYLAWS AND WAGE & CLASSIFICATION PLAN

Proposed by: Personnel Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town by making the following revisions thereto.

[Key to revisions: ~~striketrough~~ = deletions; underlining = additions]

§ 43-9. Annual leave.

A. Paid annual leave.

(1) Paid annual leave for all full-time non-union non-professional or non-administrative employees in benefit status hired before April 7, 2016 shall be as follows:
[Amended 4-30-1998 ATM by Art.4; 5-5-2005 ATM y Art. 32]
(a) 0 but less than five years employment: 13 working days.
(b) 5 but less than 15 years employment: 19 working days.
(c) 15years to severance: 25 working days.

(2) Paid annual leave for all full-time non-union, non-professional or non-administrative employees in benefit status hired after April 7, 2016 shall be as follows:

(a) 0 but less than five years employment: 10 working days.
(b) 5 but less than 15 years employment: 15 working days.
(c) 15 years to severance: 20 working days.

(3) Leave days will start accruing at the conclusion of the probationary period and be retroactive to the date of hire.

B. Schedule for earning leave days.
(1) The schedule for earning leave days for all full-time non-union, non-professional or non-administrative employees in benefit status hired before April 7, 2016 is as follows:

(a) For 13 leave days per year: 7.5833 hours/month.
(b) For 19 leave days per year: 11.0834 hours/month.
(c) For 25 leave days per year: 14.5834 hours/month.

(2) The schedule for earning leave days for all full-time non-union, non-professional or non-administrative employees in benefit status hired after April 7, 2016 is as follows:

(a) For 10 leave days per year: 5.8333 hours/month.
(b) For 15 leave days per year: 8.7500 hours/month.
(c) For 20 leave days per year: 11.6666 hours/month.

(3) This full-time earning schedule is based on 260 working days per year and a 5-day week. [Amended 5-5-2005 ATM by Art.32]

(4) Regular part-time employees will earn days at the same rate, i.e., calculated on the number of hours worked divided by the full-time schedule, provided that they work at least 20 hours per week.
[Amended 5-1-2000 ATM by Art.15; 4-29-2007 ATM by Art.15]

(5) While out of work on leave for more than 20 days due to, but not limited to, on-the- job injury for which the employee is collecting workers' compensation, long-term disability, sick leave, family medical leave or leave of absence, employees shall not be eligible to earn annual leave.
[Added 5-3-1999 ATM by Art. 9; amended 5-5-2005 ATM by Art.32]

§ 43-11. Sick leave.

[Amended 4-30-1998 ATM by Art.4; 5-3-1999 ATM by Art. 9;5-1-2002 ATM by Art.11;5-5-2005 ATM by Art.32]

A. Each regular employee in benefit status shall accumulate sick leave for personal illness at the rate of 7.5840 hours per month for a total of 13 days per year, unless otherwise provided in a collective bargaining agreement. Sick leave will not be accumulated by an employee when absent due to illness, injury or leave of absence for more than 20 consecutive working days. Sick leave is for the protection of employees against loss of pay because of illness and shall not be taken into account in figuring termination pay.

Probationary employees are allowed to accrue sick leave from the first day of employment but are not permitted to utilize these leave days until the probationary employee status has been completed. Sick leave may be used in hourly increments with a minimum of 2 hours. [Amended 4-29-2007 ATM by Art.15;4-10-2008 ATM by Art. 20]

B. If on sick pay, an employee may be compensated at his regular rate of pay for absences of not more than 5 consecutive working days, provided that the supervisory authority is satisfied that the absence was caused by the employee's illness. Sick leave with pay will be allowed for more than five consecutive working days only upon submission of a doctor's certificate satisfactory to the supervisory authority. Such certificate will also be filed with the employing agency. Such payment for sick leave may not exceed the employee's accrued sick leave benefit.

C. Up to the limit of the dollar amount accrued, an employee may request that his/her sick leave and accrued annual leave be used to supplement worker's compensation payments in each pay period, as long as said payments do not exceed his/her regular after-tax income.

D. When an employee is on sick leave and his accrued leave expires or he/she is receiving benefits under workers' compensation and his accrued leave expires, he/she will fall under the provisions of§ 43-12, Leave of absence; that is, no provision of this plan will apply, and seniority, sick leave and annual leave will not accrue during this absence.

E. When a regular employee retires, or dies, he/she or his beneficiary shall receive ~~severance~~ pay equal to the employee's most recent daily straight-time rate multiplied by 60% of his unused accumulated sick leave days in effect as of his retirement or death. Such severance pay shall not exceed ~~a maximum of $7,500.~~ an amount as follows:

Less than 20 Years of Service	Not to Exceed $7,500
~~Over~~ 20 Years or more of Service	Not to Exceed $10,000

F. Employees hired after April 7, 2016 shall have accrued sick leave capped at a maximum of 125 days. Employees hired prior to April 7, 2016 shall continue to accrue sick leave and shall not be subject to the cap.

MOTION: Maryanne Peabody moved that the Town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town by making the following revisions thereto as set forth on Pages 58 through 60 of the Warrant for the 2016 Annual Town Meeting, except for the word “severance” in the last sentence of Paragraph E on Page 60, which word shall be deleted, and except for the word “Over” shall be deleted, and the words “or more” added, and by establishing the non-union wage and salary rates and the effective date for said rates as set forth in Appendix C on pages 115 through 117 of said Warrant.

VOTED: IN FAVOR: 179
OPPOSED: 12 MOTION PASSED

ARTICLE 13: COMPENSATION FOR TOWN CLERK

Proposed by: Board of Selectmen

To determine whether the Town will vote to fix the salary and compensation of the elected Town Clerk, to be effective July 1, 2016, which salary and compensation is printed below.

SALARY SCHEDULE – TOWN CLERK

	FY 2015	FY 2016
Town Clerk	$ 69,122	$ 70,504

MOTION: Cherry Karlson moved that the Town fix the salary and compensation of the elected Town Clerk at $70,504.00 effective July 1, 2016.

VOTED: IN FAVOR: 175
OPPOSED: 27 MOTION PASSED UNDER THE ABBREVIATED PROCEDURE

ARTICLE 14: AMEND CHAPTER 145 – INSPECTION, TESTING, MAINTENANCE OF PRIVATE FIRE HYDRANTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend Town Code Chapter 145, Inspection, Testing, & Maintenance of Private Fire Hydrants and Underground and Exposed Piping, by making the following revisions thereto.
[Key to revisions: ~~strikethrough~~ = deletions; <u>underlining</u> = additions]

Chapter 145 – Inspection, Testing & Maintenance of Private Fire Hydrants and Underground and Exposed Piping

Section 1- Purpose.

The purpose of this article is to set requirements for the testing, inspection, and maintenance of privately owned fire hydrants and underground and exposed piping. It is the responsibility of the property owner to have all the hydrants and piping located on his/her property maintained, inspected, and tested in accordance with this regulation. This procedure is necessary in order to assure proper function of the fire hydrants located on the property.

Section 2 - Referenced documents.

A. NFPA Publication. National Fire Protection Association ("NFPA"), 1 Batterymarch Park, Quincy, MA 02169-7471.
B. NFPA 25, the Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems (2014 edition).
C. <u>Commonwealth of Massachusetts Regulation – 310CMR22</u>

Section 3 -Definitions.

As used in this article, the following terms shall have the meanings indicated:
FIRE HYDRANT
A water supply with a valve connection(s) having an outlet(s) to supply hose and fire department pumpers with water including standpipe connections.
PRIVATE FIRE HYDRANTS
Those hydrants not owned, rented, or maintained by the Town of Wayland or any other governmental entity.

UNDERGROUND AND EXPOSED PIPING
The supply piping connected to private fire hydrants.

Section 4 - Responsibility.

The property owner or designated representative is responsible for compliance with this bylaw.

Section 5 - Inspection, testing, and maintenance procedures.

A. Fire hydrants shall be inspected, maintained, and tested in accordance with NPFA 25 (2014 edition).
B. The Wayland Fire Department reserves the right to inspect private fire hydrants for compliance with this bylaw.
C. Underground and exposed piping shall be inspected, maintained, and tested in accordance with NFPA 25 (2014 edition) and 310CMR22.
D. Copies of all records related to the hydrants and piping shall be forwarded to the Wayland Fire Department within 30 days of the inspection, maintenance, and/or tests.
E. The first round of inspection and maintenance procedures, which shall include flow tests of the hydrants (as specified by the Fire Department) and piping, shall be completed within the time period April 1~~5~~, 2016 - ~~June 15~~, November 1, 2016. All testing will be done in cooperation with, and conducted following procedures outlined by the Department of Public Works Water Division. The records of the inspection, maintenance, and testing shall be filed with the Fire Chief at the Wayland Fire Department by ~~July 15~~, December 1, 2016.
F. All subsequent yearly procedures shall take place in the time period between April 1~~5~~ and ~~June 15~~ November 1 of each year and will be done in cooperation with the Department of Public Works – Water Division. Reports of the procedures shall be filed with the Fire Chief at the Wayland Fire Department by ~~July 15~~ December 1, each year.

Section 6 -Violations.

A. For any violation of this bylaw, the property owner will be assessed the following fines. Property owners will be notified of all fines assessed and such fines must be paid within 30 days of notification.
   (1) $50: first offense, for each violation. This applies to each private fire hydrant. For instance, a subdivision with three hydrants in noncompliance with this bylaw would be assessed a fine of $150.
   (2) $200: An additional $200 fine will be assessed if the same violation(s) has (have) not been remedied after notification by the Fire Department and after a thirty-day period.
   (3) $300: if the same violation(s) is (are) not remedied after notification by the Fire Department during the next April 15 - June 15 time period. Failure to pay the fine within the prescribed time period will result in court action for violation of a Town bylaw or a municipal charges lien being placed on the subject real property pursuant to MGL c. 40, § 58, in the Middlesex County Registry of Deeds, South District, until the fine is paid.
B. As an alternative to the assessment of fines through criminal process, violations of this bylaw may be enforced through civil disposition in the manner provided in MGL c. 40, § 21D. The Fire Chief or his designee shall be the enforcing person.

MOTION: Lea Anderson moved that the Town amend the Code of the Town of Wayland, Chapter 145, Inspection, Testing, & Maintenance of Private Fire Hydrants and underground and Exposed Piping, by making the revisions thereto set forth on Pages 62 and 63 of the Warrant for the 2016 Annual Town Meeting.

VOTED:	IN FAVOR	195	
	OPPOSED:	8	MOTION PASSED

ARTICLE 15: FUND PERMANENT RECONFIGURATION OF THE INTERSECTION OF EAST PLAIN STREET, SCHOOL STREET, AND ROUTE 30 (COMMONWEALTH ROAD)

Proposed by: Board of Public Works *Estimated Cost: $300,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Public Works for the costs of design and construction of traffic control measures and improvements to the intersection of East Plain Street, School Street, and Route 30 (Commonwealth Road), making permanent the temporary changes in the configuration of said intersection currently in effect; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or otherwise.

MOTION:
Joanthan Mishara moved that the Town appropriate $300,000 to be expended by the Board of Public Works for the costs of design and construction of traffic control measures and improvements to the intersection of East Plain Street, School Street, and Route 30 (Commonwealth Road), making permanent the temporary changes in the configuration of said intersection currently in effect; and, to provide for said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow $300,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

VOTED:	IN FAVOR:	173	
	OPPOSED:	48	MOTION PASSED BY 2/3 VOTE

ARTICLE 16: FUND RECONFIGURATION OF THE FIVE PATHS INTERSECTION (COCHITUATE ROAD AND OLD CONNECTICUT PATH)

Proposed by: Board of Public Works *Estimated Cost: $335,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Public Works for the costs of design and construction of traffic control measures and improvements to the intersection (including pedestrian crossings) of the so-called 'Five Paths' Intersection of Cochituate Road and Old Connecticut Path; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION: Jonathan I. Mishara moved that the Town appropriate $335,000 to be expended by the Board of Public Works for the costs of design and construction of traffic control measures and improvements to the intersection of the so-called "Five Paths" Intersection of Cochituate Road and Old Connecticut Path including pedestrian crossings; and, to provide for said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow $335,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

VOTED:	IN FAVOR:	209	
	OPPOSED:	29	MOTION PASSED BY 2/3 VOTE

ARTICLE 17: AUTHORIZE THE TRANSFER OF 207, 195 AND 193 MAIN STREET TO LIBRARY TRUSTEES, RECREATION COMMISSION AND SCHOOL COMMITTEE

Proposed by: Board of Library Trustees, Recreation Commission

To determine whether the Town will vote to authorize the Board of Selectmen and/or School Committee and/or the Board of Public Works, as the case may be, with approval of Town Counsel as to form, to transfer the care, custody, management and control of 1.) the parcel of land containing 2.0 acres, more or less, at 207 Main Street Wayland, Massachusetts, shown on Assessors Map 47D as Parcel 58C; and 2.) the parcel of land containing 4.7 acres, more or less, with the buildings and structures thereon at 193 and 195 Main Street Wayland, Massachusetts shown on Assessors Map 47D as Parcel 5 to the Board of Library Trustees for town library purposes and to the Recreation Commission for recreation purposes and to the School Committee for school purposes.

MOTION: Aida A. Gennis moved that the Town authorize the Board of Selectmen and/or School Committee and/or the Board of Public Works, as the case may be, with approval of Town Counsel as to form, to transfer the care, custody, management and control of all or any part of 1.) the parcel of land containing 2.0 acres, more or less, at 207 Main Street Wayland, Massachusetts, shown on Assessors Map 47D as Parcel 58C; and 2.) the parcel of land containing 4.7 acres, more or less, with the buildings and structures thereon at 195 Main Street Wayland, Massachusetts shown on Assessors Map 47D as Parcel 5 to the Board of Library Trustees for town library purposes and to the Recreation Commission for recreation purposes and to the School Committee for school purposes.

VOTED:	IN FAVOR:	213	
	OPPOSED:	29	MOTION PASSED BY 2/3 VOTE

ARTICLE 18: AUTHORIZE THE TRANSFER OF 202 OLD CONNECTICUT PATH TO LIBRARY TRUSTEES FOR LIBRARY USE

Proposed by: Board of Library Trustees

To determine whether the Town will vote to authorize the Board of Selectmen, with approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcel of land on and off Cochituate Road and Old Connecticut Path, 202 Old Connecticut Path, Wayland, Massachusetts shown as Parcel C on the plan entitled "Plan of Land in Wayland, Massachusetts Showing Proposed Division of the Paine Estate" dated March 22,1994, prepared by the Wayland Town Surveyor's Office and recorded with the Middlesex South Registry of Deeds as Plan No.693 of 1995, to the Board of Library Trustees for town library purposes.

MOTION:
Aida A. Gennis moved that that the Town authorize the Board of Selectmen, with approval of Town Counsel as to form, to transfer the care, custody, management and control of the parcel of land on and off Cochituate Road and Old Connecticut Path, 202 Old Connecticut Path, Wayland, Massachusetts shown as Parcel C on the plan entitled "Plan of Land in Wayland, Massachusetts Showing Proposed Division of the Paine Estate" dated March 22,1994, prepared by the Wayland Town Surveyor's Office and recorded with the Middlesex South Registry of Deeds as Plan No.693 of 1995, to the Board of Library Trustees for town library purposes.

VOTED:	IN FAVOR:	225	
	OPPOSED:	27	MOTION PASSED BY 2/3 VOTE

ARTICLE 19: FUND PAYMENT IN LIEU OF SEWER BETTERMENT ASSESSMENT FOR SEWER CAPACITY FOR TOWN LIBRARY OR OTHER TOWN BUILDING

Proposed by: Board of Library Trustees, Board of Selectmen *Estimated Cost: $56,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen for a payment in lieu of a betterment assessment relative to the new Town-owned wastewater treatment plant for sewer capacity at said plant to connect a Town Library building or other Town building at 5 Concord Road, Wayland, Massachusetts thereto; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION:
Aida A. Gennis moved that the Town appropriate $56,000 to be expended by the Board of Selectmen for a payment in lieu of a betterment assessment relative to the new Town-owned wastewater treatment plant for sewer capacity at said plant to connect a Town Library building or other Town building at 5 Concord Road, Wayland, Massachusetts thereto; and, to provide for said appropriation, transfer $56,000 from the General Fund – Unreserved Fund Balance.

VOTED:	IN FAVOR:	254	
	OPPOSED:	13	MOTION PASSED

ARTICLE 20: AMEND CHAPTER 36 OF CURRENT BYLAWS (36-1)

Proposed by: Petitioners

To determine whether the Town will vote to amend § 36-1 of the Code of the Town of Wayland titled "Town meeting and election" by changing the start date of annual Town meeting as follows:

[Key to changes: underlining denotes additions; ~~strikethroughs~~ denotes deletions]

"§ 36-1. Town meeting and election.
The annual Town meeting shall commence on ~~a day between April 1 and May 15 inclusive~~ or after the fourth Thursday in April as ordered by the Selectmen. The election of Town officers and the determination of all matters placed on the official ballot at such election shall take place within seven days, but no fewer than two days, before the annual Town meeting. In addition to the warrant required by MGL c. 39, § 9A, the Selectmen shall cause notice of the time and place(s) of each annual and special Town meeting and each annual and special election (1) to be published in a newspaper of general circulation in Wayland no later than the date fixed by them for the closing of the warrant pursuant to § 36-3 below and (2) to be posted on the Town sign boards. Such notice shall be posted on the Town sign boards commencing at least two weeks prior to the election and Town meeting is concluded.

MOTION: Mary Alice Boelter moved that the Town amend Chapter 36-1 of the Code of the Town of Wayland as set forth on page 72 of the 2016 Annual Town Warrant.

MOTION TO TERMINATE DEBATE: Ellen Tohn moved and was duly seconded to terminate debate on the motion.

VOTED ON MOTION TO TERMINATE DEBATE:			
	IN FAVOR:	259	
	OPPOSED:	17	MOTION PASSED
VOTED ON MAIN MOTION:			
	IN FAVOR:	87	
	OPPOSED:	194	MOTION DID NOT PASS

ARTICLE 21: APPROPRIATE FUNDS FOR DESIGN, CONSTRUCTION DOCUMENTS AND BIDDING FOR A PROPOSED COUNCIL ON AGING/COMMUNITY CENTER AT WAYLAND TOWN CENTER

Proposed by: Board of Selectmen and Council on Aging/ Community Center Advisory Committee *Estimated Cost: $425,000*

To determine whether the Town will vote to appropriate a sum of money to be expended under the direction of the Board of Selectmen for the purpose of preparing bid documents and obtaining bids for a Council on Aging/Community Center building on the so-called "Municipal Pad," which is comprised of the parcels of land located on and off Boston Post Road (Route 20) and Andrew Avenue in Wayland Massachusetts shown as Lot 4-1, Parcel R-20-1, Parcel R-21 and Lot 8-1 on a plan entitled "Plan of Land in Wayland, MA," dated December 12, 2013 prepared by Hancock Associates and recorded with the Middlesex South Registry of Deeds as Plan No. 1008 or 2013, a copy of which plan is on file in the Office of the Town Clerk.

The design scope shall include renovations to the existing building (10,250 SF) on the "municipal pad" and expansion as needed, as well as related site development. The design will accommodate up to 21,000 SF of building area, with engineering confirmation that wastewater capacity is available and sufficient for that size building and for the proposed community center use.

No funds allocated under this Article shall be expended until the Town of Wayland acquires control of the 4.16 acre "municipal pad" and achieves satisfactory environmental testing for PCB's as authorized at the November 9, 2015 Special Town Meeting.

In addition, to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, in compliance with Massachusetts General Law Chapter 44 or other enabling authority, or otherwise, and to authorize the Town Administrator with the approval by the voters of the Town of Wayland to take any action necessary to carry out this program.

MOTION:
Mary Antes moved that the Town:

appropriate $425,000 to be expended under the direction of the Board of Selectmen for the purpose of preparing bid documents and obtaining bids for a Council on Aging/Community Center building on the so-called "Municipal Pad," which is comprised of the parcels of land located on and off Boston Post Road (Route 20) and Andrew Avenue in Wayland Massachusetts containing, in the aggregate, 4.16 acres and shown as Lot 4-1, Parcel R-20-1, Parcel R-21 and Lot 8-1 on a plan entitled "Plan of Land in Wayland, MA," dated December 12, 2013 prepared by Hancock Associates and recorded with the Middlesex South Registry of Deeds as Plan No. 1008 of 2013, a copy of which plan is on file in the Office of the Town Clerk;

to provide for said appropriation, authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow $425,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8; and authorize the Town Administrator to take any action necessary to carry out the tasks in Paragraph a.) above, provided that (i) the design scope of said building project shall include renovations to the existing 10,250 square foot building situated on said Municipal Pad and expansion, as needed, as well as related site development, and shall accommodate up to 21,000 square feet of building area, with engineering confirmation that wastewater capacity is available and sufficient for said size of building and for the proposed community center use; and (ii) no funds so appropriated shall be expended until the Town of Wayland acquires control of said Municipal Pad and achieves satisfactory environmental testing for polychlorinated biphenyls as authorized at the November 9, 2015 Special Town Meeting.

The Moderator asked Mary Antes if the motion was different from what was in the Warrant she stated that it was but it was the same as was on the projector.

The Moderator clarified by reading out loud the changes to the Article and asked that the entire Motion be shown on the screen.

POINT OF ORDER: George Harris stated that if the main motion is different from what in the warrant by 25 words it should be submitted in writing for everyone.

The Moderator stated that it has to also differ significantly from what is in the warrant and he did not believe that it differed significantly from what was in the article.

POINT OF ORDER: Linda Segal rose to state that there was a significant change to the Article. Deleting the words "with approval by the voters of the Town of Wayland" constitutes a significant change.

The Moderator agreed with Ms. Segal and ruled that the Motion is significantly different and should have been in writing therefore the Moderator stated that the Article would be heard at the next session on Monday night.

Anette Lewis objected that there has to be a vote by town meeting if a motion is to be taken out of order and that the moderator could not unilaterally change the order of an article.

POINT OF ORDER: George Harris said that there should be a motion to postpone or reconsider. An article cannot be taken out of order when you are in the middle of it.

MOTION TO POSTPONE TO A DATE CERTAIN: Kim Reichelt moved that the Motion be postponed to the next session of town meeting.

POINT OF ORDER: Anette Lewis stated that according to the rules the Motion has to be either debated or has to be postponed to another town meeting.

The Moderator called for a five minute recess in order to review the rules of Town Meeting Times to determine the best way to proceed and stated that Town Meeting would reconvene at 3:55pm.

The Moderator reconvened Town Meeting at 3:55pm.

MOTION TO POSTPONE TO A TIME CERTAIN: Kim Reichelt moved that the Motion be postponed to a time certain or to when copies of Art. 21 are available.

Moderator ruled motion out of order.

MOTION TO LAY ARTICLE 21 ON THE TABLE: Kimberly Reichelt moved to lay Article 21 on the table.

MOTION TO ADJOURN: Kimberly Reichelt moved to adjourn town meeting.

The Moderator ruled that a motion to adjourn is out of order.

The Petitioner returned with copies of the Motion which were passed out at town meeting.

The Moderator ruled that if the motion differs significantly from the article, then the moderator's rules require that the motion be provided to everyone at town meeting in writing and since that has now been done; the petitioners have complied with the moderator's rules.

MOTION TO TERMINATE DEBATE: William D. Whitney moved to terminate debate on the motion.

VOTE ON MOTION TO TERMINATE DEBATE:	IN FAVOR:	228	
	OPPOSED:	35	MOTION PASSED
VOTED ON MAIN MOTION:	IN FAVOR:	165	
	OPPOSED:	116	MOTION DID NOT PASS BY 2/3

MOTION TO ADJOURN: Cherry Karlson moved to adjourn until Monday night at 7:00 pm.

VOTED: PASSED BY VOICE VOTE

The meeting adjourned at 5:00 PM until Monday, April 11, 2016 at 7:00 PM

Attendance: 506

VOTES ENACTED:
MONDAY, APRIL 11, 2016 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

DENNIS J. BERRY, MODERATOR:

Pursuant to the Warrant dated March 21, 2016, signed by Cherry C. Karlson, Joseph F. Nolan, Mary M. Antes, Lea Anderson, Selectmen, served and return of service given by Louis V. Gaglini, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House, and at 7:00 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 22: FIELD RENOVATIONS AND 207/195 MAIN STREET FEASIBILITY STUDY

Proposed by: Recreation Commission *Estimated Cost: $150,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Recreation Commission for field renovations at Town Building and to do a feasibility study to investigate the construction of a potential multi-purpose, rectangular, natural or artificial turf field at 207 and 195 Main Street, Wayland , Massachusetts, and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION: Anna Meliones moved that the Town appropriate $150,000 to be expended by the Recreation Commission for field renovations at Town Building and to do a feasibility study to investigate the construction of a potential multi-purpose, rectangular, natural or artificial turf field at 207 and 195 Main Street, Wayland, Massachusetts; and provide for said appropriation by transferring $150,000 from the Recreation Stabilization Fund.

MOTION TO AMEND ARTICLE 21: Cherry Karlson moved that the Town vote to amend the main motion by inserting “$100,000” after the words “Town Building” and inserting “50,000” after the words “Wayland, Massachusetts.”
Amendment is accepted by the Petitioner.

VOTED ON AMENDMENT #1: IN FAVOR: 143
OPPOSED: 8 AMENDMENT PASSED

MOTION TO AMEND ARTICLE: Thomas Sciacca moved and was duly seconded that the Town vote to amend the Main Motion by deleting the words “or artificial” from the Motion.

MOTION TO TERMINATE DEBATE: Gordon Cliff moved that the Town vote to terminate debate on Amendment #2.

VOTE ON MOTION TO TERMINATE DEBATE: IN FAVOR: 250
OPPOSED: 18 MOTION PASSED

VOTED ON AMENDMENT #2:	IN FAVOR:	84	
	OPPOSED:	93	AMENDMENT DOES NOT PASS
VOTED ON MAIN MOTION:	IN FAVOR:	190	
	OPPOSED:	109	MOTION DOES NOT PASS

ARTICLE 23: ACCEPT MODIFIED ROUTE 30 AND 27 INTERSECTION AS A TOWN WAY

Proposed by: Board of Public Works

To determine whether the Town will vote to accept as a town way the modified intersection of Main Street (Route 27) and Commonwealth Road (Route 30) as laid out by the Board of Public Works by adding to and incorporating into the respective layouts of said town ways the parcels of Town-owned land on said Main Street and Commonwealth Road shown as Parcel No.'s 1-T-1, 1-T-2, 1-T-3 and 1-T-4 on a plan entitled "Layout, Alteration and Easement Plan of Land in Wayland, Massachusetts", (2 sheets) dated October 27, 2015, prepared by Hancock Associates, Civil Engineers, Land Surveyors and Wetlands Scientists and recorded with the Middlesex County South District Registry of Deeds as Plan No. 879 of 2015.

MOTION: Michael Lowery moved that the Town accept as a town way the modified intersection of Main Street (Route 27) and Commonwealth Road (Route 30) as laid out by the Board of Public Works by adding to and incorporating into the respective layouts of said town ways the parcels of Town-owned land on said Main Street and Commonwealth Road shown as Parcel No.'s 1-T-1, 1-T-2, 1-T-3 and 1-T-4 on a plan entitled "Layout, Alteration and Easement Plan of Land in Wayland, Massachusetts", (2 sheets) dated October 27, 2015, prepared by Hancock Associates, Civil Engineers, Land Surveyors and Wetlands Scientists and recorded with the Middlesex County South District Registry of Deeds as Plan No. 879 of 2015.

VOTED:	IN FAVOR:	233	
	OPPOSED:	9	MOTION PASSED

ARTICLE 24: SET ASIDE COMMUNITY PRESERVATION FUNDS FOR LATER SPENDING

Proposed by: Community Preservation Committee

To determine whether the Town will vote to set aside from the Community Preservation Fund's uncommitted funds for later spending:

a.) $95,694 for open space, but not including land for recreational use, $95,694 for historic resources, and $95,694 for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6 for FY 2016; and
b.) $10,000 for administrative expenses.

MOTION: Gretchen Schuler moved that the Town set aside from the Community Preservation Fund's uncommitted funds for later spending:

a.) $95,694 for open space, but not including land for recreational use, $95,694 for historic resources, and $95,694 for community housing pursuant to Massachusetts General Laws Chapter 44B, Section 6 for FY 2016; and
b.) $10,000 for administrative expenses.

VOTED:	IN FAVOR:	234	
	OPPOSED:	20	MOTION PASSED

ARTICLE 25: TRANSFER COMMUNITY HOUSING FUNDS TO WAYLAND MUNICIPAL AFFORDABLE HOUSING TRUST FUND

Proposed by: Community Preservation Committee *Estimated Cost: $95,694*

To determine whether the Town will vote to appropriate and transfer from funds set aside in the Community Preservation Fund for community housing $95,694 to be deposited in the Wayland Municipal Affordable Housing Trust Fund.

MOTION: Susan Weinstein moved that the Town appropriate and transfer from funds set aside from the Community Preservation Fund for community housing $95,694 to be deposited in the Wayland Municipal Affordable Housing Trust Fund.

VOTED:	IN FAVOR:	251	
	OPPOSED:	26	MOTION PASSED

ARTICLE 26: APPROPRIATE FUNDS TO RESTORE MONUMENTS AT NORTH CEMETERY

Proposed by: Community Preservation Committee *Estimated Cost: $72,000*

To determine whether the Town will vote to:

a.) appropriate a sum of money not to exceed $72,000 to be expended by the Wayland Historical Commission to preserve monuments in the Stoney section of the North Cemetery on Old Sudbury Road; and
b.) determine whether said appropriation shall be provided by taxation, transfer from unappropriated funds, transfer from available funds appropriate for other purposes, by borrowing, or otherwise, provided not more than $72,000 of the funds so appropriated shall be transferred from funds set aside in the Community Preservation Fund for historic preservation.

MOTION: Elisa J. Scola moved that the Town appropriate $72,000 to be expended by the Wayland Historical Commission to preserve monuments in the Stoney section of the North Cemetery on Old Sudbury Road; and provide for said appropriation by transferring $72,000 from funds set aside in the Community Preservation Fund for historic preservation.

VOTED:	IN FAVOR:	270	
	OPPOSED:	30	MOTION PASSED

ARTICLE 27: APPROPRIATE FUNDS TO RESTORE COCHITUATE TOWN CLOCK

Proposed by: Community Preservation Committee *Estimated Cost: $29,000*

To determine whether the Town will vote to:

a) appropriate a sum of money up to $29,000 to be expended by the Wayland Historical Commission to preserve restore/preserve the Town-owned clock located in the Community United Methodist Church tower in Cochituate; and
b) determine whether said appropriation shall be provided by taxation, transfer from unappropriated funds, transfer from available funds appropriate for other purposes, by borrowing, or otherwise, provided not more than $29,000 of the funds so appropriated shall be transferred from funds set aside in the Community Preservation Fund for historic preservation.

MOTION: Gretchen Schuler moved that the Town appropriate a sum of money up to $29,000 to be expended by

the Wayland Historical Commission to preserve restore/preserve the Town-owned clock located in the Community United Methodist Church tower in Cochituate; and provide for said appropriation by transferring $29,000 from funds set aside in the Community Preservation Fund for historic preservation.

VOTED:	IN FAVOR:	285	
	OPPOSED:	31	MOTION PASSED

ARTICLE 28: VOTE TO APPROPRIATE FUNDING FOR NEW MINUTEMAN HIGH SCHOOL

Proposed by: Board of Selectmen *Estimated Cost: $144,922,478*

To determine whether the Town will vote to:

a.) appropriate the sum of money for the purpose of construction of a new Regional Vocational Technical High School , --------------------------- to be expended under the direction of the Minuteman School Committee;

b.) to meet said appropriation, authorize the Minuteman School Committee to borrow $144,922,478 under Massachusetts General Laws Chapter 44, or any other enabling authority; and

c.) as a member of the District, acknowledge that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District through its members; provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) 44 ¾ percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA; and

d.) authorize the Minuteman School Committee to enter into all necessary and appropriate agreements for the construction of a new Regional; Vocational Technical High School, including but not limited to a project funding agreement and a project scope and budget agreement with the MSBA, which agreements with the MSBA may include a provision requiring said School Committee to indemnify the MSBA for losses associated with the District's performance of its obligations and exercise of its rights under such agreements.

MOTION: Lea Anderson moved that Article 28 be passed over.

VOTED:	IN FAVOR:	309	
	OPPOSED:	5	MOTION PASSED OVER

Mr. Richard Turner, Chair of The Public Ceremonies Committee submitted the following report:

With appreciation and admiration for the many exceptional individuals who enhance and enrich our Wayland community, the Public Ceremonies Committee each year makes the Lydia Maria Child Award for Outstanding Public Service. The award is given to the person, or persons or group who the Public Ceremonies Committee determines best represents the concern and care that Lydia Maria Child demonstrated for making her community a better place. The recipient of the 2016 award is Mary Ellen Castagno for her work as Wayland's representative to the Minuteman Vocational High School Committee for the past thirteen years.

Ms. Castagno rose to a round of applause from the audience.

The presentation will take place at the next meeting of the Public Ceremonies Committee in the Town Building on April 13, 2016.

ARTICLE 29: CLARIFY PETITIONER ACCESS TO TOWN COUNSEL

Proposed by: Petitioners *Estimated Cost: **

To determine whether the town will vote to:

2) Replace chapter 36-3B of the town code with the following:

Town Counsel shall be available for consultation or research at the request of the lead petitioner for an article. There will be no charge for the initial 20 minutes. The Board of Selectmen may promulgate guidelines in regard to conflict of interest issues. If the time spent exceeds 20 minutes, the Board of Selectmen may require the lead petitioner to reimburse the Town for Town Counsel's time at his or her standard hourly rate.

Mr. Galbi distributed copies of his motion to the assembly.

MOTION: Duane Galbi moved and was duly seconded that the Town vote to amend Chapter 36-3B as follows:

"Town Counsel shall be accessible to registered voters for consultation on presenting articles for insertion in the warrant or on making motions or amendments from the floor of Town Meeting. The Board of Selectman shall determine the reasonable amount of time Town Counsel shall be available for consultation to any registered voter".

MOTION TO TERMINATE DEBATE: Louis S. Russell Jr. moved and was duly seconded that debate be terminated on the Motion.

VOTED ON MOTION TO TERMINATE DEBATE:	IN FAVOR:	349	
	OPPOSED:	24	MOTION PASSED
VOTED ON MAIN MOTION:	IN FAVOR:	123	
	OPPOSED:	237	MOTION DID NOT PASS

The Moderator thanked Harvey Segal, the Electronic Voting Implementation Subcommittee, Alessandra Kingsford and the Town Clerk for their work during town meeting on behalf of the Town.

Nancy Funkhouser, Chair of the Finance Committee rose to thank William Steinberg for his service on the Finance Committee for the last six years.

Ellen Grieco, Chair of the School Committee, rose to thank Donna E. Bouchard for her service on the School Committee for the past three years.

Town Meeting recognized Mr. Steinberg and Ms. Bouchard with a round of applause.

ARTICLE 30: APPROPRIATE FUNDS TO PURCHASE CONSERVATION RESTRICTION ON MAINSTONE FARM

Proposed by: Community Preservation Committee *Estimated Cost: $12,000,000*

To determine whether the Town will vote to:

a.) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise a conservation restriction in accordance with Massachusetts General Laws Chapter 184, Sections 31 through 33, to be held by the Town of Wayland Conservation Commission and by the Sudbury Valley Trustees, Inc., on a parcel of land located on Old Connecticut Path and Rice Road, Wayland, Massachusetts containing 208.7 acres, more or less, which parcel of land to be covered by said conservation restriction is part of the parcel of land shown on Wayland Assessors Map as Parcel 35-031A and is shown as "87 Old Connecticut Path" on a plan entitled "Subdivision Plan of Land in Wayland Middlesex County Massachusetts" dated December 22, 2015, prepared for Mainstone Land Trust by Samiotes Consultants Inc., and recorded with the Middlesex South Registry of Deeds as Plan No. 100 of 2016 (Sheets 2 and 3 of 3), which plan is the basis for the sketch map attached to the Warrant for the Annual Town Meeting 2016 in Appendix K;

b.) appropriate a sum of money to be expended by the Board of Selectmen for the acquisition of said conservation restriction to be held by the Town of Wayland Conservation Commission and by Sudbury Valley Trustees, Inc.; and,

c.) determine whether said appropriation shall be provided by taxation, transfer from unappropriated available funds, transfer from available funds appropriated for other purposes, by borrowing, or otherwise, provided that:

i) not more than $5,000,000 of the funds so appropriated shall be transferred from the Community Preservation Fund of which $2,100,000 shall be from the funds set aside in the Community Preservation Fund for open space and $2,900,000 from the uncommitted funds in the Community Preservation Fund, and

ii) not more than $7,000,000 of the funds so appropriated shall be from the proceeds of bonds or notes issued in anticipation of future Community Preservation Fund revenues pursuant to Massachusetts General Laws Chapter 44B, Section 11.

MOTION: Gretchen Schuler moved that the Town authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise a conservation restriction in accordance with Massachusetts General Laws Chapter 184, Sections 31 through 33, to be held by the Town of Wayland Conservation Commission and by the Sudbury Valley Trustees, Inc., on a parcel of land located on Old Connecticut Path and Rice Road, Wayland, Massachusetts containing 208.7 acres, more or less, which parcel of land to be covered by said conservation restriction is part of the parcel of land shown on Wayland Assessors Map as Parcel 35-031A and is shown as "87 Old Connecticut Path" on a plan entitled "Subdivision Plan of Land in Wayland Middlesex County Massachusetts" dated December 22, 2015, prepared for Mainstone Land Trust by Samiotes Consultants Inc., and recorded with the Middlesex South Registry of Deeds as Plan No. 100 of 2016 (Sheets 2 and 3 of 3), which plan is the basis for the sketch map attached to the Warrant for the Annual Town Meeting 2016 in Appendix K; appropriate $12,000,000 to be expended by the Board of Selectmen for the acquisition of said conservation restriction to be held by the Town of Wayland Conservation Commission and by Sudbury Valley Trustees, Inc.; and provide for said appropriation by (i) transferring $2,100,000 from funds set aside in the Community Preservation Fund for open space (ii) transferring $2,900,000 from the uncommitted funds in the Community Preservation Fund; and (iii) authorizing the Town Treasurer, with the approval of the Board of Selectmen, to borrow $7,000,000 in anticipation of future Community Preservation Fund revenues pursuant to Massachusetts General Laws Chapter 44B, Section 11.

VOTED:	IN FAVOR:	370	
	OPPOSED:	33	MOTION PASSED BY 2/3 VOTE

ARTICLE 31: FUND GLEZEN LANE TRAFFIC CONTROL MEASURES

Proposed by: Board of Selectman *Estimated Cost: $55,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Public Works for the costs of design and construction of traffic control measures and improvements to Glezen Lane; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds for another purpose, by borrowing under Massachusetts General Laws Chapter 44 or other enabling authority, or otherwise.

MOTION: Cherry Karlson moved to pass over the Article.

VOTED:	IN FAVOR:	266	
	OPPOSED:	32	MOTION PASSED OVER

ARTICLE 32: RESCIND AUTHORIZED BUT UNISSUED DEBT

Proposed by: Board of Selectmen

To determine whether the Town will vote to rescind the following borrowings, authorized at the corresponding Town Meetings that are deemed no longer necessary because the projects funded by the borrowings have been completed:

1.)	Septic System Repair	Article 6	5/8/00	$188,425
2.)	Feasibility Study-High School	Article 7	4/13/09	$411,000
3.)	High School	Article 2	11/18/09	$2,313,814
4.)	Middle School Replacement 7(3a)	Article 5	4/07/13	$890,000

MOTION: Cherry Karlson moved that the Town rescind the borrowings that are deemed no longer necessary because the projects funded by the borrowings have been completed as listed on Page 96 of the Warrant for the 2016 Annual Town Meeting, except that "7(3a)" immediately following "4.) Middle School Replacement" shall be deleted from the description of said borrowing.

VOTED:	IN FAVOR:	184	
	OPPOSED:	8	MOTION PASSED

ARTICLE 33: TRANSFER CUSTODY OF SMALL PORTION OF LAKEVIEW CEMETERY

Proposed by: Board of Public Works

To determine whether the Town will vote to authorize the Recreation Commission, with approval of Town Counsel as to form, to transfer the care, custody, management and control of a portion of the Lakeview Cemetery shown on the Town's Assessors Map as Parcel 51C-047A to the Board of Public Works for cemetery purposes.

MOTION: Michael Lowery moved that the Town authorize the Recreation Commission, with approval of Town Counsel as to form, to transfer the care, custody, management and control of a portion of the Lakeview Cemetery shown on Appendix M to the 2016 Annual Town Meeting Warrant as "Area to be transferred from Recreation Commission to the Board of Public Works. A portion of Parcel 51C-047A" containing 0.66 acres being part of the parcel of land shown on the Town's Assessors Map as Parcel 51C- 047A to the Board of Public Works for cemetery purposes.

VOTED:	IN FAVOR:	196	
	OPPOSED:	5	MOTION PASSED BY 2/3 VOTE

ARTICLE 34: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 5C½, which provides for an additional real estate exemption for taxpayers who are granted personal exemptions on their domiciles under Massachusetts General Laws Chapter 59, Section 5, including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to 100% percent of the personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2016.

MOTION: Lea Anderson moved that the Town accept the provisions of Massachusetts General Laws Chapter 59, Section 5C½, which provides for an additional real estate exemption for taxpayers who are granted personal exemptions on their domiciles under Massachusetts General Laws Chapter 59, Section 5, including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to 100% percent of the personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2016.

VOTED:	IN FAVOR:	189	
	OPPOSED:	5	MOTION PASSED

ARTICLE 35: HEAR REPORTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

- Board of Assessors
- Community Preservation Committee
- OPEB Advisory Committee
- Youth Advisory Committee

MOTION: Cherry Karlson moved that the Town accept the 2015 Wayland Annual Report, and the reports of the Town officers, agents, trustees, commissioners, boards and committees listed on Page 98 of the Warrant for the 2016 Annual Town Meeting.

VOTED:	IN FAVOR:	187	
	OPPOSED:	8	MOTION PASSED

ARTICLE 36: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

As Trustees of the Allen Fund:	Michael B. Patterson
	Benjamin W. Johnson III
	Lynn S. Dowd
As Fence Viewers:	The Selectmen
As Field Drivers:	The Constables
As Measurers of Wood and Bark:	Paul Doerr
	Lewis S. Russell Jr.

	Harry F. Sweitzer
As Surveyors of Lumber:	Susan W. Pope
	Jean B. Pratt
	Harry F. Sweitzer

MOTION: Cherry Karlson moved that the following persons be nominated for the following offices accordance with Article 36 of the 2016 Annual Town Meeting Warrant:

As Trustees of the Allen Fund:
Lynn S. Dowd
Benjamin W. Johnson III
Michael B. Patterson

As Fence Viewers:
The Selectmen

As Field Drivers:
The Constables

As Measurers of Wood and Bark:
Paul Doerr
Lewis S. Russell Jr.
Harry F. Sweitzer

As Surveyors of Lumber:
Susan W. Pope
Jean B. Pratt
Harry F. Sweitzer

and, there being no further nominations, the Town Clerk be instructed to cast one ballot for the same.

VOTED:	IN FAVOR:	166	
	OPPOSED:	13	MOTION PASSED

ARTICLE 37: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

Department	Vehicle/Equipment	Year
Fire Department	Emergency One Ladder Truck	1993
Fire Department	Emergency One Fire Engine	2004
Fire Department	Fire Alarm Equipment: up to 240 Fire Alarm Boxes, and up to 60 Fire Alarm Box Pedestals	
Public Works	F800 J Hook	1998
Public Works	F350 Dump Truck	1999
Public Works	John Deere Turf Tractor	1999
Public Works	F350 Dump Truck	2005
Public Works	Elgin Sweeper	2010

MOTION: Joseph Nolan moved that the Town authorize the Board of Selectmen to sell or otherwise dispose of the following surplus equipment in connection with the purchase of new vehicles and/or equipment.

Department	Vehicle/Equipment	Year
Fire Department	Emergency One Ladder Truck	1993
Fire Department	Emergency One Fire Engine	2004
Fire Department	Fire Alarm Equipment: up to 240 Fire Alarm Boxes, and up to 60 Fire Alarm Box Pedestals	
Public Works	F800 J Hook	1998
Public Works	F350 Dump Truck	1999
Public Works	John Deere Turf Tractor	1999
Public Works	F350 Dump Truck	2005
Public Works	Elgin Sweeper	2010

VOTED: IN FAVOR: 170
OPPOSED: 11 MOTION PASSED

The meeting adjoined Monday, April 11, 2016 at 8:50 pm sine die.

Attendance: 480

Respectfully submitted,

Beth R. Klein
Town Clerk

INDEX TO REPORTS

Special thanks to MaryAnn DiNapoli for her effort and hard work organizing this report.